



August 29, 2024

COA Mission Statement (adapted from Constitution and Bylaws):

To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.

Board Meeting Minutes:

- Call to Order and Roll Call of Board Meeting
 - Meeting called to order: 1904 CST
 - Present: Pam T., Daniela M., Rachael D., Rick P., Jon J., Karen H., Marty W., Corine., Kristy J.
 - Absent: Bob, John H.
 - Excused: Brenda
- **Report of President - Daniela Metz**
 - Report:
 - i. Bylaws review feedback
 - **Action:** Committee members to review and modify their section to maintain a high level overview of committee chair responsibilities.
 - ii. **ACTION ITEM:**
 - Submit potential states with points as to why that state would be a great location for the specialty for discussion during the August meeting.

Row Labels ▼	Count of Region
Canada	13
Europe	3
MW	38
NE	132
NW	48
SE	35
SOUTH	3
SW	43
Grand Total	315

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- Karen will share past formats for potential specialty location submission. COMPLETED
- iii. To increase awareness of our breed:
 - Appeal to the public with articles on Chinooks and their history in Dog Magazines
 - a. Modern Dog - waiting for response from Editors
 - b. Dogster - Head Writer: Nicole Cosgrove (NZ)
 - c. Dog's Today (British)
 - d. Others? Look for online only dog magazines.
 - e. Suggestions for developing a marketing campaign:
 - f. Place an ad in magazines as articles could take some time. This would be in addition to the article.
 - g. Is there potential to use SEO to help promote access to the website and to our breeders. Marty will research and report back to the board.
 - h. Use of TikTok/Instagram to promote a short Chinook video . Karen will research.
 - i. Develop a member contest of social media posts.
 - j. Develop a marketing group Marty, Daniela, Jon, Kristy, Karen, Brenda. [Marty will schedule the meeting](#)
- **Report of Vice-President - Marty Wilson**
 - Report: Reached out to multiple law firms - Chisholm Law (attempted multiple times, managed to get on their blog list)
 - i. Has a consultative meeting next Wednesday, 5:30 pm EST, need a couple of board members to join, Daniela, Pam, maybe John H. and/or Jon J.
 - Pierson & Paris - \$100 30 min document review, \$100 Q&A
 - Robinson & Henry - \$145 30 mins - haven't heard back - 303-338-2365
 - CO bar assoc. 303-860-1115 (referred)
 - CO Legal Services : 303-837-1313 (referred)
- still need to setup marketing call
 -
 - **Action Item:**

- **Report of Secretary - Pam Turner**

- Report:

501c3 Discussion

July 27, 2024

Attendees: Daniela Metz, Marty Wilson, Rachael Davis, Jon Jolly, Pam Turner

1. Retain Tax Lawyer
 - a. Marty has two potential law firms that specialize in 501c3.
 - b. Rachael received a referral for a CPA/Tax Lawyer, unsure if they specialize in 501c3
 2. Bylaws & Constitution
 - a. Pam in the process of reformatting and adding changes received from board members - COMPLETED
 - b. Recommend that the lawyer & board approval bylaws prior to going to the general membership for voting.
 - i. Question regarding does the UKC have to/should approve the Bylaws prior to going to the general membership?
 - c. Document Package for attorney
 - i. Cover letter that defines what we are trying to accomplish
 - ii. 1023ez application
 - iii. Bylaws draft
 - d. Next Steps
 - i. Marty to contact law firms
 - ii. Rachael to verify if the CPA/Lawyer is experienced with 501c3. She will let us know if he does/doesn't.
 - iii. Pam to finalize updating Bylaws
 - iv. Next meeting will be scheduled once we can review the potential law firms.
- **Action Item:**
 - i. **Send to the UKC board changes**
 - Document has been sent to Brendan for his signature

- **Report of Treasurer - Rachael Davis**

- Report:
 - i. Sent comparison of booking options - quickbooks, freshbooks, wave

- ii. Rachael received laptop from Pam
 - iii. Chase accounts up-to-date in Quickbooks
- **Action Item:**
 - i. Choose new booking program - quickbooks, freshbooks, wave
 - New motion for new expenses
 - ii. Past treasurers monthly reports by the next meeting
 - iii. Change PayPal out of Vicki's name and into Rachael's
 - iv. Rachael will look for an accountant. - on hold
 - v. New Federal Reporting Requirement for beneficial ownership became **effective January 1, 2024**. The Corporate Transparency Act ("CTA") was enacted by Congress. Verifying whether or not COA is required to submit this to the Financial Crimes Enforcement Network.
 - **Once an accountant is found have them review this requirement to see if the COA must submit this form**
- **Report of Communications Chair - Jon Jolly**
 - Report: CQ is ready to go out (thanks Rachael and Marty for articles)
 - **Action Item:**
 - i. Received request from Rick Prausa to make updates to Active Chinook Program
 - ii. Way to store passwords
 - iii. Future CQ articles.
 - Save the Date for COA Winterfest Feb 15, 2025
 - How does Rescue work - Brenda - FALL 2024 CQ
 - a. Brenda mentioned this split into 2 articles
 - Bob - Any history articles/throwback photos/etc./upcoming events (Tamworth Event)
- **Report of Membership Chair - Kristy Jolly**
 - Report: **Membership Report – August 2024**
 - **Current Membership Total: 310 (5 puppy memberships not signed up yet)**
 - **New Members (0):**
 - **Renewed Members (14):** Kristy McRae (MT), Sarah Garrison (WA), Daniela Metz (FL), Chance Felisky (WA), Jane Durning (NH), Kristina Calabrese (NH), Delcan Mullhall (PA), Victoria Escalle (CO), Mary Schatz (WI), Kali Hart (MD), Brett Visger (OH), Tom Reynolds (ME), Sanford Bragg (VT), Danielle Welch (NY).
 - **Puppy Memberships (10): Desert Sol Chinooks (10):** Todd Allen (WA), Elizabeth Swan (NH), Briana Drugg (NH), Keith Bogart (CA), David Piccinini (PA), Lydia Morrey (UT), Barb McDonald (NY), Zevi Weiss (NJ), Sam Vetter (NH), Jamine Blesoff (IL).

- **Membership Numbers by Month**

Date	# of Members	Change
Sep-22	255	11
Nov-22	264	9
Apr-23	263	(1)
Jul-23	265	2
Aug-23	262	(3)
Sep-23	272	10
Oct-23	275	3
Nov-23	278	3
Jan-24	288	10
Feb-24	291	3
Apr-24	300	9
May-24	300	-
Jul-24	301	1

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- I will volunteer to run the COA Calendar contest for 2025. Please see the three motions in new business.
- **Action Item:**
 - i.

- **Breed standard Committee: Kristy Jolly**

- Report: I started reviewing the document Karen shared with me to note the changes (additions, deletions) that were made in the prior committee and see what still remained open. I recently sent an email out to the prior committee members and see if they want to continue. Once I see how many do and do not want to continue, then I'll reach out on Facebook for new members.

- **Report of Health & Genetics Chair – Karen Hinchy**

- Report:
 - i.
- **Action Item:**
 - i. Finalize forms and processes to support the AI initiative
 - ii. In the future Dr. Oliehoek will do a webinar for the membership

- **Report of Registrar – Karen Hinchy**

- Report:
 - i.

- **Action Item:**
 - i. Pam needs to send in UKC change officers' form. Single Dog registration states on UKC to go through Chinook Registrar verify process with Taylor Armstrong
 - ii. Verify with UKC that they are still honoring the outcross program
 - iii. Working on a spreadsheet that has all the cross breed dogs included, will have it for the next meeting.
- **Report of Historian – Bob Cottrell**
 - Report:
 - i. No Report.
 - **Action Item:**
 - i. Submitted an article for the upcoming CQ
 - ii. Outreach Details of all Bob's NH Humanities outreach programs can be found at this link:
<https://www.nhhumanities.org/programs/harnessing-history-on-the-trail-of-new-hampshires-state-dog-the-chinook>

Upcoming program on dog sled making

Sat Aug 17, 2024 10-11 am

At Tamworth History Center

Part of summer traditional arts program

Link <https://www.tamworthhistorycenter.org/events>

and

<https://www.tamworthhistorycenter.org/events/mb1sh77x2v08wnqf3x6enqcz8rcumy>

Updated the clio chinook trail single entries into a tour

Adding more

See Link: <https://www.theclio.com/tour/2608>

Bob will do a follow up article for the CQ about the Feb chinook day in Tamworth.

2025 date for coa winterfest

Sat Feb 15 2025

- **Report of Regional Activities Chair – John Habermehl**
 - Report:
 - i. No Report
 - **Action Item:**
 - i. Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**
- **Report of Rescue Chair – Brenda Dean**
 - Report:
 - i. No Report

- **Action Item:**
 - i. Article for CQ on how Rescue Works to be provided by August 1st
- **Report of Active Chinook Program Chair – Rick Prausa**
 - Report:
 - i. The Active Chinook Program Committee (Committee) held meetings on July 28 and August 25, 2024 and is working on the action items listed below.

- **Action Item:**

- i. *Applications for Titles/Certificates (ongoing action item) – review applications, issue certificates to owners and dogs meeting requirements and provide related information for publication in the Chinook Quarterly (CQ).*

At its July 28, 2024 meeting the Committee considered and approved the following title application:

Chinook Dog: Ferncroft Nakota; UKC – B437,560

Applicant(s)/Owner(s): Rick & Robin Prausa

Title/Certificate Applied For: Working Pack Dog Excellent Title

Discussion: Since Nakota is owned by the Prausa's, Rick Prausa recused himself from the evaluation – committee members Susan Fletcher, Corine Lindhorst and Taylor Scanlon evaluated and approved this application. The owners have been notified of this determination and pertinent information has been provided to the Communications Chair for recognition in the CQ.

- ii. *Expansion of the Titled Events Group of titles to better recognize the versatility of Chinook dogs.*

Final details are complete for implementation of the Board's decision to add four titles to this group. The titles will be available for Chinook owner applications in the near future.

- iii. *Adding new activities to the Active Chinook Program to allow for increased participation by Chinooks and their owners.*

The Committee is currently focusing its discussions on the Temperament Group.

- iv. *Improvements and updates to the Title/Certificate application process.*

The Committee is in ongoing discussion about this action item.

- v. *Revision of title and recognition certificates to reflect the program name change.*

The Committee has completed the initial design of a new title certificate and is working on a new program logo.

- vi. *Program Health and Safety Review.*

The Committee is currently researching the following:

- Backpack weight limits for dogs participating in the Working Pack Dog titles
- The potential need for “freight” sled weight limits (amount of weight pulled per team dog) in Working Sled Dog titles.

- **Report of Bench Chair - (Vacant)**

- Report:

- **New Business**

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- **Motions**

- **Motion 2024-23:** Kristy Jolly moves the COA Board to use the createcalendarphotos.com website to use the website’s store to sell our 2025 COA Chinook calendar, same as the previous year. The calendar price will be set at \$20 for the 2025 calendar. Motion by: Kristy Second: Jon J. Eight ayes, 3 absent. Motion passes
- **Motion 2024-24:** Kristy Jolly moves that the 2025 COA Calendar contest have the same rules as the 2024 COA Calendar contest: Rules are as follows: 2 free photos per membership, only current COA members are allowed to submit photos or vote, each member may vote only once, open to Chinooks and COA registered Chinook Crosses, photos sent after the deadline will not be considered, the top voted photos will be included in the calendar, Rainbow Bridge photos are free to enter, the cover contest will be \$5 per photo submitted (limit 3), photos must follow set rules regarding type, size, content, etc. in the fine print. Motion by: Kristy, Second by: Rachael. Eight ayes, 3 absent - Motion passes.
- **Motion 2024-25** Kristy Jolly moves that the 2025 Cover Contest donations benefit the **Chinook Breed Conservation Program**. eight ayes, 3 absent - Motion by Kristy Second by: Rick. Motion passes.
- **Motion 2024-26** Martin Wilson moves to the COA Board to approve the cost of initial 501c3 attorney consultation fee not to exceed \$200. Motion by Martin Second by Kristy Eight ayes, 3 absent. Motion Passes

- **Motion 2024-27** Rachael Davis moves the COA Board to approve the cost of new bookkeeping software accounts not to exceed \$200 per year. Motion by Rachael Second by Daniela Eight ayes, 3 absent - motion passes
- **Unfinished Business**
 - COA Board Note/Christmas Cards
 - i. Blank note cards for rainbow cards, sympathy, congratulations
 - Need quote for Motion Kristy
 - How best to spend club fund are listed on the spreadsheet on a shared drive called Working spreadsheet. **Reminder item**
 - Board will resume committee upon further research and deciding on path forward for 501©(3) **Ongoing**
- **COA Board meetings are scheduled** for the last Thursday of the month. The next meeting will be **Thursday, September 26, 2024** at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST.
- **Approval of Minutes**
Motion 2024-28
 Motion by: Daniela Second by: Rachael
I move that the August 29, 2024 minutes be posted and approved by unanimous consent within 48 hours of posting.
- **Adjournment**
Motion 2024-29
 Motion by: Daniela Second by: Rachael
I move that the August 29, 2024 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned. Approved unanimously.

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