

January 15, 2013
COA Board Meeting

Agenda:

1. Call to Order and Roll Call
2. Report of President
3. Report of Vice-President
4. Report of Secretary
5. Report of Treasurer
6. Report of Immediate Past President
7. Report of CQ Editor
8. Report of Bench Chair
9. Report of Membership Chair
10. Report of Committees
 - Registrar
 - Publicity & Advertising
 - Rescue
 - Historian
 - Crossbreeding
 - Health
 - Working Dog Program
 - MACC
 - CNE
11. Unfinished Business
12. New Business
13. Schedule Next Meeting
14. Approval of Minutes
15. Adjournment

1. Roll Call

Present:

Kim Kramer
Kathleen Riley-Daniels
Karen Schiller
Vicky Delfino
Ed Bigos
Karen Hinchy
Dave Schiller
Kris Holleran
Pentheia Burns
Dan Silvertree
Donna Canfield
Corine Lindhorst

Absent:

Ginger Corley

- 2. Report of President** – The President had nothing new to report.

3. **Report of Vice-President** – The VP is awaiting notes from past Boards regarding Constitution and By-laws concerns.
4. **Report of Secretary** - The December 13, 2012 Board meeting minutes were approved by unanimous consent and have been uploaded to the COA website.
5. **Report of Treasurer** –
 - The most recent Treasurer's Reports are posted on the Board Yahoo group.
 - Bank accounts are being changed to reflect the new President, VP and Treasurer as the signatories on the account.
 - Credit Cards – Vicky has started the initial steps to obtain a credit card for the CQ Editor.
 - Current Club Activity –
 - Hurricane Fund –The remaining Fund balance is \$1,482.18. A motion has been proposed to transfer the balance to Rescue. The motion has been tabled pending completion of a memorial for Joyce Maley.
 - Chinook Store, Calendar – As of 12/31/12, 100 calendars have been sold totaling \$1,900. Costs have been \$800 – printing, \$242.11 – postage and \$65.08 – supplies, some of which may carry over to next year. The net profit to date is \$792.81. Orders will be taken until 1/15/2013, at which time calendar sales will be discontinued. An additional five calendars will be ordered to be given to the Specialty judge and other specific parties yet to be determined.
6. **Report of Immediate Past President** – The IPP had nothing new to report.
7. **Report of CQ Editor** –
 - Chinook Quarterly
The last 2012 edition of the CQ will be emailed out by 1/14/2013. It is expected that less than 20 paper copies are required- a significant savings on the last edition! A calendar was presented to the Board, outlining submission, preparation and publishing dates for 2013 editions.
 - Chinook Pedigree Project
The independent committee has been formed, and a Google group established. Breeders are being contacted to identify who will participate. The committee will review pedigree information for dogs without participating breeders. The first phase of the project, data validation, is expected to take through April.
8. **Report of Bench Chair** –
 - Utilizing the vetted judges list from 2012, the Survey Monkey results from the COA membership, and Specialty Committee discussion, the choice for 2013 Specialty judge is Antonio Raposo. The Executive Board had no objection with the Committee's recommendation, and a contract has been sent.
 - The Executive Board was asked, and had no objection to securing the 2014 Specialty judge at this time, utilizing the same selection criteria. Hopefully this is a policy that can be followed going forward to ensure a smooth transition between Board terms and to be ahead of the scheduling logistics.
 - The Specialty budget file has been updated to reflect the latest knowledge.
 - Our Committee has added three members: Mary Malkiel, Diana Fowler, and Karen Schiller.
 - The necessary forms to register our Specialty with the UKC will be mailed prior to the February 1 deadline.

9. **Report of Membership Chair** –

- Membership is pleased to announce the addition of three new members and the purchase of one gift membership. Our newest members are Margaret Tezak, Andy Cook and Douglas Scott.
- The membership drive for 2013 will kick off on or about 1/31/13. Renewal emails will be sent to all members with an email address. Those in the database without an email, as well as those with bouncing emails, will receive renewal notifications via USPS. The webmaster will put a renewal reminder on the COA website and notice will be sent to the COA group list and Forum. Currently, when members log-in to the COA website, a renewal reminder comes up. One renewal from this venue has already been received. On or about 3/1/13 a second round of reminders and notifications will go out to those that have not yet renewed. Following this, more reminders will be sent as needed.

10. **Report of Committees**

Registrar – The Registrar has been working with Karen Hinchy to get the Chinook Pedigree Project started.

Publicity & Advertising –

Rescue – Rescue had nothing new to report.

Historian –

- Rick Skoglund donated three boxes of historical sledding and sled dog related books to the Henney History Room at the Conway Public Library. The 31 books have publication dates from 1902 through 2002. Much of the collection is from the 1930's and prior years. COA members can contact Bob Cottrell, Henney History Room Curator for more information on the Henney historical collection.
- The Tamworth Historical Society will have the Sled Dog History exhibit set up in the Tamworth Library on February 9, the day of Winter Carnival.

Crossbreeding - The Crossbreeding Committee has one dog applying for purebred status.

Health –

Working Dog Program – The WDP Committee has finished two Novice Pack Dog applications and is working on one Novice Sledding application.

MACC – MACC is inactive due to lack of funds to pay for rising insurance rates. The club will remain inactive pending the COA Constitution & By-laws review/revision, which may provide a way for COA to cover regional club costs.

CNE – Winter Carnival at the Remick Museum will be held on February 9, 2013. We have been unable to secure a banquet facility and primary hotel. As a result of the lodging problems, we have dropped plans for the banquet this year. We do plan on getting people together for an informal dinner somewhere in the area. Our normal schedule has been modified to accommodate people staying at more than one location. In addition to the activities at the Remick we will be sledding on the Intervale and in the Hemenway forest. The Tamworth Historical Society will have the Sled Dog History exhibit set up in the Tamworth Library.

11. Unfinished Business

- Hurricane Fund – Vicky *See Report of Treasurer
- Constitution & By-laws Review/Revision – Kathleen *See Report of Vice-President
- Outreach for Board Vacancies
 - Health Chair – Kim will post a call for volunteers on COA-L and COA Forum.
- Board Processes – Kim
 - Board Work Plan/Timeline -We will review progress of Board work in the February meeting. Board members should prepare their work plan for the remainder of the Board term.
 - Transition to COA Forum – Corine and Dan offered comments and suggestions for improvement after utilizing the Forum for committee work in the past month. Dan has volunteered to help Chester administer the Forum. The Board discussed the pros and cons of transitioning all COA related items from Yahoo to the Forum. Motion by Kim, Second by Penthea:

Motion 2013-1 (Enter Executive Session) – Passed by Unanimous Consent

The text of the motion is:

I move that the Board enter Executive Session.

Motion by Penthea, Second by Vicky:

Motion 2013-2 (Exit Executive Session) – Passed by Unanimous Consent

The text of the motion is:

I move that the Board exit Executive Session.

A Forum thread will be created for the Board to ask questions of Chester (COA Webmaster) and others who are well-versed in IT. The Board will make a decision on transitioning from Yahoo to the Forum in the February or March Board meeting.

- COA Calendar – Vicky *See Report of Treasurer
- Short Form Flyer/Long Form Brochure – Ginger -
- Press releases for 2011 Top Ten BOB and 2012 - Ginger -
- 2013 Chinook National Specialty – Dave *See Report of Bench Chair
- Chinook Pedigree Project – Karen Hinchy - *See Report of CQ Editor

12. New Business

- Subcommittee to Identify How to Get Entire Chinook Registry On-line – Penthea – Tabled
- Regional Club Review – Kim
The Board discussed the viability of covering costs for regional clubs by changing the COA to a 501c3 nonprofit status. This will be added to the COA Constitution and By-laws review. There was discussion on possible alternatives to regional clubs.

13. Schedule Next Meeting

The next COA Board meeting is scheduled for Monday, February 18, 2013 at 8:00 p.m. EST.

14. Approval of Minutes

Motion was made by Penthea, Second by Donna:

Motion 2013-3 (Approval of Minutes) – Passed by Unanimous Consent

The text of the motion is:

I move that the January 15, 2013 minutes be posted and approved by unanimous consent within 48 hours of posting.

15. Adjournment

Motion was made by Vicky, Second by Kathleen:

Motion 2013-4 (Adjournment) – Passed by Unanimous Consent

The text of the motion is:

I move that the January 15, 2013 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.

Respectfully submitted,
Karen Schiller, COA Secretary