



May 21st 2020
COA Executive Board Meeting and Board Meeting

COA Mission Statement (adapted from Constitution and Bylaws):

To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national data base of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principals of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups

Agenda:

1. Call to Order and Roll Call of Executive Session
 - a. John Habermehl
 - b. Denise Reed
 - c. Brendan Aldritch
 - d. Taylor Scanlon
 - e. Jon Jolly
 - f. Kristy Jolly
2. Executive Discussion
 - a. The purpose of the meeting with the elected officers is to discuss the appointed officers, and per our constitution and bylaws, to approve their appointments.
 - b. Recap:
 - i. Corine: returning as Registrar
 - ii. Bob: returning as Historian
 - iii. Laurel: assuming role as Working Dog Program chair
 - iv. Karen: returning as Health and Genetics chair
 - v. John: assuming role as Regional Activities chair
 - vi. Vacant: Bench chair and Rescue chair
 - c. Point of order (Vicky): Will need a formal resignation from Jude to resign as her term isn't up until the end of June.
 - d. **Motion 2020-16**
Motion by: Denise Seconded by: Brendan
I move that the following Chinook Association members are appointed through the 2020-2022 board: they are Corine Lindhorst (registrar); Bob Cottrell (historian); Laurel Wilkinson (WDP chair); Karen Hinchy (health and genetics chair); John Habermehl (regional activities chair)
3. Adjourn Executive Discussion
Motion 2020-17
Motion by: Denise Seconded by: Vicky
Move to adjourn the executive session. Motion passes by unanimous consent.
4. Call to Order and Roll Call of Board Meeting

- a. Present:
 - Denise
 - Brendan
 - Taylor
 - Vicky
 - Jon
 - Kristy
 - Karen
 - Bob
 - Corine
 - Laurel
- 5. Report of President
 - a. Thanks to officers for assistance in previous term
 - b. **Action item next meeting:** include a summary of things officers would like to achieve in the next year with their monthly report
 - c. Goals for new term
 - d. Vacant positions
 - i. Please keep members in mind for the bench chair position and let anyone with even some interest know that there are lots of resources available to help plan bench activities
 - ii. Details related to liabilities will be brought to the board before a chair is appointed.
- 6. Report of Vice-President
 - a. Nothing to report other than happiness at being in the new role!
- 7. Report of Secretary
 - a. Report appointments of committee chairs:
 - i. John Habermehl takes on Regional Activities Chair
 - ii. Laurel Wilkinson takes on Working Dog Program Chair
- 8. Report of Treasurer
 - a. Current financials (documents available in COA folder)
 - i. 501C: Vicky has a question for an attorney to answer. We are sitting with roughly 40k in unrestricted funds and 7k in restricted funds, which is a considerable amount of money for an organization our size. Vicky would like to ask the attorney if this is going to be an issue prior to submitting the application for 501C status.
 - b. New budget
 - i. Items related to the specialty are not included but estimates are available. That data will come from the bench chair.
 - ii. Contributing documents to the new budget are available in the COA folder.
 - iii. Question for Corine (from Vicky): do we expect to see cross to pure registration this year? Corine says likely no as currently all litters are first generation.
 - iv. Question for Brendan: are we anticipating the purchase of any plaques? Denise: not in 2020, but if we do, perhaps one small keeper plaque. Yes to purchase plaques in 2021. Can provide numbers to Vicky in 2021.
 - v. Plaques related to lifetime memberships: not that John is aware of.
- 9. Report of past President
 - a. Thank you to all for their work and assistance.
- 10. Report of Bench Chair (vacant)
- 11. Report of Communications Chair

- a. All meeting minutes updated. Uploaded and reorganized all old Yahoo COA Board files to Google Drive and gave Board access. Recommend each Board member go in and update/create their job description files. Added a CBCP update to the website per request. CQ is ready to go, just waiting on President's letter. After official turnover of the Board I'll go into website and make appropriate updates and change passwords for all Board emails and send informational email about managing chinook.org email.
 - b. Denise: would you mind sending out link to COA Google Drive
 - c. Denise: add Trask's specialty title to latest copy of CQ
 - d. Vicky: optimum file format for information to the CQ
12. Report of Membership Chair
- a. Membership Report – March/April/May 2020
 - i. Current Membership Total: 214
 - ii. New Members (1): Sally Gallagher (OR).
 - iii. Renewed Members (63): Karen Bourque (VT), Patricia Martel (NH), Walt Madden (CO), Jane Cox (MO), David Kargl (IL), Jon Jolly (AZ), Kathy Burke (CO), Marleen Mandt (WA), Jennifer Esposito (NY), Jean Bouteiller (CT), Margi Nowak (WA), Sandy Smith (FL), Nancy Fishinger (FL), MJ Crance (NY), Bobbie Kenney (OR), Rick Skoglund (ME), Sherry Hung (WA), Rhea Moore (VA), Barry Gilbert (MO), Debbie Covicz (NJ), Monica Aden (CO), Lisa Seagraves (IL), Diane Garthwaite (MA), Pam McMillan (WA), Marion Koenigsmann (IL), Debra DiNunzio (PA), Nina Lanctot (IN), Anne Galullo (MA), Donna Catalini (NC), Donna Magoon (MA), Craig Watson (IL), Donald Kent (SC), Rachel Sayadoff (NY), Kristi Berland (FL), Pamela Mulveyhill (MA), Victoria Delfino (ME), Christine Foss (WA), Craig Ross (MA), Tiina Perlman (AZ), Lynda McLaughlin (WI), Suzann Daley (WA), Debra Meese (CO), Michael Lavigne (CA), Angela Coleman (FL), Elaine Prosser (ME), Dr. Paul Spurlock (MA), Dave Simmons (NJ), Amanda Bays (IL), James Collora (CA), John Habermehl (NY), Jack Duffy (FL), Ian Smith (BC, CA), Jude Griffin (MA), Lisa Yeager (WA), Donna Russell (MA), JoAnne Oppenheimer (PA), Anne Lynch (CA), Astrid Lampey (CO), Carol Carlson (NH), Christopher Appoldt (NY), Maria Calabrese (NH), Morrie Killian (NH), Karen Hinchy (NJ).
 - b. Puppy Memberships (0):
 - c. On 05/19/20 I sent a membership drive email to the last 40 people who expired to remind them their membership lapsed and to renew so hopefully we get a few more

from that.

Date	# of Members	Change
Sep-18	219	
Oct-18	231	12
Dec-18	234	3
Jan-19	243	9
Mar-19	246	3
May-19*	183	(63)
Jun-19	185	2
Jul-19	201	16
Sep-19	202	1
Oct-19	207	5
Feb-20	220	13
May-20	214	(6)

13. Report of Health & Genetics Chair
 - a. Nothing new to report
14. Report of Historian
 - a. Looking at a new scanner to scan books, but need to explore copyright issues associated with copying entire books.
15. Report of Regional Activities Chair
 - a. Nothing new to report but looking forward to the role.
16. Report of Rescue Chair (vacant)
17. Report of Registrar
18. Report of Working Dog Program Chair
19. Report of Committees
 - a. 501C(3): John has collected the documents and will be starting work on them shortly.
20. Unfinished Business
 - a. Housekeeping on chinook.org: Post meeting minutes, post specialty winners 2019 (Denise)
 - i. Done by Jon. Remove info related to PO box (Denise). We do need an address in PayPal but could be a different one.
 - ii. Some contact information on the COA website is out of date and will be updated.
 - b. Holding a Specialty in 2020 (Denise)
 - i. The current projections for COVID, as well as the logistics of holding a specialty, make it seem unlikely that a specialty will move forward at this time.
 - ii. **Motion 2020-17**
Motion by: Denise Second by: Karen
Motion is to not hold a specialty in 2020
Discussion: Is this a decision that must be made now (Karen)? If UKC cancels Gateway then the decision will be made for us. The other factor not mentioned (Brendan) is that flu season usually kicks up in Oct/Nov and might inform people's willingness to participate.
Motion passes 10 to 1.
 - c. Need names/contact info for any backups or committee members (Denise)

- i. Making a call for volunteers. Denise will be writing the president's letter and would like to make a call for volunteers for the vacant chair positions.
 - ii. Making a call for additional editorial or website help might also be an option. Jon states the website isn't in need of assistance, but more articles and material for the CQ are always welcome!
- d. Technology options for monthly meetings (Vicky)
 - i. Tabled for next meeting
- e. COA store (Denise)
 - i. Tabled for next meeting

21. New Business

a. **Motion 2020-18 (RONR)**

Motion by Denise Reed, Second by: Vicky

I move that the rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with the bylaws of the Board and any special rules of order the Board may adopt.

This motion passes by unanimous consent.

b. **Motion 2020-19 (One Vote Per Board Member)**

Motion by Denise Reed, Second by : Brendan

I move that the COA Board adopts a Special Rule of Order that elected and appointed positions on the COA Board are granted one vote per position. In the case of co-chairs, the division of said vote shall be agreed upon by the co-chairs. The intent is that votes should be allotted so that each position on the Board gets no more than one (1) whole vote and each Board Member gets no more than one (1) whole vote, no matter what combination of people occupy a single position or what number of positions a person may occupy.

This motion passes by unanimous consent.

c. **Motion 2020-20 (Conference Calls for COA Board Meetings)**

Motion by Denise Reed, Second by: Brendan

I move that the COA Board adopts a Special Rule of Order allowing meetings to take place via electronic conference or telephone conference call, either or both. All Board members understand and agree that all calls will be recorded for the convenience and accuracy of the Secretary.

This motion passes by unanimous consent.

d. **Motion 2020-21 (Board Meeting Reports)**

Motion by Denise Reed, Second by: Brendan

I move that the COA Board adopts a Special Rule of Order that all Officers and Committee Chairs send their updates in writing to the Secretary seven days prior to the Board meeting. The Secretary will compile these and post the compilation where all members of the Board will have access.

This motion passes by unanimous consent.

e. **Motion 2020-22 (Submission of Draft Motions with Monthly Reports)**

Motion by Denise Reed, Second by: Brendan

I move that the COA Board adopts a Special Rule of Order that encourages all Officers and Committee Chairs wishing the Board to take an action to submit a Recommendation for Action (draft motion language) along with their monthly update.

This motion passes by unanimous consent.

- f. Adding Denise to TD (Vicky)
- g. Timeline for setting up new email addresses, removing old contacts (Jon)
- h. Timeline for posting new Board on website (Taylor, Jon)
- i. Discussion of regulatory environment surrounding Chinook rescues (Vicky)
 - i. This item will be tabled until the next meeting.

22. The next COA Board meeting is scheduled for June _____, 2020 at 6:00 p.m. MT.

23. Approval of Minutes

Motion 2020-23

Motion by Denise, Second by Vicky:

I move that the May 21st 2020 minutes be posted and approved by unanimous consent within 48 hours of posting.

24. Adjournment

Motion 2020-24

Motion by , Second by Corine:

I move that the May 21st 2020 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.