



October 26, 2023

COA Board Meeting Minutes:

<https://us02web.zoom.us/j/85257032814>

**COA Mission Statement (adapted from Constitution and Bylaws):**

*To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.*

**Board Meeting Agenda:**

1. Call to Order and Roll Call of Board Meeting
  - a. Meeting called to order: 10/26/23 @ 1902 CST
  - b. Present: Pam Turner, Brendan, Daniela, Rick, Bob, John H. Jon J., Kristy, Kristy, Brenda, Corrine
  - c. Absent:
  - d. Excused: Karen
2. **Report of President - Brendan Aldrich**
  - a. Report: No Report
    - i. Bench Chair & Treasurer roles still vacant
  - b. **Action Item:**
    - i. UKC notification on board change is required. Will check on the status of the submitted report. **In progress**
    - ii. Invite UKC new leader to board meeting to explain any changes that have or will occur. (Brendan) **IN PROGRESS**
      1. Once we complete the UKC board change, Brendan will initiate this.
3. **Report of Vice-President - Daniela**
  - a. Report:
    - i. Writing article regarding Bench Chair for next CQ

- ii. Vice President role recommendations
- iii. Need to fill the Bench chair within next month or so
- b. **Action Item:**

#### 4. **Report of Secretary - Pam Turner**

- a. Report:
  - i. November & December meeting will be combined on November 30th.
  - ii. Board terms, what is the time frame (month to month) July to June
  - iii. Nominating Committee needs to be formed by Jan 1 (**Brendan & Daniela**)

#### b. **Action Item:**

#### 5. **Report of Treasurer - Vacant - Brendan Aldrich**

- a. Report:
  - i. Look at using an accounting to update our books out of the 2019 format
    - 1. Brendan will obtain a quote and bring to next meeting
    - 2. Go-Daddy charges that may hit TD bank
    - 3. SSL certificate charges Jon has emailed to update the banking

#### b. **Action Item:**

- i. **Past treasurers monthly reports by the next meeting.**
- ii. **Jon will reach out to Monica to see if we can get a batch of photos & the cost.**

#### 6. **Report of Communications Chair - Jon Jolly**

- a. Report:
  - i. COA website has been partially migrated to Hostinger.com. Currently the various tables we use across the site (created using the wpDataTables Wordpress plugin) are hanging up. For whatever reason they are not populating despite a number of things I have tried. I am currently working with support from the plugin developer to resolve. Once this is complete, the site will go offline for a day or so in order for me to sync all the data.
  - ii. Got everyone's Gmail accounts setup and old emails moved over. At some point between this Board meeting and the next I plan to limit access to our Google Drive to only those that login with these emails.
  - iii. I am starting to process all the photos from the calendar contest so that Kristy can get voting started by this weekend.

#### b. **Action Item:**

- i. **Jon will verify that all COA files cross over to everyone's drive**
- ii. **Pam will set up Google Meet for 2024**
- iii. **Jon to create an Instagram account with Kristy**
- iv. **Way to stored password**
- v. **CQ sent through Mail Chimp/Custom Validate Domain Name**
- vi. **Jon will send everyone new login information shortly, which is connected to google drive.**
  - 1. **Did this. :)**

**vii.** Future CQ articles.

1. Brendan committed to write a article
2. Future article on Showing Dogs - Daniela
3. Future article on Bench Chair Experience - Daniela
4. How does Rescue work - Brenda
5. Bob - Any history articles/throwback photos/etc./upcoming events

**7. Report of Membership Chair - Kristy Jolly**

a. Report:

- i. **Current Membership Total: 275**
- ii. **New Members (3):** Susanne Johnson (WA), Tommy Baccari (NY), Liza Stevens (FL).
- iii. **Renewed Members (22):** Heather Osborne (CT), Brad & Elizabeth Johnson (NY), Dee Dee Meier (WI), Anastasia Logan (WA), Elizabeth Dalieri (VT), DeeDee Look (ME), Kirsten Ludwig (NH), Sheree Gorton (NH), Marcy Bauer (ID), Dean Campbell (ON, CA), Cameron Kortze (NJ), Emma Schenker (MA), Willow Oliveria (CT), Heather Reynolds (VA), Noelle Harteveld (NJ), Lindsey May (MI), Jill Pertain (NH), Craig Smith (NY), Bob Cottrell (NH), Marilyn Nenner (BC, CA), Polly Kawalek (WI), Chris & Karen Folger (MI).
- iv. **Puppy Memberships (16): Vanguard Chinooks (6):** Michelina Meinzer (KS), Allison Abbott (WI), Elissa Figliola (NJ), Glenn Barrett (AZ), Nipa Armbruster (NY), Colleen Kerrigan (ON, CA). **Puppy memberships not noted in past membership reports:** **Tennessee River Chinooks (6):** Susan Rogers (FL), Kenneth Ulrich (TN), Rachel Gray (VA), Colleen Hartburg (VA), Ariel Lender (FL), Anne Beneville (CT). **Desert Sol Chinooks (4):** Darren Michaels (CA), Derrick Sylva (CA), Brittany Carroll (ND), Ted Dohnal (MI).
- v. **2024 Calendar Contest**
  1. We made a total of \$330 for the COA Cover Contest (\$55 of that was pure donation and not related to a photo submission). There were a total of six new memberships totaling \$150 that happened since the calendar contest announcement that also submitted photos immediately after (a good chance the contest generated these 6 memberships!).
  2. We are still accepting Rainbow Bridge photos so that may change, but here are the total number of photos submitted to the cover and month contest!

<b>Number of Photos</b>	
Cover	55
Months	157
Rainbow Bridge	4
<b>Total</b>	<b>216</b>

3.

**b. Action Item:**

- i. Email to members regarding membership options - **TABLED**
- ii. Notice to General Membership of New Board Members  
Kristy/Brendan. **TABLED**

**8. Report of Health & Genetics Chair – Karen Hinchy**

a. Report: No report

**b. Action Item:**

- i. Proposed to have Health webinars**
- ii. Draft a note for Kristy to send out to those folks on the topic - a save the date so to speak but this week early next week**
- iii. Finalize forms and processes to support the AI initiative**

**9. Report of Historian – Bob Cottrell**

a. Report:

I have three chinook outreach programs scheduled  
As always they are free and open to the public and in most cases, dogs are welcome

Wednesday, December 6th, 6pm Rey Center, Waterville Valle, NH

Thursday, December 14th, 6-6:30 pm Rye NH

Friday, March 8th 5pm Hill Library, Strafford NH

The moody sled was donated to the Tamworth History Center at their annual meeting on Saturday, October 21. FMI contact

<https://www.tamworthhistorycenter.org/>

I am working with the Tamworth History Center and Tamworth artist on a possible lifesize sculpture of the Great Chinook. To be as accurate as possible, anyone with details on his size, shape, weight, etc. please contact me.

What would be the consensus of doing a Chinook meet and greet at the Tamworth History Center winter carnival on Sat feb 17, 2024 (3rd Sat in Feb)? Presidents day is Mon Feb 19 and the start of school holiday week for many schools.

**b. Action Item:**

- i. Winter program, 3rd Saturday in February**
  - 1. Potentially a Meet & Greet
  - 2. Bob & John will work together

- 3. Brenda volunteered to help
- ii. Outreach 12/14 Rye Public Library Rye, NH**

**10. Report of Regional Activities Chair – John Habermehl**

- a. Report:
  - i. No update
- b. **Action Item:**
  - i. Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**

**11. Report of Rescue Chair – Brenda Dean**

- a. Report: No activity on rescues
  - i. Working on CQ article for next quarter regarding rescue program
- b. **Action Item:**
  - i. Quarterly CQ writeup on rescues

**12. Report of Registrar – Corine Lindhorst**

- a. Report: No update
  - i.
- b. **Action Item:**
  - i. **Single Dog registration states on UKC to go through Chinook Registrar verify process with Taylor Armstrong**
  - ii. **Verify with UKC that they are still honoring the outcross program**
  - iii. **Working on a spreadsheet that has all the cross breed dogs included, will have it for the next meeting.**
  - iv. **Corine will share the spreadsheet with Pam to post in the Registrar's folder. Pam will share with Brendan & Karen.**

**13. Report of Active Chinook/Working Dog Program Chair – Rick Prausa**

- a. Report: Summary of the Active Chinook Program 10/22/23 Committee Meeting

Committee Members in Attendance: Corine Lindhorst, Susan Fletcher, Taylor Scanlon, Robin Prausa, Rick Prausa

**b. Agenda Items (with topic discussion):**

Title/Certificate Applications for Committee Consideration and Decision:

The committee received the following 2 applications for titles/certificates:

**1. Chinook Dog:** Frontier Holly GoLightly; UKC - B465,627

**Applicant(s)/Owner(s):** Rachael & Andy Davis

**Title/Certificate Applied For:** Title of Merit (Titled Event: ORT Nosework Title).

**Discussion:** The committee determined that the application is complete and meets the requirements for a Title of Merit.

**i. Issue a Title of Merit Certificate to the owners and draft a congratulatory message for publication in the next Chinook Quarterly.**

**2. Chinook Dog:** Ferncroft Nakota; UKC – B437,560

**Applicant(s)/Owner(s):** Rick & Robin Prausa

**Title/Certificate Applied For:** Novice Pack Dog Certificate.

**Discussion:** As owners of Ferncroft Nakota, Rick & Robin will abstain from the evaluation of this application.

**ii. Taylor, Corine and Susan will coordinate evaluation of the application and make the appropriate decision.**

Short-Term Committee Objectives:

○ Website Edits – Change “Working Dog Program” to “Active Chinook Program” – With the COA Board’s decision (Motion 2021-34) to change the name of the program, the committee will draft edits to the COA website for presentation to the Board. We will coordinate with Jon to assure technical issues are addressed.

**iii. Start implementing the Board’s name change decision by drafting website edits for the Board’s consideration.**

○ Title/Certificate Application Process – The committee will start considering improvements to the process for submitting title/certificate applications and examine options for electronic submissions as well as the use of new technology such as off-road navigation apps.

**iv. Draft new processes and corresponding website edits.**

Long-Term Goals and Objectives:

○ Expansion of the Active Chinook Program – The committee will pick up the discussions started by Laurel and continued by Taylor regarding expansion of the Active Chinook Program. This project will likely lead to proposals for new titles or other recognition in new categories, with the intent of helping to provide more incentives for Chinook owners to work with their dogs in a wide array of activities. We anticipate that the effort will also include developing some additional detail for the Temperament Title category. It is a long-term project that will span early conceptual discussions to development of specific detailed requirements.

**v. Continue committee discussions and development of options for expansion of the Active Chinook Program.**

**14. Report of Bench Chair - (Vacant) Interim Daniela Metz**

a. Report:

i.

**b. Action Items:**

**i. Specialty budget**

**ii. Brendan & Daniela will finish all the cost and report next week**

**15. Report of Committees- (Vacant) - Brendan Aldrich**

a. Report:

**b. Action Items:**

i. Board will resume committee upon further research and deciding on path forward for 501©(3) vs 501c7:

ii. **Kristy** will do an initial review of 501c7 requirements

iii. **Jon** will contact Jess Maurer (Great Mtn Chinooks) to see if she can recommend an attorney

iv. Bylaws will need to be reviewed by an attorney to meet 501c7

v. Will need verification of tax exempt on:

1. Net income or gross income

2. Donation income

3. Speciality, calendar, other income

vi. Research voting software options (**Brendan**)

**16. Breed standard Committee: (Vacant)**

a. Report:

**17. New Business**

**18. Motions**

**a. Motion 2023-XX**

**19. Unfinished Business**

a. COA Board Note/Christmas Cards

i. COA New Year postcard

1. Use the latest COA logo.

2. Recommend a postcard so it's not hidden in an envelope which many people may not open if they think it's junk mail. This way they get a smile immediately when they sift through the mail and are more likely to see it and realize it's real (plus anyone handling it, like the postman, will also see it, broadening our viewership!). We can still put a message on the back as well.

3. We can send out a "Holiday" card or we can wait and do a "New Year" card. Reasons to do a New Year card:

a. Kristy is super busy with the calendar contest and selling that, so it is difficult to produce them and mail them out timely for Christmas cards

b. The card would not be getting mixed up with all the usual Christmas hubbub and they would have a special gift in Q1 vs around Christmas with receiving the calendar

- c. The calendar cover contest winner photo could be used (since people don't look at the cover for very long and this way, we could have a way for people to see it longer if they put the card up on their fridge
    - d. This way it was less likely to offend anyone if they didn't celebrate a holiday
  - ii. Blank note cards for rainbow cards, sympathy, congratulations
- b. Open board positions
  - i. Draft a message to members regarding open board positions & 2nd email regarding specialty **(Brendan) Move to Nominating Committee**
- c. Review of By Laws and Board Members Duties during March meeting. **All board members to review for accuracy of their role. Feedback sent to Pam. Pam to email out to board members.**
- d. Bring forward ideas on how best to use club funds. See spreadsheet on shared drive called Working spreadsheet. Below items have been added to spreadsheet.
  - i. Karen - setup ways to reimburse members for the cost of shipping fresh chilled or frozen semen.
  - ii. Jon created spreadsheet and posted in folder to collect suggestions. Completed
  - iii. Online seminar series offerings to general members (Daniela, Pam)
  - iv. Systems design change to better support family memberships, should this type of membership be desired moving forward - as each kennel is currently tied to an individual member.
    - 1. Membership types: Family. Breeder Family
    - 2. Any approach should involve a scope requirement and an estimate for development approach and cost.
  - v. **Add link here Pam -**  
[https://docs.google.com/spreadsheets/d/1AxMQoYtTpyw4yhkWywyKiz8mWfHnZjI3ITMPCcwj8og/edit?usp=drive\\_link](https://docs.google.com/spreadsheets/d/1AxMQoYtTpyw4yhkWywyKiz8mWfHnZjI3ITMPCcwj8og/edit?usp=drive_link)

**20. COA Board meetings are scheduled** for the last Thursday of the month. The next meeting will be Thursday, November 30, 2023 at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST.

**21. Approval of Minutes**

**Motion 2023-51**

Motion by: Brendan

Second by: Daniela

*I move that the October 26, 2023 minutes be posted and approved by unanimous consent within 48 hours of posting.*

**22. Adjournment**

**Motion 2023-52**

Motion by: Brendan

Second by: Kristy



*I move that the October 26, 2023. Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.*

**\*\*Full Zoom call-in information below\*\***

Join Zoom Meeting

<https://us02web.zoom.us/j/85257032814>

Meeting ID: 852 5703 2814

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