



September 28, 2023

COA Board Meeting Minutes:

<https://us02web.zoom.us/j/85257032814>

COA Mission Statement (adapted from Constitution and Bylaws):

To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.

Board Meeting Agenda:

1. Call to Order and Roll Call of Board Meeting
 - a. Meeting called to order: September 28th at 1905 CST
 - b. Present: Bob, Pam, Brenda, Daniela, Brendan, Jon, Corine
 - c. Absent: John H.
 - d. Excused: Karen

2. **Report of President - Brendan Aldrich**
 - a. Report:
 - i. Working Dog Chair Position nomination
 - ii. Vote on new chair
 1. Introduction of new chair Rick Prausa

 - b. **Action Item:**
 - i. UKC notification on board change is required. Will check on the status of the submitted report. **In progress**
 - ii. Invite UKC new leader to board meeting to explain any changes that have or will occur. (Brendan) **IN PROGRESS**
 1. Once we complete the UKC board change, Brendan will initiate this.

3. **Report of Vice-President - Daniela**
 - a. Report: No update

i. Action Item:

4. Report of Secretary - Pam Turner

a. Report:

- i. Discussion regarding November & December meetings dates
 1. November 30th will be for Nov/Dec meetings
- ii. COA Board Note/Christmas Cards
 1. COA New Year postcard
 - a. Include key upcoming dates
 2. Blank note cards for rainbow cards, sympathy, congratulations

b. Action Item:

- i. Kristy/Pam will design and bring back to October meeting**

5. Report of Treasurer - Vacant - Brendan Aldrich

a. Report:

- i. Continue to work on financial reports and will bring to next meeting
- ii. Vicki will be sending a check to Brendan transfer funds to Chase
- iii. Still need to update Go-Daddy, Paypal
 1. Go-Daddy may be charging old monthly fee to TDBank

b. Action Item:

- i.** Will work on the past treasurers monthly reports by the next meeting.
- ii.** Jon will reach out to Monica to see if we can get a batch of photos & the cost.

6. Report of Communications Chair - Jon Jolly

a. Report:

- i. Put out the Fall 2023 CQ Wednesday, 9/27/2023
 1. Kristy will send Facebook post to have members check their junk email for CQ
 - a. CQ sent through Mail Chimp/Custom Validate Domain Name **Jon to check it out.**
 2. Will continue with two articles each quarter - **Bob & Daniela will do next articles. Send to Jon by end of October**
- ii. Reached out to Monica for Specialty photos and just need approximate number we want to buy
- iii. Created all of our new Gmail emails. Email addresses are the same, but login method/password different. Each one of us also has a Google Meet as well for committee meetings. Can show all this at some point in tonight's meeting and will email new passwords over the weekend.
 1. This will require all of us to log in to Google Drive using our chinook.org accounts starting very shortly.
 2. Jon will send everyone new login information shortly, which is connected to google drive.
 3. Will move to Google meet in future. Can have up to 100 participants

- iv. Ran into critical problem with hosting our website with GoDaddy. Need to change direction and will switch us to new hosting within the month.

- 1. Funds should be covered by current budget

b. Action Item:

- i. Jon to create an Instagram account with Kristy**
 - ii. Way to stored password**
 - iii. Future CQ articles.
 - 1. Brendan committed to write a article
 - 2. Future article on Showing Dogs - Daniela
 - 3. Future article on Bench Chair Experience - Daniela
 - 4. How does Rescue work - Brenda
 - 5. Bob - Any history articles/throwback photos/etc./upcoming events

7. Report of Membership Chair - Kristy Jolly

a. Report:

- i. Membership Report – September 2023
 - ii. Current Membership Total: 272
 - iii. New Members (10): Michelina Meinzer (KS), Laura Fear Archer (OR), Linda Dunaway (WA), Allison Abbott (WI), Elissa Figliola (NJ), Deanna Green (WA), Glenn Barrett (AZ), Nipa Armbruster (NY), Colleen Kerrigan (ON, CA), Kristen Byron (NH).
 - iv. Renewed Members (17): Bridget Fullerton (ME), Garrett Wiley (MA), Bill Weise (CA), Alli Caron (NH), Ed Bigos (MA), Arica Young (VA), Kevin Colagio (NY), Doug Orton (MA), Bruce Leader (MA), Sarah Hodson (IL), Denise Reed (GA), Shirley Jackson (NH), Susan Fletcher (WA), Sammi Wingo (CA), Jo Bracken (NC), Charlsy Waldo (ID), Cheryl O'Herron (NY).
 - v. Puppy Memberships (): Will be noted in next month's update
 - vi. 2024 Calendar Contest
 - 1. Email was sent on 09/17/23 to kick off the calendar contest! Deadline is Sunday, October 8th so please submit your two photos!

b. Action Item:

- i. Email to members regarding membership options - **TABLED**
 - ii. Notice to General Membership of New Board Members
Kristy/Brendan. **TABLED**

8. Report of Health & Genetics Chair – Karen Hinchy

a. Report:

- i. Finalizing forms and processes to support the AI initiative
 - 1. tentatively scheduling it to be unveiled at a member breeder/stud owner virtual meeting on October 20th.

2. I am drafting a note for Kristy to send out to those folks on the topic - a save the date so to speak but this week early next week

b. Action Item:

- i. Proposed to have Health webinars
 1. Need to verify the numbers that can attend
 2. Brendan & Pam to work on this

9. Report of Historian – Bob Cottrell

a. Report:

- i. Outreach 12/14 Rye Public Library Rye, NH
- ii. Making contacts with a NH group regarding a winter program, 2nd Saturday in February
- iii. Discussion to make a place for people to share items to trade, etc.
 1. JoanneFryer <joanne@joannefryer.com> is interested in selling dog sled

b. Action Item:

10. Report of Regional Activities Chair – John Habermehl

a. Report: No report

b. Action Item:

- i. Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**

11. Report of Rescue Chair – Brenda Dean

a. Report:

- i. Chinook alike 9/28 from shelter with a bite history
 1. posted on social medias to see if there is any interest

b. Action Item:

- i. Quarterly CQ writeup on rescues**

12. Report of Registrar – Corine Lindhorst

a. Report:

- i. Difficulty finding paperwork on UKC site for outcrossing when they are full chinook

ii. Corine to verify with UKC that they are still honoring the program

1. Taylor Armstrong
2. Director of Customer Service & Registration, UKC
3. 269.343.9020
4. tarmstrong@ukcdogs.com

- iii. Single Dog registration states on UKC to go through Chinook Registrar

1. Verify process with Taylor Armstrong

b. Action Item:

- i. Working on a spreadsheet that has all the cross breed dogs included, will have it for the next meeting.
- ii. Corine will share the spreadsheet with Pam to post in the Registrar's folder. Pam will share with Brendan & Karen.

13. Report of Active/Working Dog Program Chair – Rick Prausat

- a. Report: No report

14. Report of Bench Chair - (Vacant) Interim Daniela Metz

- a. Report:
 - i.
- b. **Action Items:**
 - i. **Specialty budget**
 - ii. **Brendan & Daniela will finish all the cost and report next week**

15. Report of Committees- (Vacant) - Brendan Aldrich

- a. Report: No update
- b. **Action Items:**
 - i. Board will resume committee upon further research and deciding on path forward for 501©(3) vs 501c7:
 - ii. **Kristy** will do an initial review of 501c7 requirements
 - iii. **Jon** will contact Jess Maurer (Great Mtn Chinooks) to see if she can recommend an attorney
 - iv. Bylaws will need to be reviewed by an attorney to meet 501c7
 - v. Will need verification of tax exempt on:
 - 1. Net income or gross income
 - 2. Donation income
 - 3. Speciality, calendar, other income
 - vi. Research voting software options (**Brendan**)

16. Breed standard Committee: (Vacant)

- a. Report:

17. New Business

18. Motions

- a. **Motion 2023-48**
 - i. Kristy Jolly proposes to elect Rick Prausa as the Working Dog Program Chair for the current board term (Jul22-Jun24). Vote passed unanimously by member present.

19. Unfinished Business

- a. Open board positions
 - i. Draft a message to members regarding open board positions & 2nd email regarding specialty (**Brendan**) **Pending**
 - 1.
- b. Review of By Laws and Board Members Duties during March meeting. **All board members to review for accuracy of their role. Feedback sent to Pam. Pam to email out to board members.**

- c. Bring forward ideas on how best to use club funds. See spreadsheet on shared drive called Working spreadsheet. Below items have been added to spreadsheet.
 - i. Karen - setup ways to reimburse members for the cost of shipping fresh chilled or frozen semen.
 - ii. Jon created spreadsheet and posted in folder to collect suggestions. Completed
 - iii. Online seminar series offerings to general members (Daniela, Pam)
 - iv. Systems design change to better support family memberships, should this type of membership be desired moving forward - as each kennel is currently tied to an individual member.
 - 1. Membership types: Family. Breeder Family
 - 2. Any approach should involve a scope requirement and an estimate for development approach and cost.
 - v. [Add link here Pam - https://docs.google.com/spreadsheets/d/1AxMQoYtTpyw4yhgWywyKiz8mWfHnZjl3ITMPCcwj8og/edit?usp=drive link](https://docs.google.com/spreadsheets/d/1AxMQoYtTpyw4yhgWywyKiz8mWfHnZjl3ITMPCcwj8og/edit?usp=drive_link)
- d. COA Board Note/Christmas Cards
 - i. COA New Year postcard
 - 1. Include key upcoming dates
 - ii. Blank note cards for rainbow cards, sympathy, congratulations

20. COA Board meetings are scheduled for the last Thursday of the month. The next meeting will be Thursday, October 26, 2023 at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST.

21. Approval of Minutes

Motion 2023-49

Motion by: Brendan Second by: Corine

I move that the September 28, 2023 minutes be posted and approved by unanimous consent within 48 hours of posting.

22. Adjournment

Motion 2023-50

Motion by: Brendan Second by: Corine

I move that the September 28, 2023. Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.

****Full Zoom call-in information below****

Join Zoom Meeting

<https://us02web.zoom.us/j/85257032814>

Meeting ID: 852 5703 2814

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