



December 2, 2022  
COA Board Meeting

COA Board Meeting Agenda & Minutes:

<https://us02web.zoom.us/j/85257032814>

**COA Mission Statement (adapted from Constitution and Bylaws):**

*To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.*

**Board Meeting Agenda:**

1. Call to Order and Roll Call of Board Meeting
  - a. Meeting called to order: 7:05 CST
    - i. Present: Brendan, Daniela, Pam, Vicky, Brenda, John H., Jon J., Kristy.,
    - ii. Absent:
    - iii. Excused:
2. Report of President - Brendan Aldrich
  - a. Report: Appreciation to Vicky for years of service
  - b. **Action Item: Under Old Business** -New member open house.
  - c. **Action Item:**
    - i. UKC notification on board change is required. (Brendan)

- ii. Invite UKC new leader to board meeting to explain any changes that have or will occur. (Brendan)
  - iii. Brendan to contact all board members regarding meeting attendance. Check to see if better day/time.
  - iv. Board Members to submit goals for 2022-2023 year - Tabled will review as new board members are appointed. Hold
- 3. Report of Vice-President - Daniela
  - a. Report:
  - b. **Action Item:**
    - i.
- 4. Report of Secretary - Pam Turner
  - a. Report:
    - i. Discussion regarding preferred communications from Board Secretary
    - ii. Emails received? Number of emails?
  - b. **Action Item** -Setup Calendar invites for Board meetings starting with December meeting. **COMPLETE**
- 5. Report of Treasurer - Vacant - Vicky Delfino, Interim Treasurer
  - a. Report: See reports in the November/December folder
  - b. **Action Item:**
    - i. Transition of treasurer roles/duties. Brendan will work with Vicky to understand role and assign duties
    - ii.
- 6. Report of Communications Chair - Jon Jolly
  - a. Report: Coordinated emails for Vicky with Kristy.
  - b. **Action Item:**
- 7. Report of Membership Chair - Kristy Jolly
  - a. Report
  - b. Membership Report – October-November 2022
  - c. Current Membership Total: 264
  - d. New Members (5): Elizabeth Landrum (WA), Polly Kawalek (WI), Marilynn Nenninger (BC, CA), Willow Oliveria (CT), Jane Delle (OR).
  - e. Renewed Members (45): Charlsy Waldo (ID), Brad Johnson (NY), Heather Osborne (CT), Dee Dee Meier (WI), Elizabeth Dalieri (VT), Anastasia Logan (WA), DeeDee Look (ME), Kirsten Ludwig (NH), Macy Bauer (ID), Sheree Gorton (NH), Grace Grinnell (CT), Amy Downey (VA), Dean Campbell (ON, CA), Steven McIntosh (MO), Ruth Anne Collins (NH), Cameron Kortze (NJ), Emma Schenker (MA), Heather Reynolds (VA), Noelle Harteveld (NJ), Lindsey May (MI), Bob Cottrell (NH), Craig Smith (NY), Chris Folger (MI), Joyce Lin (WA), Donalda Secor (MA), Blake Held (NY), Rod Lumsden (WA), Loki Felisky (WA), Ann Edwards (NH), Colleen Liberatore (NY), Nicole Natingor (BC, CA), Amy MacDonald (MD), Ira Bittues (ME), Jane Abbott (MA), Alisa Druzba (NH), Dustin Cathcart (MA), Linda Ryan (CA), Peter Clarizia (MA), Ashley Cook (MA), Lauren Brigham (NH), Suzanne Schofield (ON, CA), Jayne Spaulding (NH), Jessica Hughes (MD), Janet Biondi (MA), Neda Wilson (OR).
  - f. Puppy Memberships (4): Spook Nook Chinooks (4): Jill Pertain (NH), Charles McCall (MD), Steve Ballek (NY), Susan Griffin (CT).
  - g. Membership Goals/Updates for 2023:

- i. Look into small membership trinkets/rewards for new members and/or long-standing members or periodically send surprises (postcards, stickers, Ss magnets, etc.) – TBD
  - 1. Holiday card next year from the board
  - 2. Chinook coffee mugs
    - a. Discount coupon to buy from Chinook store, maybe an eCard
      - i. Research if board can do that (Jon & Kristy) to discussion in January 2023 meeting
    - b. Discussion of welcome gift to new members
- h. Put 2022 & 2023 Calendar Contest pictures on Google Drive - TBD
- i. Chinook Merchandise Store
  - i. N/A
- j. Chinook Calendar Contest
  - i. As of 11/30/22 – we sold 99 calendars netting \$396.99 in profit
- k. Membership Numbers by Month running total

Date	# of Members	Change
Sep-20	218	10
Oct-20	228	10
Dec-20	229	1
Jan-21	231	2
Feb-21	231	-
Mar-21	232	1
Apr-21	234	2
May-21	233	(1)
Jun-21	233	-
Jul-21	235	2
Oct-21	237	2
Nov-21	242	5
Feb-22	240	(2)
Mar-22	241	1
May-22	244	3
Sep-22	255	11
Nov-22	264	9

- i.
- l. **Action Item:**
  - i. Email to members regarding membership options TABLED
  - ii. Notice to General Membership of New Board Members  
Kristy/Brendan. TABLED
  - m. Facebook post regarding Calendar (Jon)
- 8. Report of Health & Genetics Chair – Karen Hinchy
  - a. Report: Draft contract sent to Vicky
  - b. **Action Item:**
- 9. Report of Historian – Bob Cottrell
  - a. Report: None
- 10. Report of Regional Activities Chair – John Habermehl
  - a. Report: No New
- 11. Report of Rescue Chair – Brenda Dean

- a. Report: Nothing new to report.
    - i. Pam to send Brenda Reddit rescue
  - b. Action Item:**
12. Report of Registrar – Corine Lindhorst
- a. Report: No report
  - b.
13. Report of Active/Working Dog Program Chair – Taylor Scanlon
- a. Report: No report
14. Report of Bench Chair - (Vacant)
- a. Report: by Daniela, see report in Google share site.
    - i. Have had two committee meetings
    - ii. Discussion regarding the two available venues in Denver area, committee will make final decisions.
    - iii. **Motion 2022-28** I move that the interim Bench Chair and Committee be approved to select a venue with a cost not to exceed \$3,500 as part of the budget for the 2023 Chinook National Specialty. Proposed by Brendan, 2nd buy Kristy. All in favor: Brendan, Daniela, Pam, Vicky, Brenda, Jon J., Kristy, John H. Absent: Karen, Bob, Corine, Taylor.
15. Report of Committees- (Vacant)
- a. Report:
  - b. Action Items:**
    - i. 501©(3):
    - ii. Bylaws need to be submitted to members
    - iii. Identify approved company to use (Brendan) will check with Kim
    - iv. Send bylaws to attorney for review prior to sending to general members.
16. Breed standard Committee: (Vacant)
- a. Report:
17. New Business
- a. Action Items:**
    - i. Taylor to write up something for Jan’s memorial and will send to Jon- PENDING
    - ii. Jon is working with someone to post an old article Bob wrote. - PENDING
    - iii. For Jon Jolly - Allen Thomas was double charged for his stud membership on 9/2/22; I see other members were refunded for double charges but he was not (Vicky)
    - iv. Treasurer items to be completed by 12/31/22
      - 1. Bank accounts need to be transferred into another board member’s name
      - 2. PayPal needs to be transferred into another board member’s name
      - 3. Another Board member needs to open a CC account
      - 4. Need someone to monitor [treasurer@chinook.org](mailto:treasurer@chinook.org) email
    - v. Treasurer items to be completed by 1/31/23
      - 1. Transfer passwords from Vicky to Brendan in Dec. or Jan.

- 2. Transfer passwords to Brendan while working together
- vi. Treasurer related items to be completed at some future date
  - 1. Once you are a §501(c)(3), look into techsoup.org. You will be able to purchase software at a deeply, deeply discounted price.
  - 2. Purchased QuickBooks pre-2022 desktop versions for Mac and Windows for the club OR other computer software you choose (pre-2022 avoids annual subscription costs but it also depends on how techsoup prices the online version; the club does not need the functionality of an annual subscription UNLESS the pricing is very favorable)
  - 3. MEETING SCHEDULED for December 7th with Vicky to train Brendan, Daniela & Pam.

18. Unfinished Business

- a. COA Board Open House for New Members
  - i. Develop a plan to reach out to members that attended regarding participation in committees or board position. Jon J. Has a list of attendees. Brendan to send email prior to next meeting.
  - ii. Secondary attempt will be through social media if needed
  - iii. Discussion regarding next open house. Quarterly vs twice a year or once a year. Discussion to continue in January meeting.
- b. Vicky has not heard from Karen or Brendan re. contract and payment to Pieter Oliehock for the Chinook population plan since two emails sent to them on 11/6/22 and 11/10/22. Where does this stand?
  - i. Do we have a contract? What amount? Terms? Can you email it to me?
  - ii. Contract received 12/1/2022

**c. Motions carried over**

**d.**

19. The next COA Board meetings are scheduled for the last Thursday of the month. The next meeting will be Thursday, January 26, 2023 at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST

20. Approval of Minutes

**Motion 2022-29**

Motion by: Brendan Second by: Daniela

*I move that the December 1, 2022 minutes be posted and approved by unanimous consent within 48 hours of posting.*

21. Adjournment

**Motion 2022-30**

Motion by: Brendan Second by: Vicky & Jon J.

*I move that the December 1, 2022 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.*

**\*\*Full Zoom callin information below\*\***

Join Zoom Meeting

<https://us02web.zoom.us/j/85257032814>

Meeting ID: 852 5703 2814

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