

June 21 2018  
COA Executive Board Meeting

**Agenda:**

1. Call to Order and Roll Call
2. Report of the President
3. Motion 2018-21
4. Report of the Vice-President
5. Report of the Secretary
6. Report of the Treasurer
7. Report of the Bench Chair
8. Report of the Communications Chair
9. Report of the Membership Chair
10. Report of the Health and Genetics Chair
11. Report of the Historian
12. Report of the Regional Activities Chair
13. Report of the Rescue Chair
14. Report of the Registrar
15. Report of the Working Dog Program Chair
16. Unfinished Business
17. New Business
18. Schedule Next Meeting
19. Approval of Minutes
20. Adjournment

**1. Call to Order and Roll Call**

a. Present:

- i. John Habermehl
- ii. Taylor Scanlon
- iii. Vicky Delfino
- iv. Denise Reed
- v. Mary Aldrich
- vi. Jon Jolly
- vii. Kristy Jolly
- viii. Mary Crance
- ix. Corine Lindhorst
- x. David Hassilev

b. Absent:

- i. Karen Hinchy
- ii. Brendan Aldrich

**2. Report of President**

- a. John asks members to consider possible successors
- b. And congratulations to all participants in the specialty

**3. Motion 2018-\_\_21\_\_**

- a. Motion by John Habermehl, Second by \_\_\_\_\_ Vicky\_\_\_\_:
  - i. *I move that the COA Board vote to approve a \$100USD spending allowance for office supplies*
  - ii. *John abstains, all others present vote Yes*
  
- 4. **Report of Vice-President**
  - a. Nothing to report
- 5. **Report of Secretary**
  - a. Nothing to report
- 6. **Report of Treasurer**
  - a. Denise did not finish financial statements for this month (but the specialty was a great success!)
- 7. **Report of Bench Chair**
  - a. Nothing to report
- 8. **Report of Communications Chair**
  - a. Jon: worked with a few people to create articles for the CQ. Jon would like an article about the specialty. John is in the process of writing an article on weight pulling and another article from a former puppy owner that is a story about the dog and a child and their life together. John also asked Penthea if she has a poem to publish. Asking members who post on Facebook/social media if they have stories to share is a viable option for generating content. Kristy mentioned that she has reached out to Karen H about writing articles regarding the first outcross litter.
- 9. **Report of Membership Chair**
  - a. Kristy did not finish the new member information at this time. It was suggested that we review membership changes over the last few years.
- 10. **Report of Health & Genetics Chair**
  - a. Not present
- 11. **Report of Historian** (vacant)
- 12. **Report of Regional Activities Chair** (vacant)
- 13. **Report of Rescue Chair**
  - a. Rescue Chair has nothing to report
- 14. **Report of Registrar**
  - a. Nothing to report
- 15. **Report of Working Dog Program Chair**
  - a. Nothing to report.
- 16. **Unfinished Business**
  - a. 501C Committee Updates
    - i. John: the 501C committee met June 8<sup>th</sup> to discuss the legal documentation. At this time, the committee is to review the documents and come up with questions if needed. One of the outcomes from the committee meeting is that John was able to successfully recruit Kim Kramer to assist with the committee. Vicky and John have decided that the board has 3 weeks to review and comment the documents. Moving the documents to a global word processor for comments and questions is a possibility. Jon recommends moving to Google Docs.
- 17. **New Business**

- a. Contact Template for Board Members
  - i. Taylor has a contact template that will go out to the board members. Denise proposes that the contact information is available to all board members. David suggests using Google. On the Chinook.org website, it's possible to set up a page just for board members with contact information. Corine agrees.
- b. UKC Change of Officers Form
  - i. Karen Schiller is the last person who needs to sign. Taylor will take on the role of accepting UKC mail.
- c. Board Priorities Survey
  - i. We are holding off on this, but John asks that the board consider priorities for the upcoming year, with the aim of settling this before the annual meeting.
- d. Former secretary Karen Schiller has a number of COA documents stored in her home. John recommends storing the documents in a vault for their preservation, and asks that Karen get a quote for this purpose. She also has scans of the documents and will be sending them out. Mary C. wonders if storing them in a safe is necessary. Denise would like a more comprehensive inventory of what the documents are.
- e. Add find the charter to agenda indefinitely.
- f. Now that the specialty is done, new conformation rules will go into effect at the beginning of 2019. The bench chairs will review the new rules and possibly send the information out to members.

**18. Schedule Next Meeting**

- a. The next COA Board meeting is scheduled for the 15-21, July, 2018 at 6:00 p.m. MDT.

**19. Approval of Minutes**

**Motion 2018- 22**

Motion by \_\_\_John H, Second by \_Corine:

*I move that the June 21, 2018 minutes be posted and approved by unanimous consent within 48 hours of posting.*

**20. Adjournment**

**Motion 2018- 23**

Motion by \_\_\_John\_\_\_, Second by \_\_\_Denise\_\_\_:

*I move that the June 21, 2018 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned*