



September 26, 2024

COA Mission Statement (adapted from Constitution and Bylaws):

To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.

Board Meeting Minutes:

- Call to Order and Roll Call of Board Meeting
 - Meeting called to order: 1903 CST
 - Present: Pam T., Rachael D., Rick P., Jon J., Brenda, Kristy, Marty
 - Absent:
 - Excused: Daniela M., Bob C., Karen H., John H.
- **Report of President - Daniela Metz**
 - Report:
 - i. Chinook Specialty Committee has been formed with the following members: Pam Turner, Nancy Stevenson, Denise Reed, Diana Fowler and Daniela Metz; First meet tomorrow evening to discuss State/site for 2025 Specialty.
 - ii. **ACTION ITEM:**
 - iii. Committee chairs are to review and modify their section in the Bylaws to maintain a high level overview of committee chair responsibilities.
 - iv. To increase awareness of our breed:
 - Appeal to the public with articles on Chinooks and their history in Dog Magazines
 - a. Modern Dog - waiting for response from Editors
 - b. Dogster - Head Writer: Nicole Cosgrove (NZ)
 - c. Dog's Today (British)
 - d. Others? Look for online only dog magazines.
 - e. Suggestions for developing a marketing campaign:

- f. Place an ad in magazines as articles could take some time. This would be in addition to the article.
- g. Is there potential to use SEO to help promote access to the website and to our breeders. Marty will research and report back to the board.
- h. Use of TikTok/Instagram to promote a short Chinook video . Karen will research.
- i. Develop a member contest of social media posts.
- j. Develop a marketing group Marty, Daniela, Jon, Kristy, Karen, Brenda. [Marty will schedule the meeting](#)

- **Report of Vice-President - Marty Wilson**

- Report:
 - i. Coordinated a meeting with Chisolm Law on COA 501c3. researched BBB and Yelp, addressed this as part of a team meeting on 9/25/24 (in attendance - Daniela Metz, Jon Jolly, Pam Turner, [Brenda - Rescue Chair](#), Marty Wilson. Asked questions of Todd Mills (BD POC from Chisolm Law)
 - ii. Committee structure for moving forward with Chisolm Law will remain the same that
- **Action Item:**
 - i. **Discussion - Follow up to meeting with Todd Mills. Share meeting outcome with entire board team. Discuss packages, determine which package if moving forward.**
 - ii. **Determine team to working attorney to help streamline application process and 501c3 process with law firm.**
 - iii. **Motion to vote on using Chisolm Law as firm to represent COA for 501c3**

- **Report of Secretary - Pam Turner**

- Report:
 - i. Discussion regarding October meeting which falls on Halloween and November/December meeting dates.
 - Move to October 24th following discussion
 - November/December dates to be discussed at October
- **Action Item:**
 - i. **Send to the UKC board changes**
 - Document has been sent to Brendan for his signature- Completed mailed 9/6/2024

- **Report of Treasurer - Rachael Davis**

- Report:
 - i. Chase account up to date
 - ii. New accounting software found
 - iii. Continuing to work with Vicki to transfer PayPal account

- **Action Item:**
 - i. Set-up new accounting software
 - ii. Change PayPal out of Vicki's name and into Rachael's (November)
 - iii. Gain access to PayPal email account.
 - iv. Rachael will look for an accountant. - on hold
 - v. New Federal Reporting Requirement for beneficial ownership became **effective January 1, 2024**. The Corporate Transparency Act ("CTA") was enacted by Congress. Verifying whether or not COA is required to submit this to the Financial Crimes Enforcement Network.
 - **Once an accountant is found have them review this requirement to see if the COA must submit this form**
- **Report of Communications Chair - Jon Jolly**
 - Report: No update.
 - **Action Item:**
 - i. Received request from Rick Prausa to make updates to Active Chinook Program
 - ii. Way to store passwords
 - iii. Future CQ articles.
 - Save the Date for COA Winterfest Feb 15, 2025
 - How does Rescue work - Brenda - FALL 2024 CQ
 - a. Brenda mentioned this split into 2 articles
 - Bob - Any history articles/throwback photos/etc./upcoming events (Tamworth Event)
- **Report of Membership Chair - Kristy Jolly**
 - Report:
 - i. Calendar contest is in progress.
 - ii. Consider a COA virtual open house in the spring
 - **Action Item:**
 - i.
- **Breed standard Committee: Kristy Jolly**
 - Report:
 - i. In progress of setting up initial meeting with committee members
 - **Action Item:**
- **Report of Health & Genetics Chair – Karen Hinchy**
 - Report: No Report
 - i.
 - **Action Item:**
 - i. Finalize forms and processes to support the AI initiative
 - ii. In the future Dr. Oliehoek will do a webinar for the membership
- **Report of Registrar – Karen Hinchy**
 - Report: No Report

- i.
 - **Action Item:**
 - i. Pam needs to send in UKC change officers' form. **COMPLETED**
Single Dog registration states on UKC to go through Chinook Registrar verify process with Taylor Armstrong
 - ii. Verify with UKC that they are still honoring the outcross program
 - iii. Working on a spreadsheet that has all the cross breed dogs included, will have it for the next meeting.
- **Report of Historian – Bob Cottrell**
 - Report: No report
 - i.
 - **Action Item:**
 - i. Submitted an article for the upcoming CQ
 - ii. Outreach Details of all Bob's NH Humanities outreach programs can be found at this link:
<https://www.nhhumanities.org/programs/harnessing-history-on-the-trail-of-new-hampshires-state-dog-the-chinook>

Upcoming program on dog sled making

Sat Aug 17, 2024 10-11 am

At Tamworth History Center

Part of summer traditional arts program

Link <https://www.tamworthhistorycenter.org/events>

and

<https://www.tamworthhistorycenter.org/events/mb1sh77x2v08wn9f3x6enqcz8rcumy>

Updated the clio chinook trail single entries into a tour

Adding more

See Link: <https://www.theclio.com/tour/2608>

Bob will do a follow up article for the CQ about the Feb chinook day in Tamworth.

2025 date for coa winterfest

Sat Feb 15 2025

- **Report of Regional Activities Chair – John Habermehl**
 - Report: No report
 - i.
 - **Action Item:**
 - i. Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**
- **Report of Rescue Chair – Brenda Dean**
 - Report:

- i. No activities to report
 - **Action Item:**
 - i. Article for CQ on how Rescue Works to be provided by October 1st
- **Report of Active Chinook Program Chair – Rick Prausa**
 - Report:
 - i. The Active Chinook Program Committee continues to work on the action items listed below.
 - **Action Item:**
 - i. Applications for Titles/Certificates (ongoing action item) – review applications, issue certificates to owners and dogs meeting requirements and provide related information for publication in the Chinook Quarterly (CQ).

There were no new applications for titles/certificates this month.

 - ii. Expansion of the Titled Events Group of titles to better recognize the versatility of Chinook dogs.

Final details are complete for implementation of the Board's decision to add four titles to this group. The titles will be available for Chinook owner applications in the near future.

 - iii. Adding new activities to the Active Chinook Program to allow for increased participation by Chinooks and their owners.

The Committee is currently focused on the Temperament Group. A new requirements document for recognition in the group is being drafted for consideration by the Committee at its October meeting.

 - iv. Improvements and updates to the Title/Certificate application process.

The Committee is in ongoing discussion about this action item.

 - v. Revision of title and recognition certificates to reflect the program name change.

The new title certificate design is complete. Use of the certificate is awaiting completion of a new program logo.

 - vi. Program Health and Safety Review.

The Committee is currently researching backpack weight limits for dogs participating in the Working Pack Dog titles and the potential need for freight sled weight limits (amount of weight pulled per team dog) in Working Sled Dog titles.

- **Report of Bench Chair - (Vacant)**

- Report:
 - i.
- **Action Item:**

- **New Business**

- No new business

- **Motions**

- **Motion 2024-30**

- Motion by: Marty Second by: Jon Jolly
- *Marty Wilson moves that the COA Board approve the retention of the Chisolm Law Firm for the development of a 501c3 Status not to exceed a \$3000 fee. Motion passes with 7 ayes and 4 absent.*

- **Unfinished Business**

- COA Board Note/Christmas Cards
 - i. Blank note cards for rainbow cards, sympathy, congratulations
 - Need quote for Motion Kristy
- How best to spend club fund are listed on the spreadsheet on a shared drive called Working spreadsheet. **Reminder item**
- Board will resume committee upon further research and deciding on path forward for 501©(3) **Ongoing**

- **COA Board meetings are scheduled** for the last Thursday of the month. The next meeting will be **Thursday, October 24, 2024** at 5 pm PST, 6pm MT, 7 pm CST, 8 pm EST.

- **Approval of Minutes**

- **Motion 2024-31**

Motion by: Pam Second by: Rachael
I move that the September 26, 2024 minutes be posted and approved by unanimous consent within 48 hours of posting. Approved unanimously.

- **Adjournment**

- **Motion 2024-32**

Motion by: Pam Second by: Jon

I move that the September 26, 2024 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned. Approved unanimously.

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