



July 27, 2023

COA Board Meeting Minutes:

<https://us02web.zoom.us/j/85257032814>

COA Mission Statement (adapted from Constitution and Bylaws):

To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.

Board Meeting Agenda:

1. Call to Order and Roll Call of Board Meeting
 - a. Meeting called to order: 7:15 pm CST by Brendan
 - b. Present: Pam, Daniela, Jon, John, Brendan, Karen, Kristy, Corine
 - c. Absent:
 - d. Excused: Brenda

2. Report of President - Brendan Aldrich
 - a. Report:
 - i. Great Speciality in June
 1. Congratulations to Daniela and committee members
 2. 28 number of dogs at Specialty with 23 showed and 5 visiting dogs
 3. Three outstanding positions

 - b. **Action Item:**
 - i. Recognition of past board members for years of service - ideas: small trophy or plaque with chinook, framed certificate of appreciation with Chinook, recognition at Speciality. pin for years of service, **PENDING**
 - ii. UKC notification on board change is required. In progress
 1. Need to reach Denise regarding the signature of the board address change form. Daniela will try to reach Denise regarding this. Has been submitted waiting on UKC receipt of item.

- iii. Invite UKC new leader to board meeting to explain any changes that have or will occur. (Brendan) **IN PROGRESS**
 - 1. Once we complete the UKC board change, Brendan will initiate this.
 - iv. Board Members to submit goals for 2022-2023 year - Tabled will review as new board members are appointed. **HOLD**
3. Report of Vice-President - Daniela
- a. Report:
 - i. Speciality was a huge success
 - ii. Almost all attendees was their first Speciality
 - iii. Dinners were great and included the dogs.
 - iv. Susan did an outstanding job working with everyone
 - v. Crossbreeds registration concerns brought up
 - 1. Karen & Brendan have spoken with Marilyn
 - a. Corine registers the litter with UKC
 - b. Karen does the genetics reporting
 - i. The DNA is submitted to the committee
- b. **Action Item:**
 - i. **Specialty budget still needed.**
 - 1. **Schillers & Facility have been paid in full**
 - 2. **Brendan & Daniela will finish all the cost and report next week**
4. Report of Secretary - Pam Turner
- a. Report: June report - any minutes taken during the general meeting?
 - i. **Pam will send to Jon the annual report and June meeting**
 - b. **Action Item:**
 - i. **Resend out Review of By Laws and Board Members Duties to board members for discussion at July meeting - Complete**
5. Report of Treasurer - Vacant - Brendan Aldrich
- a. Report:
 - i. Funds being transferred with the TD Bank & Chase in process
 - ii. All the primary checks have been cashed for the Speciality
 - iii. Brendan transferred a personal loan into Chase to make sure all costs were covered. He will reimburse himself once the funds transfers are complete.
 - iv. Kristy - noticed PayPal funds are going out still. Kristy to verify if going to Chase - Verified by Brendan
 - v. Photographer Monica Aden reimbursed only by individual photo orders.
 - 1. Recommendation in future to pay photographer so COA can have all the photos
 - 2. Recommendation to have time during Speciality winners to have time for professional photos
 - 3. Jon will reach out to Monica to see if we can get a batch of photos
 - b. **Action Item:**

- i. Jon will reach out to Monica to see if we can get a batch of photos & the cost.

6. Report of Communications Chair - Jon Jolly

- a. Report:
 - i. Reached out to Diana Fowler for a article
 - ii. Brendan homemade dog food
 - iii. Showing dogs getting a few people
 - iv. Jr. handler for 1st time
 - v. Daniela to write regarding being Bench Chair
 - vi. Recommended to contact Susan Merriel - Daniela will send contact info & eIntro to Jon
- b. Posted to fun spot
- c. Email server having issue with sending from Go-Daddy to gmail accounts
 - i. Will no longer receive alerts when you have a COA email to gmail
 - ii. Jon is in progress of working on this to correct
- d. **Action Item:**
 - i. **Jon to create an Instagram account with Kristy**
 - ii. **Way to stored password**
 - iii. Future CQ articles.
 - 1. Brendan committed to write a article
 - 2. Diana Fowler has offered to write an article, Daniela to reach out to her, deadline of June 9th.
 - 3. Future article on Showing Dogs - Daniela
 - 4. Future article on Bench Chair Experience - Daniela
 - 5. Specialty articles afterwards
 - 6. How does Rescue work - Brenda

7. Report of Membership Chair - Kristy Jolly

- a. Report:

Current Membership Total: 265

New Members (0):

Renewed Members (60): Thomas Jurkowski (WI), Carol Gifford (OH), Gary Jones (NM), Ashlee Bryan (WA), Zilvinas Karpis (Vilniaus raj., Lietuva), Darcy Davenport (NH), Bryan Smith (TN), James Collora (CA), Jerry Siu (FL), Sirius Rising Chinooks (NY), Tamara Anderson (IN), Owen Bitas (WA), Jack Duffy (FL), Ian Smith (BC, CA), Jude Griffin (MA), Lisa Yeager (WA), Donna Russell (MA), JoAnne Oppenheimer (PA), Anne Lynch (CA), Astrid Lampey (CO), Sally Gallaher (OR), Carol Carlson (NH), Christopher Appoldt (NY), Maria Calabrese (NH), Morrie Killian (NH), Tiina Perlman (AZ), Karen Hinchy (NJ), Kay Lee Brown (OR), Hannah Collison (MI), Hannah Ayers-Byrne (ME), Andrew Coppens (NH), Kathe Dunscomb (OR), Judy Miller (CA), Lydia Leclerc (OH), Marlene Goist (TX), Brenda Dean (ME), Brendan Aldrich (CA), Laura Glogger (FL), Mary Malkiel (CO), Melody Matthews Meilleur (ON, CA), Cesar Hernandez (MA), Shelley Stewart (WI), Kathleen Harrison (CA), Danielle Tappitake (NY), Fawn Taylor (OR), Justin Damadio (DE), Nancy Burns (MO), Leigh Conner (CA), Darin Murphy (ME), April Matava (CO), Cindy Lee Morgan (OR), Paul Delia (CO), Carol

Zuckerman (MA), Catherine McCarthy-Payne (CA), Elaine Edler (CA), Todd Roberts (KY), Triona Gogarty (CA), Allen Thomas (MA), Barry Gilbert (MO), Kristy McRae (MT).

Puppy Memberships (O): Will be noted in next month’s update

Membership Goals/Updates for 2023:

- Look into small membership trinkets/rewards for new members and/or long-standing members or periodically send surprises (postcards, stickers, magnets, etc.) – TBD
- Put 2022 & 2023 Calendar Contest pictures on Google Drive - TBD

Membership Numbers by Month running total

Date	# of Members	Change
Jan-21	231	2
Feb-21	231	-
Mar-21	232	1
Apr-21	234	2
May-21	233	(1)
Jun-21	233	-
Jul-21	235	2
Oct-21	237	2
Nov-21	242	5
Feb-22	240	(2)
Mar-22	241	1
May-22	244	3
Sep-22	255	11
Nov-22	264	9
Apr-23	263	(1)
Jul-23	265	2

b. **Action Item:**

- i. Email to members regarding membership options - **TABLED**
- ii. Notice to General Membership of New Board Members
Kristy/Brendan. **TABLED**

8. Report of Health & Genetics Chair – Karen Hinchy

a. Report:

- i. The H&G continues to work on some initiatives
- ii. In progress:
 1. Population Plan evaluation by Dr. Oliehoek
 - a. In progress with some initial reviews

- b. Made some changes to pedigree to include the initial 9 dogs
 - 2. Breeding Considerations Document
 - a. Variants that are showing up need to get something out
 - 3. AI reimbursement to some members if they meet certain requirements. Draft in progress with committee to bring back to board
 - 4. Proposed to have Health webinars
 - a. Need to verify the numbers that can attend
 - b. Brendan & Pam to work on this
 - c. Karen working with committee on topics and speakers to present back to the board

Action Item:

- iii. Karen to send to Brendan the UKC original emails regarding the cross breed litters - Complete
 - 9. Report of Historian – Bob Cottrell
 - a. Report: No report
 - b. **Action Item: Request for articles for CQ regarding the above events. Send to Jon J. for publishing.**
 - 10. Report of Regional Activities Chair – John Habermehl
 - a. Report:
 - i. Events in NE
 - 1. Sled dog/dogs sports seminar - Karen posted on Facebook
 - a. Will work with Bob to see if something can be set up in the fall
 - b. Have table vendors, look into having a table
 - 2. UKC show in Westfield, MA in 8/12
 - b. **Action Item:**
 - i. Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**
11. Report of Rescue Chair – Brenda Dean
 - a. Report: No report
 - b. **Action Item:**
12. Report of Registrar – Corine Lindhorst
 - a. Report:
 - i. New litter still need numbers will include in next months report
 - b. **Action Item:**
 - i. **Working on a spreadsheet that has all the cross breed dogs included, will have it for the next meeting.**
 - ii. **Corine will share the spreadsheet with Pam to post in the Registrar's folder. Pam will share with Brendan & Karen.**
13. Report of Active/Working Dog Program Chair – Vacant

- a. Report:
 - i. Potential chair for position
 - 1. In progress of speaking with Taylor and Laurel regarding position. Corine will also speak if needed
 - ii. Kristy will have applications for working dog titles to Corine for now
14. Report of Bench Chair - (Vacant) Interim Daniela Metz
- a. Report:
 - i. See above comments
 - ii. Next Specialty in Midwest, usually in Kalamazoo and once in Purina Farms
 - b. **Action Items:**
 - i. Review specialty budget. Daniela to get to Brendan
15. Report of Committees- (Vacant)
- a. Report:
 - b. **Action Items:**
 - i. 501©(3):
 - 1. Brendan/Karen continue to reach out to Kim or Vicki regarding 501c3 status. Vicki was in a meeting with a lawyer at that time. Brendan & Daniela will speak with Vicki.
 - a. Karen has not been able to reach Kim, and will continue to try.
 - b. Discussion of the lawyer. that was working on 5013c status has returned the retainer due to caseload and activity.. Brendan will research moving forward on this.
 - 2. Updated Bylaws need to be submitted to members. Need a copy of what was approved and a way for electronic voting by general members.
 - a. **Karen will see if Kim** has an electronic form of updated bylaws.
 - i. **Identify approved company to use (Brendan) will check with Kim**
 - 3. Send bylaws to the attorney for review prior to sending to general members.
 - 4. **Pam to set up meeting to move forward on this**
 - a. **Brendan, Daniela, Jon, Pam to set up in two weeks**
16. Breed standard Committee: (Vacant)
- a. Report: Kim to send Karen most current version. To get ready for voting and approval
 - b. Kristy volunteered to assist Karen
17. New Business
- a. Proposal for Member Breeder AI Subsidy **(Karen)see above discussion**
 - b. Discussion on Quarterly COA Health Webinars **(Karen) see above discussion**

- c. Does the COA have a video conferencing account that would permit dozens of members to join for such a thing? **(Karen) see above discussion**
- d. I recently picked up a ton of photos and some memorabilia largely from NorthDown Kennels and plan on digitizing the information and uploading it...somewhere. Is this something the COA would like added to its archives?
 - i. Can be posted to archives - Karen will work with Jon
 - ii. Suggested to use the Historian folder.
 - 1. Add link to the Archive COA site

18. Unfinished Business

- a. Open board positions
 - i. Draft a message to members regarding open board positions & 2nd email regarding specialty **(Brendan) Pending**
- b. Review of By Laws and Board Members Duties during March meeting. **All board members to review for accuracy of their role. Feedback sent to Pam. Pam to email out to board members.**
- c. Bring forward ideas on how best to use club funds. See spreadsheet on shared drive called Working spreadsheet. Below items have been added to spreadsheet.
 - i. Karen - setup ways to reimburse members for the cost of shipping fresh chilled or frozen semen.
 - ii. Jon created spreadsheet and posted in folder to collect suggestions. Completed
 - iii. Online seminar series offerings to general members (Daniela, Pam)
 - iv. Systems design change to better support family memberships, should this type of membership be desired moving forward - as each kennel is currently tied to an individual member.
 - 1. Membership types: Family. Breeder Family
 - 2. Any approach should involve a scope requirement and an estimate for development approach and cost.
 - v. **Add link here Pam -**
https://docs.google.com/spreadsheets/d/1AxMQoYtTpyw4yhkWywyKiz8mWfHnZjI3ITMPCcwj8og/edit?usp=drive_link

19. COA Board meetings are scheduled for the last Thursday of the month. The next meeting will be Thursday, August 31, 2023 at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST.

20. Approval of Minutes

Motion 2023-39

Motion by: Brendan Second by: Corine

I move that the July 27, 2023 minutes be posted and approved by unanimous consent within 48 hours of posting.

21. Adjournment

Motion 2023-40

Motion by: Brendan Second by: Daniela

I move that the July 27, 2023. Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.

****Full Zoom call-in information below****

Join Zoom Meeting

<https://us02web.zoom.us/j/85257032814>

Meeting ID: 852 5703 2814

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