

August 21, 2012  
COA Board Meeting

**Agenda:**

1. Call to Order and Roll Call
2. Minutes of Last Meeting
3. Report of President
4. Report of Vice-President
5. Report of Secretary
6. Report of Treasurer
7. Report of Immediate President
8. Report of CQ Editor
9. Report of Bench Chair
10. Report of Membership Chair
11. Report of Committees
  - o Registrar
  - o Publicity & Advertising
  - o Rescue
  - o Historian
  - o Crossbreeding
  - o Health
  - o Working Dog Program
  - o MACC
  - o CNE
12. Unfinished Business
13. New Business
14. Schedule Next Meeting
15. Motion to Approve the Minutes
16. Adjournment

**1. Roll Call**

Present:

Kim Kramer  
Kathleen Riley-Daniels  
Karen Schiller  
Vicky Delfino  
Ed Bigos  
Karen Hinchy  
Dave Schiller  
Kris Holleran  
Pentheia Burns  
Ginger Corley  
Dan Silvertree  
Donna Canfield  
Corine Lindhorst

**2. Minutes of Last Meeting**

The meeting minutes are now posted to the Yahoo group, read, revised if needed, and then approved by unanimous consent as soon as practicable after each Board meeting. There being no objection to unanimous consent procedure, motion was made by Karen S., Second by Karen H.:

**Motion 2012-54 (Reading of the Minutes): Passed by unanimous consent**

The text of the motion is:

*I move that the COA Board adopt a standing rule eliminating the need to read or dispense with the reading of the minutes from the last meeting.*

**3. Report of President – Kim Kramer**

- The Executive Board received a letter from a member outlining dissatisfaction with the management of the club. The full Board received an update.
- The *Hurricane Fund* letter has been posted to COA-L, the website, the COA Facebook page, and directly mailed through the membership database. Contributions began to appear immediately. Including the COA's contribution, \$1,055 has been received. Ginger and Ed report that placements of Joyce's dogs have gone well, and there are only a couple still in need of homes.

**4. Report of Vice-President – Kathleen Riley-Daniels**

Discussion centered on the process to be utilized in reviewing and revising the COA Constitution and By-laws. Motion by Kathleen, Second by Ginger:

**Motion 2012-55 (Review of COA Constitution & By-laws) – Amended by Motion 2012-56**

The text of the motion is:

*I move that the COA Board appoint Kathleen Riley-Daniels to chair a special committee for the review and revision of the COA Constitution and By-laws. As Chair, I will select committee members and the group will review and propose revisions to the COA Constitution and By-laws in compliance with Article XII, Sections 1-4 of the current COA Constitution and By-laws. Monthly reports of progress will be submitted as part of the VP duties.*

Motion was made by Kris, Second by Karen H., to amend the language of Motion 2012-55:

**Motion 2012-56 (Amendment to Motion 2012-55 - Review of COA Constitution & By-laws) – Passed by unanimous consent**

The text of the motion is:

*I move that Motion 2012-55 be amended as follows:*

*I move that the COA Board appoint Kathleen Riley-Daniels to chair a special committee for the review and revision of the COA Constitution and By-laws. **The Chair shall** select committee members and the group will review and propose revisions to the COA Constitution and By-laws in compliance with Article XII, Sections 1-4 of the current COA Constitution and By-laws. Monthly reports of progress will be submitted as part of the VP duties.*

**Amended Motion 2012-55 passed 13-0-0-0.**

5. **Report of Secretary – Karen Schiller** - The July 24, 2012 and August 8, 2012 Board meeting minutes were approved by unanimous consent and have been forwarded to the COA Webmaster for posting.
  
6. **Report of Treasurer – Vicky Delfino**
  - The most recent Treasurer's Reports are posted on the Board Yahoo group.
  - Bank accounts are being changed to reflect the new President, Vice-President and Treasurer as signatories.
  - The credit card transition is underway.
  - There should be an improved process of communicating with the Treasurer for next year's Specialty.
  - The Chinook Store has had no recent activity. There have been informal discussions on changing the way the store operates.
  - The Treasurer is receiving payments via PayPal for the 2012 membership drive with any relevant updates from the Membership Chair, along with related check deposits.
  - A few Auction payments are being received via PayPal; most payments are being made by check. The Treasurer is in regular communication with Amanda Bays who ran the auction.
  - \$250 has been transferred from general funds to the Hurricane Fund.
  
7. **Report of Immediate Past President – Ed Bigos** - Nothing new to report at this time.
  
8. **Report of CQ Editor – Karen Hinchy** - The August issue is out for final proofing ahead of schedule. An approach to enable color, digital distribution of the next CQ has been agreed with the Webmaster. The next edition will be stored in a subsection of the Member's Area on the COA website. A link to the file and information on file size/download requirements will be emailed to members. Members will have their online preference defaulted to receive the next edition online. Instructions for members to "opt out" of a digital copy and receive a black and white paper copy instead are included in this issue. Email reminders will be sent to remind people to verify their preference for CQ receipt in late October. Inputs for the next edition of the CQ are due 18 October.
  
9. **Report of Bench Chair – Dave Schiller** - Nothing to report at this time.
  
10. **Report of Membership Chair – Kris Holleran**
  - Membership is pleased to announce the addition of four puppy memberships and one single membership.
  - Reminders to update addresses in the database were sent to the list and Forum to ensure that all members would receive the upcoming CQ. These reminders will continue through the year, using the upcoming release of a CQ edition as a quarterly marker.
  - An article was submitted to the upcoming CQ naming (and thanking) breeders that purchased memberships for their new puppy owners. The article included a reminder that new owners of a UKC registered Chinook puppy may also purchase a membership at the discounted rate. Hopefully, breeders who do not routinely gift memberships will relay this information to their new puppy owners.

## **11. Report of Committees**

### **Registrar – Penthea Burns**

- I am working with the Crossbreeding Committee Co-chairs on the upcoming work of the committee.
- A cross to pure applicant will be submitted soon.
- I have communicated with the Executive Board about our respective roles with UKC single registrations, and I am submitting material on single registrations for the CQ.
- I will begin the work of adding the Crossbreeding registry to Breeders Assistant.

### **Publicity & Advertising – Ginger Corley**

- We will be unable to get the free booth at the Pet Expo.
- I am compiling a list of magazine editors to receive a free copy of each CQ.
- The press kit is nearing completion, and an overview will be presented to the Board at the next meeting.

### **Rescue – Dan Silvertree**

- The online application for rescue placement homes has been revised to more closely reflect applications from other pure breed rescues.
- I plan to prepare a “mini-survey” of people with past COA Rescue experience to get a sense of where the committee is and where it should be.

**Historian – Ed Bigos** - Nothing to report at this time.

**Crossbreeding – Donna Canfield** – Nothing to report at this time.

**Health – Position Open**

**Working Dog Program – Corine Lindhorst** – Nothing to report at this time.

**MACC –**

**CNE – Ed Bigos** - Nothing to report at this time.

## **12. Unfinished Business**

- **Health Survey** – The remainder of Dr. Brand’s fee has been paid, and he has declined to offer any further information from the submitted samples.
- **Code of Ethics** - Penthea has forwarded the final results to the Webmaster for posting.
- **Historical Documents Agreement** - The agreement has been signed and returned to Rick Skoglund.
- **Motion to Supersede Motion 2012-40** – Tabled until the September Board meeting, pending review of UKC rules for breed clubs.

## **13. New Business**

- **Chinook Forums** – Transitioning the Board to Forums will be discussed at the September meeting.

- **Board Vacancies**
  - **Health** – Outreach for this position continues and will be addressed at the September meeting.
- **2013 Calendar Contest** - Motion was made by Karen H., Second by Donna to authorize the 2013 Calendar Contest:

**Motion 2012-57 (2013 COA Calendar Contest) – Passed by unanimous consent**

The text of the motion is:

*I move the COA authorize the 2013 Calendar Contest to be run by Karen Hinchy – all photos will appear in the final calendar, winners to headline the months to be selected via majority vote of COA members, and the calendar will retain the Rainbow Bridge feature. The contest will include a separate fundraiser for the cover, where any member can submit any photo complying with the rules (e.g. no professional photographs) for a \$5 donation to the COA Rescue.*

- **Subcommittee to Place Entire Chinook Registry On-Line** – Item postponed to the September meeting.
- Motion was made by Kris, Second by Penthea to move to Executive Session:

**Motion 2012-58 (Executive Session) – Passed by unanimous consent**

The text of the motion is:

*I move the COA Board enter Executive Session.*

Motion was made by Karen S., Second by Dave, to exit Executive Session:

**Motion 2012-59 (Exit Executive Session) – Passed by unanimous consent**

The text of the motion is:

*I move the COA Board exit Executive Session.*

**14. Schedule Next Meeting**

The next COA Board meeting is scheduled for Friday, September 21, 2012 at 7:30 p.m. EDT.

**15. Motion to Approve the Minutes**

There being no objection to unanimous consent procedure, motion was made by Penthea, Second by Dan:

**Motion 2012-60 (Approval of Minutes) - Passed by unanimous consent**

The text of the motion is:

*I move that the August 21, 2012 minutes be posted and approved by unanimous consent within 48 hours of posting.*

## **16. Adjournment**

There being no objection to unanimous consent procedure, motion was made by Penthea, Second by Donna:

**Motion 2012-61 (Meeting Adjournment) – Passed by unanimous consent**

The text of the motion is:

I move that the August 21, 2012 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.

Respectfully submitted,  
Karen Schiller  
COA Secretary