

June 27, 2017  
COA Board Meeting

**Agenda:**

1. Call to Order and Roll Call
2. Report of President
3. Report of Vice-President
4. Report of Secretary
5. Report of Treasurer
6. Report of Bench Chair
7. Report of Communications Chair
8. Report of Membership Chair
9. Report of Health & Genetics Chair
10. Report of Historian
11. Report of Regional Activities Chair
12. Report of Rescue Chair
13. Report of Registrar
14. Report of Working Dog Program Chair
15. Report of Committees
16. Unfinished Business
17. New Business
18. Schedule Next Meeting
19. Approval of Minutes
20. Adjournment

**1. Roll Call**

Present:

Karen Hinchy  
Karen Schiller  
Vicky Delfino  
Jon Jolly  
Kristy Jolly  
Denise Reed  
Kim Kramer  
Corine Lindhorst  
Dan Silvertree  
John Habermehl  
David Hassilev

**2. Report of President**

The President expressed gratitude to the Bench Chair and Specialty Committees for putting together a great event. Comments from the attendees have been very positive.

### **3. Report of Vice-President**

- Preserving Specialty Photos  
The Vice-President suggested ways to preserve photographs of the 2017 Specialty. The Communications Chair is planning to have a post on the new website summarizing the Specialty, and agreed that a gallery of photos is needed.
- Winter Sled Dog Event  
The Vice-President is considering a winter dog sled event, with different classes of dogs running three to seven miles on a course. A seminar or short runs could be held for those who do not race. The event would be strictly a fun, non-sanctioned event., and could include other breeds as well.
- 501c Committee  
The Vice-President has started the process of changing the status of the COA to a 501c. A committee has been formed consisting of the Vice-President and the Treasurer.

### **4. Report of Secretary**

- Meeting Minutes  
The May 17, 2017 Board meeting minutes were approved by unanimous consent and have been sent to the Communications Chair for posting to the COA website.
- 2017 Specialty Silent Auction  
The committee is in the process of sending thank you notes to donors.

### **5. Report of Treasurer**

**Motion 2017-21** – Motion to Enter Executive Session (**Approved by Unanimous Consent**)  
Motion by Karen Hinchy, Second by Kim Kramer:  
*I move the COA Board enter executive session.*

- Financials  
**\*The following reports cover part of June as well as May in order to include the Specialty results.**
  - Balance Sheet  
Cash position remains strong with approximately \$32,700 available. An additional \$4,901 is set aside for restricted funds.
  - Profit & Loss  
Overall YTD surplus is approximately \$6,500. The Specialty contributed to the overall surplus of the club. The Auction portion of the Specialty brought in slightly over \$1,700. Clothing sales also contributed to the surplus.

### **6. Report of Bench Chair**

- 2017 National Specialty
  - The 2017 National Specialty was a success, with more than 30 dogs entered in licensed and unlicensed classes. More than 30 people attended the show, banquet and games. The auction was a great success and virtually every donation was sold.
  - Numerous photographs are available to participants and the COA for download. Please credit Jude Griffin for any photos used. Ryan Kramer shot extensive video footage. The Bench Chair proposed that it be used on our social Facebook pages and

You Tube, and that we embed the NBOB video and a montage of the games and banquet on the COA website.

- The Bench Chair will be composing an article and show summary for the CQ.
- Preliminary budget figures for the Specialty indicate that the event is in the black, and is estimated to have netted approximately \$300.
- 2018 Chinook National Specialty  
The 2018 Specialty will be held in conjunction with the UKC Premier and Top Ten Competition in June 2018. Planning will begin at the end of the summer, at which time a call for volunteers will go out to the membership.
- Education Seminars  
Linda Reece, our judge for the 2017 Specialty, has indicated willingness to assist in breed education seminars both for the Chinook owner community and for judges' education.

#### **7. Report of Communications Chair**

- Website  
The website is currently online in a staging site and is going through the first round of testing. Once this testing is done, Board members will be given access to the staging site for review.
- Board Discussion via Email  
The Communications Chair expressed concerns about email communications and how they may be misinterpreted.

#### **8. Report of Membership Chair**

- Membership
  - New Members (2):  
Shelley Stewart (WI), Elaine Bradbury (ME)
  - Renewed Members (5):  
Kathleen Riley (MN), Sheri Holt (WA), Taylor Scanlon (AB, Canada), Ed Bigos (MA), Cindy Mattson (MA)
- The Membership Chair offered comments regarding the importance of following Robert's Rules, and reiterated the need for the Board to avoid conducting business by email.

#### **9. Report of Health & Genetics Chair**

- Chinook Breed Conservation Program
  - The Committee presented a revised draft CBCP document for review/discussion/approval between Board meetings, as agreed by vote. **\*See Unfinished Business**
  - The Committee has conducted research into genetic testing options and will formulate a recommendation and look to secure a discount shortly. The recommended tool will become part of the CBCP if approved.
- Resignation as Chair of Health & Genetics Committee  
Karen Hinchy resigned as Chair of the Health & Genetics Committee. Dan Silvertree was appointed by the Board as the new Chair. **\*See New Business**

#### **10. Report of Historian**

**11. Report of Regional Activities Chair**

Position vacant.

**12. Report of Registrar**

The Registrar had nothing new to report.

**13. Report of Rescue Chair**

Dan Silvertree resigned as Chair of the Rescue Committee. Mary Jo Crance was appointed by the Board as the new Chair. **\*See New Business**

**14. Report of Working Dog Program Chair**

**15. Report of Committees**

- 2017 Specialty Committee **\*See Report of Bench Chair**
- 2017 Silent Auction Committee **\*See Report of Secretary**
- 501c Committee **\*See Report of Vice-President**

**16. Unfinished Business**

- **Motions Passed Between Meetings**

**Motion 2017-19** – Conducting Board Business by Email (**Approved 6 Yes, 2 No, 3 Absent**)

Motion by Karen Hinchy, Second by John Habermehl:

*I move the COA Board act on motions presented on behalf of the Health & Genetics Committee regarding the Chinook Breed Conservation Program via email while the Board is not in audio session.*

**Motion 2017-20** – Approve CBCP (**Approved 10 Yes, 1 No**)

Motion by Karen Hinchy, Second by Dan Silvertree:

*I move the COA Board approve the Chinook Breed Conservation Program as written.*

- Yahoo Alternatives – Dan Silvertree  
Moved to July Board meeting
- Annual Report – Karen Schiller  
The Secretary called for reports not yet received.

**17. New Business**

**Motion 2017-23** - Resignation as Chair of Health & Genetics Committee (**Approved by Unanimous Consent**)

Motion by Karen Hinchy, Second by John Habermehl:

*I move the COA Board accept the resignation of Karen Hinchy as Chair of the Health & Genetics Committee.*

**Motion 2017-24** – Approval of Health & Genetics Committee Chair (**Approved by Unanimous Consent**)

Motion by Karen Hinchy, Second by Corine Lindhorst:

*I move the COA Board appoint Dan Silvertree as the new Chair of the Health & Genetics Committee.*

**Motion 2017-25** – Resignation as Chair of Rescue Committee (**Approved by Unanimous Consent**)

Motion by Dan Silvertree, Second by Corine Lindhorst:

*I move the COA Board accept the resignation of Dan Silvertree as Chair of the Rescue Committee.*

**Motion 2017-26** – Approval of Rescue Committee Chair (**Approved by Unanimous Consent**)

Motion by Dan Silvertree, Second by Kim Kramer:

*I move the COA Board appoint Mary Jo Crance as the new Chair of the Rescue Committee.*

**18. Schedule Next Meeting**

The next meeting of the 2016-2018 COA Board of Directors will be held on Tuesday, July 25, 2017, at 8:00 p.m. EDT.

**19. Approval of Minutes**

**Motion 2017-27 (Approved by Unanimous Consent)**

Motion by Karen Hinchy, Second by Corine Lindhorst:

*I move that the June 27, 2017 minutes be posted and approved by unanimous consent within 48 hours of posting.*

**20. Adjournment**

**Motion 2017-28 (Approved by Unanimous Consent)**

Motion by Karen Hinchy, Second by Kim Kramer:

*I move that the June 27, 2017 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.*

Respectfully submitted,  
Karen Schiller, Secretary  
Chinook Owners Association, Inc.