



April 25, 2024

**COA Mission Statement (adapted from Constitution and Bylaws):**

*To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.*

**Board Meeting Minutes:**

- Call to Order and Roll Call of Board Meeting
  - Meeting called to order: 1905 CST
  - Present: Brenda, Pam, Daniela, Rick, Rachael, Karen, Bob, Denise, Jon, Brendan, Corine, Kristy,
  - Absent: John H.
  - Excused:
- **Report of President - Brendan Aldrich**
  - Report:
    - i. Treasurer vote - Rachael Davis
      - Move to Executive session
        - a. Motion to fill treasurer position with Rachael Davis by Brendan, Second Daniela. Passed unanimously with 8 votes
        - b. Motion to appoint the Registrar position with Karen Hinchy by Brendan, second Daniela, passed with 7 unanimous votes
      - Motion to move out of executive session
    - ii. **Annual Membership reports are due to the secretary by May 30th.**
      - **Pam will send out last year's report to use as a template for this year**
  - **Action Item:**

- i. Invite UKC new leader to board meeting to explain any changes that have or will occur. (Brendan) **IN PROGRESS**
        - Once we complete the UKC board change, Brendan will initiate this.
- **Report of Vice-President - Daniela**
  - Report:
    - i. The Recruitment Committee was very successful. Gratitude for all committee members was expressed.
  - **Action Item:**
  -
- **Report of Secretary - Pam Turner**
  - Report:
    - i. Board Positions Ballot Update
      - 15% (45) of members voted
      - One reminder electronically sent to members who have not submitted a ballot on April 28th, 7 am EST
      - Voting ends April 30th, 7 pm EST
    - ii. May 1<sup>st</sup>
      - Third party reports in writing to Club Secretary results of election(discuss this)
        - a. Board discussed and a decision was made that ElectionBuddy acts as a third party. No further action is needed.
      - Majority votes wins election
      - Secretary reports election results to Officer Committee
      - Communications to nominees the results of the election
    - iii. May 15<sup>th</sup>
      - Secretary through Communication Chair submits results through COA communication avenues the results of the election
    - iv. May 30
      - May Board Meeting approves board elected positions
      - May Board Meeting appoints board member positions
      - Outgoing board officer/members have 60 days to submit to their successor all club records (shared drive)
  - **Action Item:**
- **Report of Treasurer - Vacant - Brendan Aldrich**
  - Report:
    - i.
  - **Action Item:**
    - i. **Look at using a accounting to up date our books out of the 2019 format**

- Brendan will obtain a quote and bring to next meeting
    - Brendan talking with agencies to help.
  - ii. Past treasurers monthly reports by the next meeting.**
    - Brendan and Pam will meet the end of April to receive the club's financial documents and enter them into QuickBooks
  - iii. Annual 2024 Tax reports are due - Completed April 5th**
    - Maine Secretary of State Annual Report
      - a. Principal address to be used is the President
    - IRS 990-N e-Postcard
    - New Federal Reporting Requirement for beneficial ownership became effective January 1, 2024. The Corporate Transparency Act ("CTA") was enacted by Congress. Verifying whether or not COA is required to submit this to the Financial Crimes Enforcement Network.
      - a. **Once an accountant is found have them review this requirement to see if the COA must submit this form**
- **Report of Communications Chair - Jon Jolly**
  - Report:
    - i. Working on the CQ and will be published soon
      - Future articles one by Ginger Corley and Brendan
      -
  - **Action Item:**
    - i. **Jon will verify that all COA files cross over to everyone's drive - COMPLETE**
    - ii. **Jon will reach out to Monica to see if we can get a batch of photos & the cost.**
      - Jon emailed Monica 11/30/23. Got confirmation that she will give us all the photos 12/2/2023. Jon needs to get link to download photos.
    - iii. **Way to store passwords**
    - iv. **Inquiries have been received regarding the Webinar link. Karen will do a summary, send to Jon and Jon will post for the membership**
    - v. Future CQ articles.
      - Brendan committed to write an article - HOMEMADE FOOD
      - How does Rescue work - Brenda - SPRING 2024 CQ
      - Bob - Any history articles/throwback photos/etc./upcoming events (Tamworth Event)
- **Report of Membership Chair - Kristy Jolly**
  - **Report: Membership Report – April 2024**
  - **Current Membership Total: 300**

- **New Members (3):** Mary Wilson (CO), Emma Clayton (ME), Ann Sulzer (OR).
- **Renewed Members (52):** Michael Venti (NH), Karen Tempesta (MA), Kim Robinson (CO), Noreen Irving (CA), Karen Bourque (VT), Patricia Martel (NH), Walt Madden (CO), Jane Cox (MO), Marleen Mandt (WA), Jennifer Esposito (NY), Jessica Dreyer (MI), Jean Bouteiller (CT), Margi Nowak (WA), Sandy Smith (FL), Nancy Fishinger (FL), MJ Crance (NY), Matt Bolender (WA), Bobbie Kenney (OR), Megan Pothier (NH), Rick Skoglund (ME), Sherry Hung (WA), Rhea Moore (VA), Debbie Crovicz (NJ), Monica Aden (CO), Lisa Seagraves (IL), Diane Garthwaite (MA), Karen Schiller (CO), Pam McMillan (WA), Nina Lanctot (IN), Marion Koenigsmann (IL), Anne Galullo (MA), Donna Catalini (NC), Donna Magoon (MA), Craig Watson (IL), Donald Kent (SC), Leslie Donais (NH), Rachel Sayadoff (NY), Kristi Berland (FL), Pamela Mulveyhill (MA), Ashlee Bryan (WA), Victoria Delfino (ME), Craig Ross (MA), Bonnie Kreitler (CT), Christine Foss (WA), Carrie Allison (OR), Irem Racz (Basel Stadt, Switzerland), Angela Coleman (FL), Dr. Paul Spurlock (MA), Debra Meese (CO), Rachael Davis (PA), Thomas Jurkowski (WI), Carol Gifford (CO).
- **Puppy Memberships (5): Desert Sol Chinooks (5):** Tara Laposa (NJ), Katy Kopplin (WI), Tim Cadran (AL), Kerry Bossler (NM), Fern Richardson (PA).
- **Membership Numbers by Month**

Date	# of Members	Change
Mar-22	241	1
May-22	244	3
Sep-22	255	11
Nov-22	264	9
Apr-23	263	(1)
Jul-23	265	2
Aug-23	262	(3)
Sep-23	272	10
Oct-23	275	3
Nov-23	278	3
Jan-24	288	10
Feb-24	291	3
Mar-24	300	9

- **Action Item:**
  - i. Email to members regarding membership options - **TABLED**
  - ii. Notice to General Membership of New Board Members  
Kristy/Brendan. **TABLED - can we remove this since we are now electing a new board term soon?**
- **Report of Health & Genetics Chair – Karen Hinchy**
  - Report:
    - i. No update
  - **Action Item:**
    - i. Finalize forms and processes to support the AI initiative**
    - ii. Final Population Analysis & Outcross Plan report will be sent to membership once received**
      - **Final payment is due will work with Brendan and Rachael**
    - iii. In the future Dr. Oliehoek will do a webinar for the membership**
- **Report of Historian – Bob Cottrell**
  - Report:
    - i.
  - **Action Item:**
    - i. Submitted an article for the upcoming CQ**
    - ii. Outreach**
      - **Friday, March 8th 5pm Hill Library, Strafford NH**

**Details of all Bob's NH Humanities outreach programs can be found at this link:** <https://www.nhhumanities.org/programs/harnessing-history-on-the-trail-of-new-hampshires-state-dog-the-chinook>

Upcoming program on dog sled making

Sat Aug 17, 2024 10-11 am

At Tamworth History Center

Part of summer traditional arts program

Link <https://www.tamworthhistorycenter.org/events>

and

<https://www.tamworthhistorycenter.org/events/mb1sh77x2v08wnqf3x6enqcz8rcumy>

Updated theclio chinook trail single entries into a tour

Adding more

See Link: <https://www.theclio.com/tour/2608>

Bob will do a follow up article for the CQ about the Feb chinook day in Tamworth.

2025 date for coa winterfest

Sat Feb 15 2025

- **Report of Regional Activities Chair – John Habermehl**
  - Report:
    - i. No report
  - **Action Item:**
    - i. Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**
  
- **Report of Rescue Chair – Brenda Dean**
  - Report:
    - i. Nothing new to report. No rescue activity this month. Will work on CQ article and send to Jon
  - **Action Item:**
    - i.
  
- **Report of Registrar – Corine Lindhorst**
  - Report:
    - i. Still working on contacting the UKC
  - **Action Item:**
    - i. **Single Dog registration states on UKC to go through Chinook Registrar verify process with Taylor Armstrong**
    - ii. **Verify with UKC that they are still honoring the outcross program**
    - iii. **Working on a spreadsheet that has all the cross breed dogs included, will have it for the next meeting.**
    - iv. **Corine will share the spreadsheet with Pam to post in the Registrar’s folder. Pam will share with Brendan & Karen.**
  
- **Report of Active Chinook Program Chair – Rick Prausa**
  - Report: The Active Chinook Program Committee (Committee) will hold its April 2024 meeting on April 28. The Committee continues to work on the action items listed below.
  - **Action Items:**
    - i. **Applications for Titles/Certificates (ongoing action item): Review applications, issue certificates to owners and dogs meeting requirements and draft recognition messages for publication in the Chinook Quarterly.**

There were no applications for titles or recognition certificates this past month.
    - ii. **Expansion of the Titled Events Group of titles to better recognize the versatility of Chinook dogs.**

Last month, the Active Chinook Committee proposal to expand the list of titles available to members in the Titled Events Group was presented to the Board. To allow sufficient time for Board review and comment, a copy of the proposal was emailed to each Board member with a plan to allow for additional discussion at this Board Meeting (April 2024).

In summary, the Titled Events Group would be expanded from one title to five titles as follows:

- Basic Titled Events Title Recognizing the Active Nature of Chinook Dogs – For Chinook dogs earning one or more novice or higher title(s) in a single activity (*this is the current title being offered*)
- Advanced Titled Events Level Recognizing the Versatility of Chinook Dogs – For Chinook dogs earning two or more titles in two or more different activities. Titles could be awarded at the Novice, Intermediate/Advanced, Expert and Champion levels.

Open Discussion –any additional comments from board members would be appreciated. Will be brought to the next meeting for a vote by the board if the document is complete.

**iii. Adding new activities to the Active Chinook Program to allow for increased participation by Chinooks and their owners.**

The committee is continuing discussion of additional activities to include in the program.

**iv. Improvements and updates to the Title/Certificate application process.**

Discussion of this item is on hold pending the development of a draft proposal by the committee chair.

**v. Revision of title and recognition certificates to reflect the program name change.**

At its next meeting, the committee will discuss the ideas (regarding redesign of certificates, logos and artwork) presented by Board members at our March meeting.

● **Report of Bench Chair - (Vacant) Interim Denise Reed**

- Report:
  - i. 2024 Chinook Specialty Update
    - Ribbons are ordered

- UKC online entry is active
- Judge is complete
- Traveling plaques need to be shipped
  - a. Ship to Denise/Brendan
  - b. Kristy to send contact info on plaques still outstanding
- Show will be outdoor in a tent approximate 1 pm
- National Best of Breed Gift and Judges Gift
- Link to specialty will be posted social media, COA site
- Dinner venue have been set
- Meet the breed will need volunteers
  - a. Recommendation to see if local owners/breeder that would be willing to participate
  - b. Will also need someone to organize
  - c. Daniela will try to find volunteers from local area

○ **Action Items:**

- **Breed standard Committee: Kristy Jolly**
  - Report:
    - i. Working on getting past information to restart the committee
- **New Business**
  - **No new business**
- **Motions**
- **Unfinished Business**
  - COA Board Note/Christmas Cards
    - i. Blank note cards for rainbow cards, sympathy, congratulations
      - Need quote for Motion
  - Review of By Laws and Board Members Duties by all board members.
  - How best to spend club fund are listed on the spreadsheet on shared drive called Working spreadsheet.
  - Board will resume committee upon further research and deciding on path forward for 501©(3) vs 501c7:
  - Bylaws will need to be reviewed by an attorney to meet 501c7
- **COA Board meetings are scheduled** for the last Thursday of the month. The next meeting will be **Thursday, May 30, 2024** at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST.
- **Approval of Minutes**  
**Motion 2024-11**  
 Motion by:       Brendan       Second by:   Denise



*I move that the April 25, 2024 minutes be posted and approved by unanimous consent within 48 hours of posting.*

- **Adjournment**

**Motion 2024-12**

Motion by: Brendan Second by: Corine

*I move that the April 25, 2024 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.*

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