



August 31, 2023

COA Board Meeting Agenda:

<https://us02web.zoom.us/j/85257032814>

**COA Mission Statement (adapted from Constitution and Bylaws):**

*To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.*

**Board Meeting Agenda:**

1. Call to Order and Roll Call of Board Meeting
  - a. Meeting called to order: 7:05 cst 8/31/23
  - b. Present: John H., Karen, Pam, Daniela, Kristy, Jon J., Brendan, Brenda
  - c. Absent: Corine, Bob
  - d. Excused:
2. **Report of President - Brendan Aldrich**
  - a. Report:
    - i. Will check with UKC to ensure they received the board update documents.
    - ii. Vicki regarding the balance of club funds she is in the process of sending those funds.
  - b. **Action Item:**
    - i. Recognition of past board members for years of service - ideas: small trophy or plaque with chinook, framed certificate of appreciation with Chinook, recognition at Speciality. pin for years of service, **PENDING - Remove**
    - ii. UKC notification on board change is required. Will check on status of the submitted report. **In progress**
    - iii. Invite UKC new leader to board meeting to explain any changes that have or will occur. (Brendan) **IN PROGRESS**

1. Once we complete the UKC board change, Brendan will initiate this.
    - iv. Board Members to submit goals for 2022-2023 year - Tabled will review as new board members are appointed. **HOLD**
3. **Report of Vice-President - Daniela**
  - a. Report:
    - i. Nothing new to report on
  - b. **Action Item:**
    - i. **Specialty budget still needed.**
      1. **Brendan & Daniela will finish all the cost and report next week**
4. **Report of Secretary - Pam Turner**
  - a. Report: No report
  - b. **Action Item:**
5. **Report of Treasurer - Vacant - Brendan Aldrich**
  - a. Report: Will work on the past treasurers monthly reports by next meeting.
  - b. **Action Item:**
    - i. Jon will reach out to Monica to see if we can get a batch of photos & the cost.
6. **Report of Communications Chair - Jon Jolly**
  - a. Report:
    - i. Investigated 501c status and participated in committee meeting.
      1. Found all the related files from the last 5 years and put them in the **501c folder**
      2. Recommend moving forward with a 501c7 (social club) rather than 501c3. This would still give us tax exempt status on all of our membership dues. Kristy is investigating the other sources of income and how that could affect our tax liability.
    - ii. CQ
      1. I have two stories (one from Diana Fowler about her dog and how it helped with a health crisis and another from my son about his first experience at a dog show as a junior handler). This is sufficient for the next issue, but I need more stories (some listed below) to stay ahead of things. I'll reach out for some Rainbow Bridge stories this coming weekend and CQ should be out in September.
    - iii. Investigated issues related to transition from Media Temple to GoDaddy as our web server
      1. Began migration process of the site to a Managed Wordpress site. With the transition between vendors, my test site was removed and necessitated us updating our services with GoDaddy. Currently the site is partially migrated, but there are some issues that I need to resolve before we can complete this.

Cost associated with this was \$50 and needed to begin fixing problems with transition.

2. Investigated issues with our email and came to the conclusion we need to change our current email. Two solutions are to have email through GoDaddy or through Gmail. Gmail makes more sense and has a long-term equivalent cost with more functionality as it also affects our Google Drive.
3. Investigated our Google Drive account and discovered we were working on a grace period (which would have eventually ended). Had to temporarily subscribe a couple accounts on a monthly basis to make sure we have access to our materials. During this investigation, discovered we have content on our Google Drive that technically does not belong to the COA and having our chinook.org emails go through Gmail solves this problem. This would require everyone logs into Google Drive using their new Gmail-based chinook.org emails (if we choose to go this route). Additionally, our subscription to Google Drive would eliminate the need for Zoom.
4. Conducted price analysis of new proposed services vs. old. End result is proposed cost of \$105.99/month vs. current \$77.23/month. The new proposed cost gives us dramatically more space on Google Drive which will allow us to archive ALL of our photos going forward. The current option is not viable long-term as we still have access to our emails using an old Media Temple plan that eventually will be discontinued (and currently is already starting to cause problems).
  - a. Google emails, google drive, increase in storage, Google meet, SSL (Zoom expires next year) cost\$84/month
  - b. Go-Daddy cost \$22/month
  - c. \$50 migration fee

**b. Action Item:**

- i. Jon to create an Instagram account with Kristy**
- ii. Way to stored password**
- iii. Future CQ articles.
  1. Brendan committed to write a article
  2. Diana Fowler has offered to write an article, Daniela to reach out to her, deadline of June 9th. - **Got this story.**
  3. Future article on Showing Dogs - Daniela
  4. Future article on Bench Chair Experience - Daniela
  5. Specialty articles afterwards
  6. How does Rescue work - Brenda

**7. Report of Membership Chair - Kristy Jolly**

a. Report:

**Membership Report – August 2023**

## **Current Membership Total: 262**

### **New Members (0):**

**Renewed Members (15):** Sarah Garrison (WA), Daniela Metz (FL), Chance Felisky (WA), Jane Durning (NH), Kristina Calabrese (NH), Delcan Mullhall (PA), Victoria Escalle (CO), Mary Schatz (WI), Kali Hart (MD), Brett Visger (OH), Tom Reynolds (ME), Sanford Bragg (VT), Danielle Welch (NY), Robbi Protela (ME), Amy Vagedes (AK).

### **Puppy Memberships (0): Will be noted in next month's update**

### **Membership Goals/Updates for 2023:**

- Look into small membership trinkets/rewards for new members and/or long-standing members or periodically send surprises (postcards, stickers, magnets, etc.) – TBD
- Put 2022 & 2023 Calendar Contest pictures on Google Drive - TBD

### **Membership Numbers by Month running total**

<b>Date</b>	<b># of Members</b>	<b>Change</b>
Jun-21	233	-
Jul-21	235	2
Oct-21	237	2
Nov-21	242	5
Feb-22	240	(2)
Mar-22	241	1
May-22	244	3
Sep-22	255	11
Nov-22	264	9
Apr-23	263	(1)
Jul-23	265	2
Aug-23	262	(3)

### **2024 Calendar Contest**

I will volunteer to run the COA Calendar contest for 2024. Items in yellow are changes or open for discussion. The calendars now cost us \$14 and at the current sale price of \$18, we only make \$4 per calendar. It has been \$18 since 2021. Most calendars in their store sells for \$20-25 on average.

- A. Discussion: Three years ago increased approximately from \$12 to \$14. Costs are increasing.
  - a. The more calendars sold, costs do decrease.
  - b. Promote that the calendar sales will be used for other programs.

**Please see the three motions below under Motions section.**

**b. Action Item:**

- i. Email to members regarding membership options - **TABLED**
- ii. Notice to General Membership of New Board Members  
Kristy/Brendan. **TABLED**

**8. Report of Health & Genetics Chair – Karen Hinchy**

- a. Report:
  - i. Committee working:
    - 1. Live membership meeting in October.
      - a. Meet the committee
      - b. Items they are working
    - 2. Genetics Program
    - 3. Develop breeding programs/education
    - 4. Subsidy Pilot Program
      - a. Comments in blue are from Kristy Jolly
      - b. Green comments are responses from Karen Hinchy
      - c. Discussion on communicating to members
        - i. Breeders email
        - ii. Facebook
        - iii. COA website
        - iv. Do recorded educational webinars

The H&G Committee met and has approved a proposal they wanted to send to the Board. I know the next Board meeting is not for a couple of weeks, but wanted to send this out there in case there are questions /input from the Board I need to take back to the Committee in advance of a full Board discussion. The goal would be to have a discussion at the board meeting approving this for a trial time (6 months? 1 year?) to see what happens. I'd love to hear your thoughts. -

I feel like once a calendar year is good. If the breeding works, then it will be a good break before the next litter if someone is having more than one. If the breeding doesn't work, then I can see if someone wants to try again in the same year, this may change their stud choice if the reimbursement is only for one year vs. 6 months, so something to consider.

Just to clarify- the time frame proposed is on the program for a trial run, not on each breeder's ability to apply. Are you proposing an additional criteria that each member breeder is only allowed to apply once per year?

Just curious if you guys did any analysis on how much this "may" cost the COA each year? Like take how many litters happened in 2022 and if ALL

signed up for this and passed criteria, that it would have been \$xx in that year. It may give us a feel for how much this could cost in the highest case possible scenario.

Yes, we assume average litters per year is around 12 and no more than 1/3 would be frozen or chilled AI even with the incentive. That's a total guess because right now it's 0-10% any given year. If that moves to say 4 litters a year, at \$750 per litter, that's \$3000/year. Based on what happens year one we could set up fundraising objectives to support this for subsequent years, with some actual idea of what that needs to look like.

Will there be a form on the COA Website (embedded or download) like we have for the CBCP? And I would note a timeline it will take for the H&G Committee to get back to the applicant.

There will be a form. Response would be within 2 months.

\*\*\*\*\*

**Background:** Historically Chinook studs that are geographically close to females have a significantly greater chance of being bred, and often multiple times, while others are never bred and end up neutered without offspring. There are several barriers to breeders in using artificial insemination in a litter - from availability of skilled reproduction vets to perform procedures, to perceptions of lower litter sizes, to cost of the AI vs a natural breeding. While the COA cannot address all of these barriers, we do hope to incentivize breeders to take a risk on AI where that may be a better breeding for their females and the breed - enabling them to select studs that best match their females to avoid popular sires or additional genetic bottlenecks.

**Objective:** To support member breeders in making optimal breeding choices for their dogs and the Chinook population by subsidizing some of the extra costs associated with using frozen or chilled semen.

**Mechanics:** The COA will provide reimbursement for up to \$750 per breeding (a breeding is defined as one estrus cycle for the female) for artificial inseminations using frozen or chilled semen. This grant can be used to cover breeding costs specifically associated with the use of chilled and frozen semen in AI and is not intended for standard breeding costs like progesterone testing, brucellosis tests, pre-breeding exams, etc. Costs covered include:

- Chilled semen breedings: collection, shipping and insemination costs
- Frozen semen breedings: shipping and insemination costs

Breeders and breeding dogs must meet the following criteria to qualify for the reimbursement:

- Breeder is
  - a COA Member Breeder - How does this work for satellite breeders that are not starting their own kennel but are having a litter or two to help out the breed as a whole, just under their breeder's kennel?

This is a good question that didn't come up in the committee. My gut says the custodial owner(s) of the female should be member breeders - they'd spend \$50 to potentially save \$700??

- Commits to registering all puppies resulting from the litter with the COA or UKC (whichever is relevant)
- Sire and Dam are
  - UKC or COA registered
  - have passing and current hip and eye evaluations - I would define "passing" and "current" here. Is passing for OFA Fair or better and PenHipp xx% or lower? OFA Eyes Normal or Normal w/BO? Does current mean within one year of breeding?

OFA defines current for eyes as within a calendar year (of the test) and normal for hips as Fair-Excellent and eyes as...things that are "Normal" including BO. Pennhip is a bit more challenging but their current breeding advice is tightest 50% should be bred, so I would recommend we include hips median or better.

- do not have the same variants of any testable genetic health conditions (e.g., Chinook Dwarfism, MDR1, CDDY/IVDD, CEA, etc.)
  - For example, if one parent is a carrier for Chinook Dwarfism, the other parent must be Clear, if one dog is heterozygous for the MDR1 variant, the other parent must be clear, etc.)
- A Test mating on DogsGlobal is Acceptable or Neutral for both Inbreeding and Diversity - Will the H&G committee be able to run these for breeders? Is there an alternative that can also be considered (Embark or Breeders Assistant)? I do not think the COA should make people sign up for a third-party service to get a grant the COA is sponsoring, especially when we just got into an agreement with Embark.

Yes, I can run dogsglobal reports.

The Sire has not been bred more than once previously

If a pairing does not meet the above criteria but a breeder feels the lack is due to a legitimate issue /lack of viable options, the breeder may apply to the Health & Genetics committee for an exception. An explanation for the variance to approved

criteria must be included, along with a discussion of other options considered (e.g., stud has frozen semen but deceased so cannot be tested for a newly identified genetic disease, bitch is at risk for an untestable condition like anasarca and no match complying with the criteria meet low risk thresholds for affected puppies, etc.)

Grants will cover eligible costs up to a maximum of \$750.

**b. Action Item:**

- i. Proposed to have Health webinars
  1. Need to verify the numbers that can attend
  2. Brendan & Pam to work on this

**9. Report of Historian – Bob Cottrell**

- a. Report:
- b. Action Item: Request for articles for CQ regarding the above events. Send to Jon J. for publishing.**

**10. Report of Regional Activities Chair – John Habermehl**

- a. Report: No new items to discuss
- b. Action Item:**
  - i. Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**

**11. Report of Rescue Chair – Brenda Dean**

- a. Report: Will do a writeup for the Quarterly CQ on rescues
- b. Action Item:**

**12. Report of Registrar – Corine Lindhorst**

- a. Report:
  - i.
- b. Action Item:**
  - i. Working on a spreadsheet that has all the cross breed dogs included, will have it for the next meeting.**
  - ii. Corine will share the spreadsheet with Pam to post in the Registrar's folder. Pam will share with Brendan & Karen.**

**13. Report of Active/Working Dog Program Chair – Vacant**

- a. Report:

**14. Report of Bench Chair - (Vacant) Interim Daniela Metz**

- a. Report: No update
  - i.
- b. Action Items:**
  - i. Review specialty budget. Daniela to get to Brendan**

**15. Report of Committees- (Vacant) - Brendan Aldrich**



- a. Report: Board will resume committee upon further research and deciding on path forward.
- b. **Action Items:**
  - i. 501©(3):
    - 1. Two meetings were held August 16th & 26th - Attendees: Brendan Aldrich, Daniela Metz, Pam Turner, Jon Jolly
    - 2. 501c3
      - a. Review of past documents and emails
    - 3. 501c7
      - a. Discussion regarding pros & cons of 501c3 vs 501c7
      - b. Committee recommends to research 501c7 further
        - i. IRS forms that are required for 501c3 or 501c7, 990N, have been filed each year
        - ii. **Kristy** will do an initial review of 501c7 requirements
        - iii. **Jon** will contact Jess Maurer (Great Mtn Chinooks) to see if she can recommend an attorney
        - iv. Bylaws will need to be reviewed by an attorney to meet 501c7
        - v. Will need verification of tax exempt on:
          - 1. Net income or gross income
          - 2. Donation income
          - 3. Speciality, calendar, other income
        - vi. Research voting software options (**Brendan**)
  - 4. Board discussion
    - a. Members would like to see about still moving forward to a 501 c3 in order to allow for donations and the ability to give the donors tax credit
    - b. Some dog clubs have become 501 c3 in the last two years and if we can get their attorneys name/contact (Karen)
    - c. Recommendation to have someone take point on this and who is on the committee

#### 16. **Breed standard Committee: (Vacant)**

- a. Report:

#### 17. **New Business**

#### 18. **Motions**

- a. **Motion 2023-41:** Kristy Jolly moves the COA Board to use the createcalendarphotos.com website to use the website's store to sell our 2024 COA Chinook calendar, same as the previous year. The calendar price will be set at no more than \$20 for the 2024 calendar.
  - i. Motion passes by unanimous consent

- b. **Motion 2023-42:** Kristy Jolly moves that the 2024 COA Calendar contest have the same rules as the 2023 COA Calendar contest: Rules are as follows:
  - i. 2 free photos per membership, only current COA members are allowed to submit photos or vote, each member may vote only once, open to Chinooks and COA registered Chinook Crosses,
  - ii. Photos sent after the deadline will not be considered, the top voted photos will be included in the calendar, Rainbow Bridge photos are free to enter, the cover contest will be \$5 per photo submitted (limit 3),
  - iii. Photos must follow set rules regarding type, size, content, etc. in the fine print.
    - 1. Motion passes by unanimous consent
- c. **Motion 2023-43:** Kristy Jolly moves that the 2024 Cover Contest donations benefit the Chinook Breed Conservation Program.
  - i. Motion passes by unanimous consent
- d. **Motion 2023-44:** Karen Hinchy moves that the COA Board approve the AI Breeding Subsidy Pilot Program proposed by the H&G Committee to provide financial support to breeders with qualifying litters for a one year trial program- through November of 2024. Anticipated costs for the one year trial is up to \$750 per litter not to exceed \$3000/year.
  - i. Motion passed unanimously by roll call vote.
- e. **Motion 2023-45:** Jon Jolly moves that the board approve an increase in budget for web hosting, e-mail, web conferencing and related technologies to account for changes in hosting and e-mail management and to align services for easier maintenance moving forward. Move to change the budget for these services to \$2,000 annually, an amount to be reviewed during next year's budget planning.
  - i. Motion passed unanimously by roll call vote.

## 19. Unfinished Business

- a. Open board positions
  - i. Draft a message to members regarding open board positions & 2nd email regarding specialty (Brendan) **Pending**
    - 1.
- b. Review of By Laws and Board Members Duties during March meeting. **All board members to review for accuracy of their role. Feedback sent to Pam. Pam to email out to board members.**

- c. Bring forward ideas on how best to use club funds. See spreadsheet on shared drive called Working spreadsheet. Below items have been added to spreadsheet.
  - i. Karen - setup ways to reimburse members for the cost of shipping fresh chilled or frozen semen.
  - ii. Jon created spreadsheet and posted in folder to collect suggestions. Completed
  - iii. Online seminar series offerings to general members (Daniela, Pam)
  - iv. Systems design change to better support family memberships, should this type of membership be desired moving forward - as each kennel is currently tied to an individual member.
    - 1. Membership types: Family. Breeder Family
    - 2. Any approach should involve a scope requirement and an estimate for development approach and cost.
  - v. [Add link here Pam - https://docs.google.com/spreadsheets/d/1AxMQoYtTpyw4yhkWywyKiz8mWfHnZj13ITMPCcwj8og/edit?usp=drive\\_link](https://docs.google.com/spreadsheets/d/1AxMQoYtTpyw4yhkWywyKiz8mWfHnZj13ITMPCcwj8og/edit?usp=drive_link)

**20. COA Board meetings are scheduled** for the last Thursday of the month. The next meeting will be Thursday, September 28, 2023 at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST.

**21. Approval of Minutes**

**Motion 2023-46**

Motion by: Brendan Second by: Kristy

*I move that the August 31, 2023 minutes be posted and approved by unanimous consent within 48 hours of posting.*

**22. Adjournment**

**Motion 2023-47**

Motion by: Brendan Second by: Kristy

*I move that the August 31, 2023. Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.*

**\*\*Full Zoom call-in information below\*\***

Join Zoom Meeting

<https://us02web.zoom.us/j/85257032814>

Meeting ID: 852 5703 2814

One tap mobile

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