

**Chinook Owners Association**  
**Board Meeting Minutes**  
**May 22, 2012, 7:00pm**

**I. Roll Call**

Present: Ed Bigos, President

Kim Kramer, Vice President & MACC Representative

Vicky Delfino, Treasurer

Corine Lindhorst, Immed. Past President & Working Dog Cmte. Chair

Joyce Maley, Bench Chair & Rescue Chair

Kris Holleran, Membership Chair

Donna Canfield, Cross Committee Chair

Donna Russell, Health Committee Chair

Pentheia Burns, Registrar

Absent: Ruth Lind, CNE Representative

Vacancies: Secretary, CQ Editor, Historian, Publicity and Advertising Chair

**II. President's Report** - Nothing specific to report this month

**III. Secretary's Minutes** - The April 24<sup>th</sup> 2012 meeting minutes are posted on the Board Yahoo Group, in the Files Section in "2012 Board Conference Calls" in the "April 2012" folder. These minutes were approved immediately after the April Board meeting using unanimous consent via email voting.

*Motion 2012-23: Approval of April Meeting Minutes. Donna Canfield moves that the minutes be posted and approved by unanimous consent within 48 hours of posting.*

*Second by Penthea Burns*

**IV. Treasurer's Report** - The most recent Treasurer's Reports are posted on the board yahoo group in the Files Section in "Treasurer Reports" in the "2012-02 April" folder.

**a.** Vicky is maintaining the club QuickBooks file.

- Kim is sending check copies and to Vicky to keep the accounts updated until the transition is completed. Deposits should be sent to Vicky.

**b. Bank Accounts** – The process of having Ed, Kim and Vicky as the signatories on the account is completed.

**c. Credit Cards** - This transition is still underway. Vicky has the application to transition the credit card. The timing is critical so the automatic charges are not rejected.

**d. Current Club Activity** –

- **Specialty and Roundup** – the Treasurer needs to be kept in the loop about this in order to stay on top of the financial aspect of this event.
- **Canadian Relocation/Rescue**

- **Chinook Store** – No recent activity. Kim is discussing changes to the way the store operates are being discussed informally.
- **Membership Drive** – The Treasury is receiving payments via PayPal for the 2012 membership drive with any relevant updates from Kris Holleran along with related check deposits.

## V. Committee Reports & Updates -

- a. 2012 COA Election – The voting process for the 2012 COA Election has concluded. As this was the first time an election was conducted using the new on-line database, there were a few minor glitches, none posed serious problems, and are easily corrected:
  - Some family memberships were missing the 'second name' those members were contacted by email, and if the second name was provided, an orange 'update sheet' was included with the second ballot.
  - We have a few member families that have the same last name, but are unrelated. some of these families had mixed up addresses (the address of the 'other family'). The database will be corrected.
  - We discovered that there were member families that did not have mailing addresses in the database. We surmise that these families received 'puppy' memberships (meaning that COA Membership only receives an email address when the membership is purchased by the breeder) we were able to track down most of these addresses.
  - There may be one duplicate in the database. We will follow up on this issue.

The remaining schedule for the elections is:

- Monday, May 28, 2012 (Memorial Day) - ballots to be tabulated by this date, and results forwarded to the President and Vice President.
- Friday, June 1, 2012 - Results of the election will be announced to the membership via the CQ, and the COA Forums

Vice President Kim Kramer requested a short board meeting in early June so that the outgoing board can officially receive the election results. That meeting will take place on June 5, 2012 at 7:00pm.

### b. Bench

- *2012 Chinook National Specialty*
  - Premium: The premium has been published. It was sent to the membership via direct email, and is also available through the club website. Because of the difficulty in securing a show secretary, the premium was published later than planned. The Host Committee is asking the UKC for permission to extend the deadline. If you have any questions, please contact Show Chair Ed Bigos.

- Trophies and Ribbons: The Bench Chair also updated the board regarding the trophies, both the travelling plaques, and the 'mini-me' keepsake plaques, and the ribbons.
  - Parade of Titleholders: The Bench Chair suggested (and the Board agreed) that for any dog entered in the *Parade of Titleholders*, the club provide (in addition to the rosette) a certificate that includes the accomplishments of the dog being honored.
  - Photographer: The club intends to utilize the photographer that will be on-site for Premier. The committee encourages all exhibitors and winners to utilize the professional services available in Kalamazoo, and hopefully make images available to the club.
  - Other Bench Business - It was noted that the winners of the specialties of the last couple of years do not appear on the website. Because of the approaching end of the board term, it was suggested that this be added to the incoming Bench Chair's to-do list.
- c. CQ Editor – Nothing to report at this time, other than the next issue will be managed by our new editor, and the submission deadline will be around the end of the second quarter.
  - d. Membership – A few new members have joined since the membership drive, so the current membership stands at 227. The Membership Chair suggests that an article be included in the next CQ to remind breeder members of the availability of discounted puppy memberships.
  - e. CrossBreeding Committee – the Breedable Chinook Survey continues
  - f. Health Committee – I have received a response from Dr. Stephen Brand regarding the data analysis for the Chinook Cross Health Survey. There was a delay in the process due to the format needing to be converted from text to numerical information. That has been completed and the actual analysis is being started. His preliminary information is as follows: "I have started with the analysis. So far, I have not found any significant differences in health between the purebred and crossbred dogs, or different generations of cross-bred dogs. Next week, I will carry on with the areas I outlined in the work plan and update you if and when I obtain significant findings."
  - g. Registrar – The Registrar has presented two applications for single registration to the Executive Board, who recommended that they be submitted to the UKC for processing. Both applicants were CrossBreeding Program graduates – Callicoon Hawkeye and Callicoon Callie.
  - h. Working Dog Program – Nothing new to report at this time.
  - i. Chinooks New England & Mid-Atlantic Chinooks - Both CNE and MACC are facing financial stresses due to the rising cost of liability insurance. President Ed Bigos contacted COA's insurance agent to discuss the possibility of allowing the regional

clubs to be included in the COA's policy. This is not possible as the regional clubs are considered stand-alone organizations. Options are being discussed within each club.

j. Vacancies – Publicity and Advertising Chair, CQ Editor, Historian, Secretary

## VI. Unfinished Business

a. Annual Report – Registrar Penthea Burns is collecting the summaries for the 2012 Annual Report. Officers and Committee chairs are reminded that the entries are to be brief, and should be submitted as soon as possible.

b. Vacancies –

- CQ Editor - The webmaster arranged for the CQ Editor email to be forwarded to the incoming editor
- Secretary - The new secretary will take over with the installation of the new board
- Historian - President Ed Bigos has approached Robert Cottrell to become the COA Historian. Bob is interested in being caretaker of the COA/Chinook archives, but has reservations about taking a board position. The board agrees that: due to his considerable expertise as a historian (and his knowledge of the Wanalancet/Tamworth region) and also acknowledging the need to unburden the previous historian of the physical archives, it is in the club's interest to find an accommodation agreeable to both Bob and the COA. President Ed Bigos suggested that Bob be made the club archivist, and that the new board appoint a historian who will have a seat on the board, and focus on current COA historical items. It is suggested (to the incoming board) that the Archivist report to the Historian.

*Motion 2012-25: COA Archivist - Ed Bigos moves that the COA authorizes Robert Cottrell be appointed Historical Archivist, responsible for maintaining the historical archives entrusted to the Chinook Owners Association.*

*Second by Corine Lindhorst*

*Motion passed 9-0-0*

- Publicity and Advertising - no action taken. A new P/A Chair will appointed by the incoming Board
- *CQ Health Flash* - Donna Russell - (tabled from April) The Health Committee Chair and the Board discussed topic oversight issues regarding articles published in the CQ. The Board agreed that this is a topic best discussed by the incoming Board and their CQ editor.

## VII. New Business

a. Final meeting of this Board Term: Tuesday, June 5, 2012 at 7:00pm.

## **VIII. Adjournment**

Motion 2012-26: Approval of the May Meeting Minutes - Kim Kramer moves that the minutes be posted and approved by unanimous consent within 48 hours of posting  
Second by *Pentheia Burns*

Motion 2012-24: Adjournment - Donna Canfield moves that the April 24, 2012 board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on minutes the meeting will be adjourned.  
Second by Vicky Delfino

Respectfully Submitted:  
Kim Terry Kramer  
Vice President