



March 19 2019  
COA Board Meeting

**COA Mission Statement (adapted from Constitution and Bylaws):**

*To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national data base of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principals of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups*

**Agenda:**

1. Call to Order and Roll Call
  - a. Present:
    - i. John H.
    - ii. Denise
    - iii. Taylor
    - iv. Vicky
    - v. Mary
    - vi. Brendan
    - vii. Jon
    - viii. Kristy
    - ix. Bob
    - x. Corine
  - b. Absent:
    - i. Karen
  - c. Kim Kramer joins the meeting for the 501C discussion
2. Report of President
  - a. Thank you for the support for MJ.
  - b. Thanks to Bob for the winter carnival event.
  - c. Thanks to Jon for distributing information about the upcoming specialty.
3. Report of Vice-President
  - a. Nothing to report.
4. Report of Secretary
  - a. Secretary has nothing to report
5. Report of Treasurer
  - a. Month ended 2/28/2019
    - i. Balance Sheet
      1. Cash position remains strong with about \$34,189 available.
      2. An additional \$5,541 is set aside for restricted funds.
    - ii. Profit & Loss – Actual vs. Budget

- iii. Membership Income is lower than budget as this is the first full year of a change to the timing of membership renewals. The process of membership renewal has changed to having people renew in any month of the year vs. the majority of renewals completed in the first quarter of the year. The budget will be adjusted in our next year to more clearly reflect anticipated income.
    - iv. Calendar Sales income is slightly ahead of budget.
    - v. We sold a small amount of merchandise at the Chinook Winter Carnival
    - vi. Specialty expense-ribbons – This is a reimbursement for ribbons related to the Specialty in the prior fiscal year (7/2017-6/2018) but not reimbursed until August 2018. The budgeted amount is included in the prior fiscal year
    - vii. Postage is overbudget due to the full-year renewal of our PO Box
  - b. Other
    - i. As of March 11<sup>th</sup>, I was able to negotiate an increase in our interest rate on our Money Market Account from 0.5% to 1.5%. It will take affect sometime during the week of March 11<sup>th</sup>.
    - c. Vicky welcomes suggestions for how to earn more with the available money (rolling CDs, etc.).
- 6. Report of Bench Chair
  - a. Email out for the specialty to the membership.
  - b. Mary has been checking with restaurants in the area to find out which ones might take larger groups. Mary is considering a nearby barbeque restaurant that could cater at a hotel.
  - c. John suggests reaching out to Chinook owners in the area. Sherry Hung lives nearby, so Brendan or Mary will reach out and ask for recommendations.
  - d. Brendan and Mary are working on a request for volunteers email to be sent out to the membership.
- 7. Report of Communications Chair
  - a. CQ is ready to go as soon as the President’s letter is available.
  - b. Jon would like something from the Winter Carnival for the website.
  - c. Seeking articles for future publications—if anyone sees something that looks promising, please relay the information regarding the CQ.
  - d. John would like to add a brief announcement about the specialty in the upcoming CQ.
- 8. Report of Membership Chair
  - a. Nothing new to report.
- 9. Report of Health & Genetics Chair
- 10. Report of Historian
  - a. Considering reaching out to Karen Schiller and Carie Taylor regarding historical items in storage.
- 11. Report of Regional Activities Chair (vacant)
- 12. Report of Rescue Chair (vacant)
  - a. Vicky reached out to a potential person for rescue chair.
- 13. Report of Registrar
  - a. Registrar has nothing new to report
- 14. Report of Working Dog Program Chair (vacant)
- 15. Report of Committees
  - a. 501C Committee update with questions and comments
    - i. Comment from Corine: if there is anything that arises that concerns the COA (email, Facebook), that no response be made until the board has the chance to meet and agree upon a reply. Kim suggests that a policies and procedures manual be made, but can adapt the suggestion to the bylaws if needed.

Downside to adding this material to the bylaws is that the entire membership would be asked to vote on the matter, which could be cumbersome. Creating a policies and procedures document seems to be the ideal route forward.

- ii. Vicky wondering if there is a local copy available; Kim said she will check.
- iii. Developing a Policies and Procedures committee is an idea going forward.
- iv. Further changes to the document are still possible. Kim feels that the 501C committee has approved it and handed it off to the COA Board.
- v. Kristy wonders about the addition of the cruelty to animals phrasing in the purposes of the club description. Termination of membership covers use and mistreatment of dog as a cause. Kristy feels that if the line is available in the purposes section, there should be a connected clause in the termination of membership section.
- vi. Vicky suggests changing the wording in section 6.07 from shall to may, which leaves the board the option of purchasing D&O insurance. Section 14, add a Chinook or any other dog/animal. This change in wording may require additional discussion.
- vii. John suggests another week to review the changes Vicky has made to the draft. Kim will send the new draft to Taylor for distribution.

16. Unfinished Business

17. New Business

a. **Motion 2019-6**

Motion by: John H.            Second: Corine

- i. Motion to accept the resignation of David Hassilev as WDP Chair. Motion passes by unanimous consent.

b. **Motion 2019-7**

Motion by: John H.            Second: Corine

- i. Motion to accept resignation of Mary Crance as Rescue Chair. Motion passes by unanimous consent.

c. **Motion 2019-8**

Motion by: Vicky                Seconded by: Corine

*I move that the COA Board has all funds in the WDP PayPal account shifted to one of our regular bank accounts or our PayPal account with the most expeditious method to be determined by the Treasurer and the WDP Chairperson. Further, I move that the Board close the WDP PayPal account after all funds are moved.*

Motion went to a vote and was passed with unanimous consent of present members.

d. **Motion 2019-9**

Motion by: Vicky                Seconded by: Corine

*I move that the COA Board uses the regular COA PayPal account for all future WDP certificate payments or has payments remitted by check to our mailing address.*

Motion went to a vote and was passed with unanimous consent of present members.

18. The next COA Board meeting is scheduled for the last week in April, 2019 at 6:00 p.m. MT.

19. Approval of Minutes

**Motion 2019-10**

Motion by John, Second by Corine:

*I move that the March 19 2019 minutes be posted and approved by unanimous consent within 48 hours of posting.*

Passes by unanimous consent.

20. Adjournment

**Motion 2019-11**

Motion by John, Second by Corine:

*I move that the March 19 2019 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.*