

March 26, 2013
COA Board Meeting

Agenda:

1. Call to Order and Roll Call
2. Report of President
3. Report of Vice-President
4. Report of Secretary
5. Report of Treasurer
6. Report of Immediate Past President
7. Report of CQ Editor
8. Report of Bench Chair
9. Report of Membership Chair
10. Report of Committees
 - o Registrar
 - o Publicity & Advertising
 - o Rescue
 - o Historian
 - o Crossbreeding
 - o Health
 - o Working Dog Program
 - o MACC
 - o CNE
11. Unfinished Business
12. New Business
13. Schedule Next Meeting
14. Approval of Minutes
15. Adjournment

1. Roll Call

Present:

Kim Kramer
Kathleen Riley-Daniels
Karen Schiller
Vicky Delfino
Ed Bigos
Karen Hinchy
Dave Schiller
Kris Holleran
Ginger Corley
Dan Silvertree
Corine Lindhorst
Donna Canfield

Absent:

Pentheia Burns

2. Report of President –

3. **Report of Vice-President** – The Board held further discussion on procedure to be used in the revision process and how to include the membership. A template was provided to show content that the UKC would like to see in a parent club document.
4. **Report of Secretary** – The February 18, 2013 Board meeting minutes were approved by unanimous consent and have been uploaded to the COA website.
5. **Report of Treasurer** –
 - The most recent Treasurer’s Reports are posted on the Board Yahoo group in the Files Section in “Treasurer Reports” in the “2013-02 February” folder.
 - **Bank Accounts** – in progress.
 - **Credit Cards** –Vicky has started the initial steps of getting Karen Hinchy a credit card for the CQ.
 - **Current Club Activity** –
 - **Hurricane Fund** –The remaining Fund balance is \$1,482.18. A previously proposed motion for transfer of this balance was withdrawn.
 - **Chinook Store, Calendar** – 114 calendars were sold. One calendar was lost in mailing, which does not justify the cost of insuring all calendar mailings.
 - **Membership Drive** –We have collected almost \$2,900 in gross membership fees in the current calendar year. PayPal appears to be running smoothly.
6. **Report of Immediate Past President** – The IPP had nothing new to report.
7. **Report of CQ Editor** –
 - Chinook Quarterly
 - Less than 10% of the membership has opted to continue receiving paper newsletters, which will cost approximately \$200 per year in printing and mailing. A motion was proposed to move the CQ to a completely digital publication.
 - The spring edition of the CQ is in pre-production. Board members were reminded to submit content.
 - Chinook Pedigree Project - Over 75% of the records that breeders have agreed to validate have been completed (670+ dogs), and all participating breeders have provided consent to make public the validated data. Over 64% (600+ dogs) of the remaining records have been validated by the group, and excellent progress is being made on wrapping up this phase. Dr. Beuchat is ready to start processing data when we have it, and the group will proceed to discussing desired outputs from the analysis.
8. **Report of Bench Chair** –
 - We have the logo design for the 2013 Specialty. Many thanks to Chinook owner Stephanie Wheatley for sharing her artistic skills.
 - We are continuing to send out details about the Specialty.
 - The Board was advised of the cost to purchase a new NBOB plaque and ten “keeper” plaques. A motion was made for the approval of the purchase.
 - We have blocked 25 rooms at the Microtel, Middletown. More hotel options will be forthcoming.
 - All remaining items have been assigned to committee members.
 - We are targeting mid-April as the send out date for the Show Premium.
 - New members to the Committee include: Penthea Burns, John Habermehl, Mary Jo Crance.

9. **Report of Membership Chair** –

- The COA currently has 310 active memberships. Two reminders were posted on COA-L, COA Forum and the COA Facebook page, and an announcement was placed on the COA website. A spreadsheet of non-renewals was posted to the Board group so members could reach out personally to those who have not renewed.
- Correction to last month's report: 13 puppy memberships were received between 1/15 and 2/13/13. One new puppy membership and one new member have joined our club this month.
- Four member emails bounced when a mailing about the Specialty was sent out. Letters have been written to those members in an effort to ensure they will receive all communications from the COA.

10. **Report of Committees**

Registrar – The Registrar received a request from a COA member to assist with a UKC registration issue and has reached out to the UKC. She also has been serving as a resource to the Chinook Pedigree Project.

Publicity & Advertising – The Board was advised of progress on an appropriate memorial for Joyce Maley. The short form flyer should be completed in time for the Specialty. Work continues on various press releases.

Rescue –

- The Rescue Committee sent a draft proposal of the "breeder's relocation assistance program" to Kim Kramer and Ed Bigos for their comment and review.
- The Committee was involved in a rescue effort centered on dogs seized during an Animal Control raid on a sled dog touring company in Northern Michigan. The rescue effort ceased when it was determined that the dogs were not Chinooks or Chinook mixes. People interested in adopting mixes and Chinookalikes were put in touch with the shelter.

Historian – The Historian had nothing new to report.

Crossbreeding - The Crossbreeding Committee had nothing new to report.

Health – (Vacant)

Working Dog Program –

- The Working Dog Program Committee has awarded four Novice Sled Dog certificates and our very first Working Pack Dog Excellent title.
- We are currently working on one Working Team Dog and one Novice Sled Dog application.

MACC –

CNE – CNE had nothing new to report.

11. **Unfinished Business**

- Hurricane Fund – Vicky/Ginger * **See Reports of Treasurer and P&A Chair**
- Constitution & By-laws Review/Revision – Kathleen ***See Report of Vice-President**
- Outreach for Board Vacancies - Kim
 - Health Chair – A call for volunteers has been posted on COA-L and COA Forum.

- Board Processes – Kim
 - Transition to COA Forum – A motion to move all COA Board work to COA Forum was withdrawn.
- COA Calendar Wrap-Up – Vicky ***See Report of Treasurer**
- Short Form Flyer/Long Form Brochure – Ginger ***See Report of P&A Chair**
- Press releases for 2011 Top Ten BOB and 2012 NBOB - Ginger ***See Report of P&A Chair**
- 2013 Chinook National Specialty – Dave ***See Report of Bench Chair**
- Chinook Pedigree Project – Karen Hinchy - ***See Report of CQ Editor**

12. New Business

- COA Rescue Policy on Breeder Relocation Assistance – Kim, Ed, Dan
Tabled until April Board meeting.
- Use of Skype for COA Board Calls – Kim
Tabled until April Board meeting
- Digital Chinook Quarterly – Karen H. ***See Report of CQ Editor**
Motion by Karen Hinchy, Second by Donna Canfield:

Motion 2013-7 (Digital CQ) – Passed by Unanimous Consent

The text of the motion is:

I move the Chinook Quarterly move to a completely digital publication beginning with the Spring 2013 edition.

- National Best of Breed Plaques – Dave ***See Report of Bench Chair**
Motion by Dave Schiller, Second by Karen H.:

Motion 2013-8 (NBOB Plaques) – Passed 12-0-0-1

The text of the motion is:

I move that the COA Board approve the amount of \$638.50 for a new rotating National Best of Breed plaque and ten smaller plaques to remain with the NBOB winners.

13. Schedule Next Meeting

The next COA Board meeting is scheduled for Tuesday, April 30, 2013 at 8:00 p.m. EDT.

14. Approval of Minutes

Motion by Kim, Second by Kris:

Motion 2013-9 (Approval of Minutes) – Passed by Unanimous Consent

The text of the motion is:

I move that the March 26, 2013 minutes be posted and approved by unanimous consent within 48 hours of posting.

15. Adjournment

Motion by Kim, Second by Vicky:

Motion 2013- (Adjournment) – Passed by Unanimous Consent

The text of the motion is:

I move that the March 26, 2013 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.

Respectfully submitted,
Karen Schiller, COA Secretary