

April 30, 2013  
COA Board Meeting

**Agenda:**

1. Call to Order and Roll Call
2. Report of President
3. Report of Vice-President
4. Report of Secretary
5. Report of Treasurer
6. Report of Immediate Past President
7. Report of CQ Editor
8. Report of Bench Chair
9. Report of Membership Chair
10. Report of Committees
  - Registrar
  - Publicity & Advertising
  - Rescue
  - Historian
  - Crossbreeding
  - Health
  - Working Dog Program
  - MACC
  - CNE
11. Unfinished Business
12. New Business
13. Schedule Next Meeting
14. Approval of Minutes
15. Adjournment

**1. Roll Call**

Present:

Kim Kramer  
Kathleen Riley-Daniels  
Karen Schiller  
Vicky Delfino  
Ed Bigos  
Karen Hinchy  
Dave Schiller  
Kris Holleran  
Pentheia Burns  
Dan Silvertree  
Corine Lindhorst  
Donna Canfield

Absent:

Ginger Corley

2. **Report of President** – The COA Forum has been taken down.
3. **Report of Vice-President** – An email has been sent to the membership to solicit Constitution & By-laws Committee members.

4. **Report of Secretary** – The March 26, 2013 Board meeting minutes were approved by unanimous consent and have been uploaded to the COA website.
5. **Report of Treasurer** –
  - The most recent Treasurer’s Reports are posted on the Board Yahoo group.
  - **Current Club Activity**
    - **Hurricane Fund** –The remaining Fund balance is \$1,482.18. The balance will be transferred in the future after completion of Joyce Maley tribute.
    - **Membership Drive** – We’ve collected about \$6,250 in gross membership fees in the current calendar year. Paypal is running smoothly.
    - **Specialty** – Some Specialty bills have been received, but are relatively small. Dave Schiller is managing the Specialty budget.
6. **Report of Immediate Past President** – The IPP had nothing new to report.
7. **Report of CQ Editor** –
  - **Chinook Quarterly** - The next edition is in pre-production and is due out the first weekend in May.
  - **Chinook Pedigree Project** - The validation phase has been completed. Initial population information is expected by the first weekend in May. Dr. Beuchat has approached Dr. Heather Huson (the lead in the genetic studies of the Alaskan Huskies working ability and genetic signature) and Dr. Katariina Maaki (who authored the population analysis of the Nova Scotia Duck Tolling Retriever and Lancashire Heeler) and Dr. Pieter Oliehoek (author of the population analysis of the Icelandic Sheepdog). All three are excited to be involved in the study of the Chinook! To support the inclusion of these scientists and in pursuit of a publishable study, grant proposals are being drafted by Dr. Beuchat and me, along with volunteers from the group. Dr. Huson’s strong genetic analysis background may provide an opportunity to pair genetic analysis of the Chinook with the population analysis (e.g., a newer and more expansive version of the Mars study, including the genetic advances in the last four years.)
8. **Report of Bench Chair** –
  - We have set up the COA Store to allow pre-order of Specialty T-Shirts. An email will be sent to the membership to notify them of the availability.
  - We have sent a number of notifications to the membership, posted to the COA Website and Facebook page, Chinook lists, and other venues regarding the Specialty, Auction, and other weekend events. These notifications have included the Premium and Response Form. Promotion of the event will continue.
  - NBOB plaques are in process.
  - We have 25 rooms at the Microtel, Middletown, and another 10 at the Super 8 Middletown.
  - UKC paperwork has been received and we are working with the Show Secretary as issues are encountered.
  - A motion was brought before the Board to purchase “keeper” plaques for Altered Best of Breed.  
**\*See New Business**
  - COA Store contents will be made available for sale at the Specialty. The Webmaster is working on a new method for handling Chinook Store inventory. Dave will make COA bumper stickers to add to the inventory.
9. **Report of Membership Chair** – The COA has 225 active memberships. Email reminders were sent to those who have not renewed. The Membership Chair expressed thanks to those who made personal

contacts to assist. The Chair is considering what else can be done to encourage a greater percentage of membership renewals. More renewals may be seen once people realize that they cannot receive their CQ due to expired membership. Penthea inquired about breeders purchasing discounted family/single gift memberships; Kris will address ideas in the May meeting.

## **10. Report of Committees**

### **Registrar –**

- In the past month, the Registrar has worked with a COA member to successfully resolve a UKC registration issue and began the process of resolving another registration matter with another COA member.
- The Registrar has also continued working with the Chinook Pedigree Project, troubleshooting registration questions with the UKC.

### **Publicity & Advertising –**

**Rescue –** Rescue had nothing new to report.

**Historian –** The Historian had nothing new to report. Dave inquired about the location of the COA Scrapbook; Ed will investigate.

**Crossbreeding -** The Crossbreeding Committee had nothing new to report.

**Health –** (Vacant)

### **Working Dog Program –**

- The Working Dog Program Committee has awarded a Novice Sled Dog certificate and a Working Team Dog Title since our last meeting. We have 6 more applications waiting for review.
- We've seen a big jump in applications. An annual breakdown was provided:
  - 2010 - 3 applications
  - 2011 - 17 applications
  - 2012 - 17 applications
  - 2013 - 14 applications with 2/3 of the year still to go!

**MACC –**

**CNE –** CNE had nothing new to report.

## **11. Unfinished Business**

- Hurricane Fund – Vicky \* **See Report of Treasurer**
- Constitution & By-laws Review/Revision – Kathleen \***See Report of Vice-President**  
Penthea will upload information and documents pertaining to 501c3 status.
- Outreach for Board Vacancies - Kim
  - Health Chair – There have been no replies to the call for volunteers. Karen H. can step into this role if another CQ Editor is secured.
- Short Form Flyer/Long Form Brochure – Ginger  
Tabled until May Board meeting.
- Press releases for 2011 Top Ten BOB and 2012 NBOB - Ginger  
Tabled until May Board meeting.
- 2013 Chinook National Specialty – Dave \***See Report of Bench Chair**

- Chinook Pedigree Project – Karen Hinchy - **\*See Report of CQ Editor**

## 12. New Business

- COA Policy on Breeder Relocation Assistance – Kim, Ed  
Kim and Ed will provide a recommendation to the Board on whether the COA should have a mechanism to assist Chinook breeders in need.
- Use of Skype for COA Board Calls – Kim  
After looking at other options, it was decided to continue utilizing Skype for Board meetings.
- CPP Additional Genetic Testing – Karen H. **\*See Report of CQ Editor**  
A proposal will be presented to the Board in the May meeting.
- COA Logo – Dave  
Kim will upload the COA logo for Dave to make bumper stickers to sell at the Specialty.
- COA Store Contents for Sale at Specialty – Dave **\*See Report of Bench Chair**  
Corine suggested that a brochure of the Store inventory be prepared.
- “Keeper” Plaques for Altered Best of Breed – Dave **\*See Report of Bench Chair**  
Motion by Kris, Second by Penthea:

### **Motion 2013-11 (Keeper Plaques for Altered Best of Breed) – Passed 12-0-0-1**

The text of the motion is:

*I move that the COA approve the purchase, not to exceed \$500.00, of ten Altered Best of Breed “keeper plaques” to be awarded at future Chinook Specialties.*

- Transfer of COA Store to Bench Chair – Dave **\*See Report of Bench Chair**  
Kim will prepare a spreadsheet of Store inventory and send it to Dave for determination on how to proceed.

## 13. Schedule Next Meeting

The next COA Board meeting is scheduled for Tuesday, May 21, 2013 at 8:00 p.m. EDT.

## 14. Approval of Minutes

Motion by Penthea, Second by Dave:

### **Motion 2013-12 (Approval of Minutes) – Passed by Unanimous Consent**

The text of the motion is:

*I move that the April 30, 2013 minutes be posted and approved by unanimous consent within 48 hours of posting.*

## 15. Adjournment

Motion by Vicky, second by Donna:

### **Motion 2013-13 (Adjournment) – Passed by Unanimous Consent**

The text of the motion is:

*I move that the April 30, 2013 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.*

Respectfully submitted,  
Karen Schiller, COA Secretary