



July 28, 2022  
COA Executive Board Meeting and Board Meeting

COA Board Meeting Minutes:

<https://us02web.zoom.us/j/85257032814>

**COA Mission Statement (adapted from Constitution and Bylaws):**

*To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.*

**Board Meeting Agenda:**

1. Call to Order and Roll Call of Board Meeting
  - a. Meeting called to order: By Brendan @ 1917 CST
  - b. Present: Brendan, Daniela, Pam, Brenda, Vicky, Kristy, Jon J., Kim, Karen
  - c. Absent: Bob, Hannah, John H., Taylor,
  - d. Excused: Corine,
2. Report of President - Brendan Aldrich
  - a. Continue to recruit a treasurer. Will use treasurer duties supplied by Vicky.
  - b. **Action Item:** UKC notification on board change is required. (Brendan)
  - c. **Action Item:** Brendan to contact all board members regarding meeting attendance. Check to see if better day/time.
    - i. **Action Item:** Board Members to submit goals for 2022-2023 year

- d. Treasurer role still vacant. **Action Item:** Vicky to develop a list regarding treasurer duties. Brendan to send out to members to recruit. - COMPLETE. Will share with the board the list of duties.
- 3. Report of Vice-President - Daniela
  - a. **Action Item:** Working with Patty Richards on the last Speciality to identify members in the pictures
    - i. Making good progress of the 50 selected pictures. Goal is to complete identification next week.
- 4. Report of Secretary - Pam Turner
  - a. Committee Reports that have old business will be kept under the appropriate committee section on the agenda and minutes.
- 5. Report of Treasurer - Vacant (Vicky)
  - a. See attached reports
  - b. Need specialty budget/expenses for last year. Kim to send to Vicky.
  - c. Will need breakdown of income/expenses of this year's specialty from Kim.
  - d. 2022-2023 annual budget submissions.
    - i. **Action Item:** Chairs need to review their budget and communicate with Vicky prior to next meeting. Chairs to review monthly budget posted on shared site folder.
      - 1. Need from Karen costs for her committee for budget.
      - 2. Added professional fees to included 501c attorney.
      - 3. Chairs review monthly proposed budget to review next month.
- 6. Report of Communications Chair - Jon Jolly
  - a. **Action Item:** Jon to make an instructional video on how to be an editor. Jon to send times to hold a Web meeting. (Pam to coordinate).
    - i. Meeting was held and will edit the instructional video before sharing with others.
  - b. **Action Item:** Deadline for financial statements into CQ by July 15th. Vicky to send to Jon. Tabled.
- 7. Report of Membership Chair - Kristy Jolly
  - a. Membership Report – June-July 2022
  - b. Current Membership Total: 249
  - c. New Members (3): Danielle Tappitake (NY), Laura Glogger (FL), Lydia Leclerc (OH).
  - d. Renewed Members (30): Hannah Collison (MI), Andrew Coppens (NH), Judy Miller (CA), Kathe Dunscomb (OR), Jon Jolly (AZ), Mary Malkiel (CO), Marlene Goist (TX), Brenda Dean (ME), Brendan Aldrich (IN), Melody Matthews Meilleur (ON, CA), Cesar Hernandez (MA), Kathleen Harrison (CA), Fawn Taylor (OR), Justin Damadio (DE), Nancy Burns (MO), Noelle Germain (CT), Leigh Conner (CA), Darin Murphy (ME), April Matava (CO), Susan Fletcher (WA), Cindy Lee Morgan (OR), Paul Delia (CO), Carol Zuckerman (MA), Catherine McCarthy-Payne (CA), Allen Thomas (MA), Todd Roberts (KY), Elaine Edler (CA), Kristy McRae (MT), Sarah Garrison (WA), Daniela Metz (FL).
  - e. Puppy Memberships (0):
  - f. Membership Goals/Updates for 2022:

- i. Follow up with expired members to see if they want to renew (membership drive) – Aug 2022
  - ii. Look into small membership trinkets/rewards for new members and/or long-standing members or periodically send surprises (postcards, stickers, magnets, etc.) – TBD
- g. Put 2022 Calendar Contest pictures on Google Drive - TBD
- h. Chinook Merchandise Store
  - i. N/A
- i. Chinook Calendar Contest
  - i. I will volunteer to run the COA Calendar contest for 2023. Base cost per calendar is \$14 (up \$0.75 from prior year). See motions below.
  - ii. **Motion 2022-16:** I, Kristy Jolly, move the COA Board use the createcalendarphotos.com website to use the website's store to sell our 2023 COA Chinook calendar, same as the previous year. The calendar price will be set at \$18 for the 2023 calendar. **Passed by Unanimous consent.**
  - iii. **Motion 2022-17:** I move that the 2023 COA Calendar contest have the same rules as the 2022 COA Calendar contest: Rules are as follows: 2 free photos per membership, only current COA members are allowed to submit photos or vote, each member may vote only once, photos mailed after the deadline will not be considered, the top voted photos will be included in the calendar, Rainbow Bridge photos are free to enter, the cover contest will be \$5 per photo submitted (limit 3), photos must follow set rules regarding type, size, content, etc. in the fine print. **Passed by Unanimous consent.**
  - iv. **Motion 2022-18:** I move that the 2023 Cover Contest donations benefit the Chinook Breed Conservation Program. **Passed by Unanimous consent.**

j. Membership Numbers by Month running total

Date	# of Members	Change
May-20	214	(6)
Jun-20	217	3
Jul-20	205	(12)
Aug-20	208	3
Sep-20	218	10
Oct-20	228	10
Dec-20	229	1
Jan-21	231	2
Feb-21	231	-
Mar-21	232	1
Apr-21	234	2
May-21	233	(1)
Jun-21	233	-
Jul-21	235	2
Oct-21	237	2
Nov-21	242	5
Feb-22	240	(2)
Mar-22	241	1
May-22	244	3
Jul-22	249	5

k. **Action Item:** Email to members regarding membership options TABLED

l. **Action Item:** Notice to General Membership of New Board Members  
Kristy/Brendan. TABLED

i. Will meet to discuss and send out within the next few weeks.

8. Report of Health & Genetics Chair – Karen Hinchy

a. Chinook Population Plan analysis by Dr. Oliehoeck at Dogsglobal.com in an amount not to exceed \$550 dollars motion has been tabled. Dr. Oliehoeck will be providing an estimate for a more robust Population Plan.

9. Report of Historian – Bob Cottrell

a. No report

10. Report of Regional Activities Chair – John Habermehl

a. No. Report

11. Report of Rescue Chair – Brenda Dean

a. Sent email to Kristy for information to be sent to general membership regarding Rescue.

b. Has spreadsheet available of current volunteers. .

- c. **Action Item:** Send request for transport/foster volunteers via COA email (Kristy). **COMPLETE.**
  - d. **Action Item:** Rescue will continue by contacting a few additional rescues/dog clubs to see how they deal with liability insurance issues. Tabled
    - i. Continue to research. Will reach out Chinook AKC rescue committee
- 12. Report of Registrar – Corine Lindhorst
  - a. No report
- 13. Report of Working Dog Program Chair – Taylor Scanlon
  - a. No Report
  - b. **Action Item:** Taylor to review current site and let Jon know the changes to be made.
- 14. Report of Bench Chair - Kim Kramer
  - a. Speciality proposed in Colorado next year. Exploring options at this time. Working with Karen Schiller.
- 15. Report of Committees-Kim Kramer
  - a. No report
  - b. **Action Items:**
    - i. 501©(3):
    - ii. Bylaws need to be submitted to members
    - iii. Identify approved company to use (Brendan) will check with Kim
    - iv. Send bylaws to attorney for review prior to sending to general members.
- 16. Breed standard Committee: Kim Kramer
  - a. No report
- 17. New Business
  - a. No new business
- 18. Unfinished Business
  - a. Update Board Contact Roster- Attached **Closed**
  - b. **ACTION - Tabled**
    - i. Board members to submit examples regarding UKC to Brendan
    - ii. Letter will be drafted and posted on Google drive for member review and comments
    - iii. Letter to be send certified
    - iv. Include a request for meeting with VP of Club Operations & Club Registration
    - v. Brendan to follow up with Denise
    - vi. UKC will be doing reorganization to include leadership. Karen.
  - c. **Motions carried over**
    - i. **Motion 2022 -** Kim Kramer moves to fund thank you gifts for outgoing officers. **TABLED**
- 19. The next COA Board meetings are scheduled for the last Thursday of the month. The next meeting will be Thursday August 25, 2022 at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST
- 20. Approval of Minutes
 

**Motion 2022-19**  
 Motion by:       Brendan       Second by: Kim

*I move that the July 28, 2022 minutes be posted and approved by unanimous consent within 48 hours of posting.*

21. Adjournment

**Motion 2022-20**

Motion by: Brenda      Second by: Kim

*I move that the July 28, 2022 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.*

**\*\*Full Zoom callin information below\*\***

Join Zoom Meeting

<https://us02web.zoom.us/j/85257032814>

Meeting ID: 852 5703 2814

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