



May 30, 2024

**COA Mission Statement (adapted from Constitution and Bylaws):**

*To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.*

**Executive Session Minutes:**

**1. Motion 2024-13**

**Motion by : Brendan                      Seconded by: Daniela**

I move to enter the executive session.

- a. Attendees: Pam Turner, Brendan Aldrich, Rachael Davis, Marty Wilson, Daniela Metz

**2. Executive Discussion**

- a. The purpose of the Executive Session with the elected officers is to discuss the appointed officers, and per our constitution and bylaws, to approve their appointments.

- b. 2024-26 Elected Officers

- i. President: Daniela Metz
- ii. Vice President: Marty Wilson
- iii. Secretary: Pam Turner
- iv. Treasurer: Rachael Davis
- v. Communications Chair - Jon Jolly
- vi. Membership Chair - Kristy Jolly
- vii. Bench Chair - Denise Reed (Interim)

- c. Outgoing Board Members

- i. President - [Brendan Aldrich](#)
- ii. Registrar - Corine Lindhorst

- d. **Motion 2024-14**

**Motion by: Brendan      Seconded by: Daniela**

I move that the following Chinook Association members are appointed through the 2024-26 board term:

- i. 2024-26 Appointed Chairs

1. Health & Genetics: Karen Hinchy
  2. Historian: Bob Cottrell
  3. Regional Activities: John Habermehl
  4. Registrar - Karen Hinchy
  5. Rescue - Brenda Dean
  6. Working Dog Program - Rick Prausa
- e. **Motion 2024-15**  
**Motion by: Brendan Seconded by: Rachael**  
 Move to adjourn the executive session. Motion passes unanimously
3. Adjourn Executive Discussion

***Board Meeting Minutes:***

- Call to Order and Roll Call of Board Meeting
  - Meeting called to order: 1916 CST
  - Present: Jon Jolly, Denise, Rick Prausa, Pam Turner, Marty Wilson, Rachael Davis, Daniela Metz, Karen Hinchy, Kristy Jolly
  - Absent: John Habermehl, Bob Cottrell
  - Excused:
- **Report of President - Daniela Metz**
  - Report:
    - i. All appointed and elected COA board positions were approved in the Executive Session for the board term of 2024-26.
    - ii. Big welcome to Marty Wilson, our new Vice President and Rachael Davis, our new Treasurer
    - iii. Primary goals for the next year:
      - Prioritize 501C3 status for our club;
        - a. Form functional committee
          - i. Daniela Metz, Jon Jolly, Pam Turner current members but looking for additional members. Please let Daniela know if you are interested in joining this committee.
        - b. Regular meetings to move this forward ASAP
          - i. Pam to schedule meetings**
      - Prioritize engaging with our COA members:
        - a. Focus on East Coast Specialty for 2025
          - i. Search for Bench chair
          - ii. Identify site
          - iii. Start Specialty Committee by the beginning of September 2024
          - iv. Organize educational and fun activities
        - b. Continue publishing the CQ regularly!
          - i. All board members should be engaged in finding folks to write interesting and/or fun articles
        - c. Organize smaller Regional Chinook-owners get-togethers (John Habermehl);

Suggestions:

- i. Seminars
- ii. Fun-gatherings
- iii. Carting/sledding demos or workshops etc
- iv. Place an email to members encouraging them to organize Chinook gatherings sponsored by the COA
  1. Denise is willing to be an advisor to anyone willing to sponsor an event

○ **Action Item:**

- i. [Annual Membership reports are due to the secretary by May 30th.](#)
- ii. Invite UKC new leader to board meeting to explain any changes that have or will occur. (Brendan) **Put on hold**
  - Once we complete the UKC board change, Brendan will initiate this.

● **Report of Vice-President - Marty Wilson**

- Report:
  - i. Introduction of his Chinook and himself. Marty is very passionate about the Chinook breed and willing to be an active board member.
- **Action Item:**
- 

● **Report of Secretary - Pam Turner**

- Report:
  - i. May 30
    - May Board Meeting approves board elected positions
    - May Board Meeting appoints board member positions
    - Outgoing board officer/members have 60 days to submit to their successor all club records (shared drive)
  - ii. June Board Meeting
    - Historically the Specialty Annual Report replaces the June Board Meeting. Motion below to approve moving the June board meeting to June 12th.
  - iii. Annual Committee Reports May 30th. Reports are needed from the following committees:
    - President - Brendan
    - Interim Treasurer
    - Bench
    - Health & Genetics
    - Historian
    - Regional Activities
    - Registrar

○ **Action Item:**

- **Report of Treasurer - Rachael Davis**
  - Report:
    - i. Pam has received the treasurer's laptop and will update QuickBooks once the financial statements are available to her.
    - ii. Rachael will receive the laptop once QuickBooks is updated.
  - **Action Item:**
    - i. Look at using a accounting to up date our books out of the 2019 format**
      - Brendan will obtain a quote and bring to next meeting
      - Brendan talking with agencies to help.
    - ii. Past treasurers monthly reports by the next meeting.**
      - Brendan and Pam will meet the end of April to receive the club's financial documents and enter them into QuickBooks
    - iii. Brendan will need to change principle for Chase, add Rachael and then be removed from account within the next 60 days.**
    - iv. Need to bring six checks to Specialty**
    - v. Need to pay Dr. Oliehoek by PayPal. Kristy will pay this. Karen to send Kristy the info.**
    - vi. Jon will give access to PayPal to Rachael**
    - vii. Rachael will look for an accountant.**
    - viii. New Federal Reporting Requirement for beneficial ownership became effective January 1, 2024.** The Corporate Transparency Act ("CTA") was enacted by Congress. Verifying whether or not COA is required to submit this to the Financial Crimes Enforcement Network.
      - a. Once an accountant is found have them review this requirement to see if the COA must submit this form**
- **Report of Communications Chair - Jon Jolly**
  - Report:
    - i. CQ is ready to go once I have Brendan's final President's Letter
      - Next CQ for Specialty summary
    - ii. Received Feb H&G Webinar summary and will publish on COA website.
  - **Action Item:**
    - i. Jon will reach out to Monica to see if we can get a batch of photos & the cost.**
      - Jon emailed Monica 11/30/23. Got confirmation that she will give us all the photos 12/2/2023. Jon needs to get link to download photos.
    - ii. Way to store passwords**

**iii. Inquiries have been received regarding the Webinar link. Karen has completed summary and sent to Jon and Jon will post for the membership**

**iv. Future CQ articles.**

- Brendan committed to write an article - HOMEMADE FOOD
- How does Rescue work - Brenda - SPRING 2024 CQ
- Bob - Any history articles/throwback photos/etc./upcoming events (Tamworth Event)
- Rachael article on Nosework

● **Report of Membership Chair - Kristy Jolly**

○ Report:

- i. Membership Report – May 2024
- ii. Current Membership Total: 300
- iii. New Members (0):
- iv. Renewed Members (28): Gary Jones (NM), Bryan Smith (TN), James Collora (CA), John Habermehl (NY), Tamara Anderson (IN), Owen Bitas (WA), Jack Duffy (FL), Corine Lindhorst (MT), Ian Smith (BC, CA), Marisa Huffman (OR), Jude Griffin (MA), Lisa Yeager (WA), JoAnne Oppenheimer (PA), Anne Lynch (CA), Astrid Lampey (CO), Sally Gallagher (OR), Carol Carlson (NH), Christopher Appoldt (NY), Maria Calabrese (NH), Morrie Killian (NH), Darcy Davenport (NH), Donna Russell (MA), Tiina Perlman (AZ), Karen Hinchy (NJ), Kay Lee Brown (OR), Hannah Ayers-Byrne (ME), Hannah Collison (MI), Andrew Coppens (NH).
- v. Puppy Memberships (0):
- vi. Membership Numbers by Month

Date	# of Members	Change
May-22	244	3
Sep-22	255	11
Nov-22	264	9
Apr-23	263	(1)
Jul-23	265	2
Aug-23	262	(3)
Sep-23	272	10
Oct-23	275	3
Nov-23	278	3
Jan-24	288	10
Feb-24	291	3
Apr-24	300	9
May-24	300	-

vii.

- **Action Item:**
  - i. Email to members regarding membership options - **TABLED**
- **Report of Health & Genetics Chair – Karen Hinchy**
  - Report:
    - i. Need to pay Dr. O. ASAP
    - ii. Would like another Webinar in July, working with the committee to set that up
  - **Action Item:**
    - i. Finalize forms and processes to support the AI initiative**
    - ii. Final Population Analysis & Outcross Plan report will be sent to membership once received**
      - **Final payment is due will work with Brendan and Rachael**
    - iii. In the future Dr. Oliehoek will do a webinar for the membership**
- **Report of Registrar – Karen Hinchy**
  - Report:
    - i. Has had a brief discussion with UKC on the crossbreed litters registration. Will continue to work with the UKC
    - ii. Pam needs to UKC change officers form
    - iii. Let Karen know when it has been submitted
  - **Action Item:**
    - i. **Single Dog registration states on UKC to go through Chinook Registrar verify process with Taylor Armstrong**

- ii. **Verify with UKC that they are still honoring the outcross program**
- iii. **Working on a spreadsheet that has all the cross breed dogs included, will have it for the next meeting.**
- iv. **Corine will share the spreadsheet with Pam to post in the Registrar's folder. Pam will share with Brendan & Karen.**

- **Report of Historian – Bob Cottrell**

- Report: No report
  - i.
- **Action Item:**
  - i. **Submitted an article for the upcoming CQ**
  - ii. **Outreach**
    - **Friday, March 8th 5pm Hill Library, Strafford NH**

**Details of all Bob's NH Humanities outreach programs can be found at this link:** <https://www.nhhumanities.org/programs/harnessing-history-on-the-trail-of-new-hampshires-state-dog-the-chinook>

Upcoming program on dog sled making

Sat Aug 17, 2024 10-11 am

At Tamworth History Center

Part of summer traditional arts program

Link <https://www.tamworthhistorycenter.org/events>

and

<https://www.tamworthhistorycenter.org/events/mb1sh77x2v08wngf3x6enqcz8rcumy>

Updated theclio chinook trail single entries into a tour

Adding more

See Link: <https://www.theclio.com/tour/2608>

Bob will do a follow up article for the CQ about the Feb chinook day in Tamworth.

2025 date for coa winterfest

Sat Feb 15 2025

- **Report of Regional Activities Chair – John Habermehl**

- Report: No report
  - i.
- **Action Item:**
  - i. Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**

- **Report of Rescue Chair – Brenda Dean**

- Report:
    - i. Rescue has responded to 2 emails inquiring about help with rehoming their Chinooks. Whether the dogs are actually Chinooks is still being investigated.
    - ii. No other activity to report
  - **Action Item:**
    - i.
- **Report of Active Chinook Program Chair – Rick Prausa**
    - Report:
      - i. See below:
    - **Action Items:**
      - i. **Applications for Titles/Certificates (ongoing action item): Review applications, issue certificates to owners and dogs meeting requirements and draft recognition messages for publication in the Chinook Quarterly.**

There were no applications for titles or recognition certificates this month.

**ii. Expansion of the Titled Events Group of titles to better recognize the versatility of Chinook dogs.**

*The following reprint of the Committee proposal presented at the March 2024 Board meeting is included here in anticipation of a motion to accept the proposal.*

After considerable discussion, the committee is recommending a revision to the Titled Events Group to achieve two primary purposes including:

1. Promote the successful participation by Chinook dogs and their owners in events sponsored by the UKC and/or other national or international dog clubs (excluding AKC); and
2. Recognize the versatility of Chinook dogs to excel in a wide range of activities that go well beyond the traditional working dog activities for which they are so well known.

To achieve these purposes, titles in this category would be restructured as follows:

**Basic Level (Recognizing the Active Nature of Chinook Dogs)**

- **Titled Events Title (TE):** The dog earned one or more novice or higher title(s) in a single activity (*this is the current title being offered*)



Advanced Level (Recognizing the Versatility of Chinook Dogs)

- **Versatile Novice Titled Events Title (TEVN):** The dog earned two or more novice titles in two or more different activities.
- **Versatile Intermediate Titled Events Title (TEVI):** The dog earned two or more intermediate/advanced titles in two or more different activities.
- **Versatile Expert Titled Events Title (TEVX):** The dog earned two or more expert/excellent/masters titles in two or more different activities.
- **Versatile Champion Titled Events Title (TEVC):** The dog earned two or more champion level titles in two or more different activities.

**iii. Adding new activities to the Active Chinook Program to allow for increased participation by Chinooks and their owners.**

The Committee is in ongoing discussion about this action item.

**iv. Improvements and updates to the Title/Certificate application process.**

The Committee is in ongoing discussion about this action item.

**v. Revision of title and recognition certificates to reflect the program name change.**

The Committee is in ongoing discussion about this action item and appreciated the input it has received from Board members.

● **Report of Bench Chair - (Vacant) Interim Denise Reed**

- Report:
  - i. The 2024 Specialty currently stands at five entries, including one Chinook Cross. The show will allow DOS entries for latecomers.
- **Action Items:**
  - i. Waiting on the last couple of plaques to come in to Pam and judges/BOB gifts to be sent to Denise from the vendor. All other items received.
  - ii. Dinner following the show to be held at Martell's at 7:00 pm.
  - iii. Expenses will be finalized after the show.

● **Breed standard Committee: Kristy Jolly**

- Report:
  - i. Working on reconvening the committee

- **New Business**
  - No new business
  
- **Motions**
  - **2024-16**
    - Motion by: Rick Prausa, Seconded by: Denise  
I move that the Active Chinook Program Committee (Committee) proposal to add four COA Titles to the Titled Events Group, recognizing the versatility of Chinook Dogs at the novice, intermediate, expert and champion levels, be adopted and that the Committee be tasked with developing and implementing the procedures and requirements necessary for Chinook dogs and their owners to earn the new titles.  
Passess
  
- **Unfinished Business**
  - COA Board Note/Christmas Cards
    - i. Blank note cards for rainbow cards, sympathy, congratulations
      - Need quote for Motion Kristy
  - Review of By Laws and Board Members Duties by all board members  
**Complete**
  - How best to spend club fund are listed on the spreadsheet on shared drive called Working spreadsheet. **Reminder item**
  - Board will resume committee upon further research and deciding on path forward for 501©(3) **Ongoing**
  - Bylaws will need to be reviewed by an attorney to meet 501c7 **Remove**
  
- **COA Board meetings are scheduled** for the last Thursday of the month. The next meeting will be **Thursday, June 27, 2024** at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST.
  
- **Approval of Minutes**  
**Motion 2024-17**  
Motion by: Daniela      Second by: Marty  
*I move that the May 30, 2024 minutes be posted and approved by unanimous consent within 48 hours of posting.*
  
- **Adjournment**  
**Motion 2024-18**  
Motion by: Daniela      Second by: Denise  
*I move that the May 30, 2024 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned.  
Approved unanimously.*

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