



**September 25, 2025**

**Mission Statement (adapted from Constitution and Bylaws):**

*To promote the public's knowledge and appreciation of dogs in general and Chinooks in particular; To produce, publish, and distribute to the general public educational materials about the proper care, treatment, breeding, health, development and training of Chinooks; To support and promote study and research on the history, character, breeding, genetics and particular health problems of Chinooks; To establish a national database of resource materials about the Chinook; To further understanding of the disease, defects, injuries and other ailments that afflict dogs in general and Chinooks in particular; To acknowledge and advance the critical role of an UKC National breed club in providing education, health research and support of rescue for the benefit of the general public, purebred dogs, and Chinooks in particular; To conduct activities including sporting events, licensed events, specialty shows, working certificate tests, obedience, agility and tracking trials, and other such activities and events as may be held under the rules of the United Kennel Club, in furtherance of the above purposes; To urge members and breeders to be guided by principles of good sportsmanship, including fair and honest conduct, and to accept the standard of the breed as established by the COA and the United Kennel Club (UKC) as the only standard of excellence by which the Chinook shall be bred and judged. To otherwise preserve and protect the Chinook and to do all things possible to promote its natural qualities, including the encouragement of regional activities and/or interest/study groups.*

**Board Meeting Minutes:**

- Call to Order and Roll Call of Board Meeting

Meeting called to order: 9/25/2025 at 1904 CST

Present: Marty, Daniela, Rachael, Pam, Rick, Brenda, Kristy, Jon J.,

Absent: Karen, Bob, John H.

Excused:

**Report of President - Daniela Metz**

Report: No update president report

- See Benchchair report below

- **ACTION ITEM:** Put on hold until after the Chinook National Specialty 2025
  - To increase awareness of our breed:

- Appeal to the public with articles on Chinooks and their history in Dog Magazines
  - Modern Dog - waiting for response from Editors
  - Dogster - Head Writer: Nicole Cosgrove (NZ)
  - Dog's Today (British)
  - Others? Look for online only dog magazines.
  - Suggestions for developing a marketing campaign:
  - Place an ad in magazines as articles could take some time. This would be in addition to the article.

### **Report of Vice-President - Marty Wilson**

Report:

- 501c3 Status Update - the following items need to be accomplished for Channing (Chisholm Law) to move forward with our application.
  - Sign the 501c3 for (VP/President) either signature works
  - Sign/review POA for Chisholm Law to submit on our behalf - review with with Board, Vote/Sign
  - All board members need to sign the by-laws and conflict of interest resolution
- Bylaws - we have not approved the by-laws or amendments to it. To move the 501c3 forward we need to accomplish the following:
  - Review/Adopt the changes (vote on them)
  - Submit to the membership from approval - majority rule approval
  - Vote to adopt new bylaws
  - Submit to UKC for approval/adoption
- 501c3 - need to complete bylaw adoption before this can move forward.
- Motion to approve Bylaws for submission to the membership as they are written
- Motion to approve signing "Power of Attorney" to Channing with Chisholm Law to submit on our behalf.
- Motion to spend funds (not to exceed) \$40 on election buddy for approval of bylaws by membership

- Kristy to send Pam the current membership list
- Motion to spend funds (not to exceed) \$50 for signature software for Conflict Resolution Board Signature & Bylaw Amendment Board Signature
  - Review different software programs for use
    - Dropbox Sign as an option

**Action Item:**

- Is there potential to use SEO to help promote access to the website and to our breeders. Marty will research and report back to the board.

**Report of Secretary - Pam Turner**

Report:

- Annual Board Report due to secretary by Oct 31, 2025 to be presented during Specialty
  - Received Active Chinook Program Chair report, thank you
- November/December board meeting date
  - November 20 or Dec 4, 2025
    - Discussion board decided on November 20th
- Board Nomination Committee 2026
  - Marty & Pam to have a call within the next month

**Action Item:**

**Report of Treasurer - Rachael Davis**

Report:

■ Accounts: End of August

Chase - \$50,782.11

PayPal - \$7,037.32

**Total - \$57,819.43**

Restricted Funds:

- Total Restricted - \$5,750.18

Chester Sweetie Fund - \$303.81

Rescue Fund - \$2113.99

Health Fund - \$3,323.38

■ **Total General Fund - \$ 52,069**

**Action Item:**

- Chart specific Funds, totals, and where money comes from (Ongoing)

**Report of Communications Chair - Jon Jolly**

Report: Completed Active Chinook website updates. Most of them are located here: <https://chinook.org/acp-details/>. Updated website for COA Specialty.

**Action Item:**

- Received request from Rick Prausa to make updates to Active Chinook Program (**reviewed, plan to implement changes in August**) **Complete**
- Way to store passwords
- Future CQ articles.
  - **Future articles**
    - **Rachael and/or Marty about litter updates**
    - **Marty - 501C3**
    - **Rick - changes to Active Chinook program**
    - **Daniela - fall recipes**
  - **Possible funny photo contest**
  - Bob - Any history articles/throwback photos/etc./upcoming events (Tamworth Event)
  - Possible options for photo collage
    - Mischievous Chinooks
    - ??

**Report of Membership Chair - Kristy Jolly**

Report: **Membership Report – 2025**

**Current Membership Total:**

**New Members (o):**

**Renewed Members**

## **Puppy Memberships (o):**

### **Membership Numbers by Month**

#### **Breed standard Committee: Kristy Jolly**

Report: No update

#### **Action Item:**

#### **Report of Health & Genetics Chair – Karen Hinchy**

Report: No update

#### **Action Item:**

- Finalize forms and processes to support the AI initiative
  - In Progress
- In the future Dr. Oliehoek will do a webinar for the membership
  - See above

#### **Report of Registrar – Karen Hinchy**

- Report: No update
  - If the Board agrees, the registrar proposes to accept AKC registered Chinooks for UKC registration without requiring UKC DNA parent verification.

#### **Action Item:**

- *In Progress* - Single Dog registration states on UKC to go through Chinook Registrar verify process with Taylor Armstrong

#### **Report of Historian – Bob Cottrell**

Report: No update

#### **Action Item:**

- Outreach Details of all Bob's NH Humanities outreach programs can be found at this link:  
<https://www.nhhumanities.org/programs/harnessing-history-on-the-trail-of-new-hampshires-state-dog-the-chinook>

Upcoming program on dog sled making

Part of summer traditional arts program

Link <https://www.tamworthhistorycenter.org/events>

and

<https://www.tamworthhistorycenter.org/events/mb1sh77x2v08wngf3x6enqcz8rcumy>

Updated the clio chinook trail single entries into a tour

Adding more

See Link: <https://www.theclio.com/tour/2608>

### **Report of Regional Activities Chair – John Habermehl**

Report: No update

#### **Action Item:**

- Discussion regarding tablecloths, materials at events. Time to update what we have? **John will research and bring back to the group**

### **Report of Rescue Chair – Brenda Dean**

Report: Nothing to report at this time. The Chinooks are all happy and safe.

#### **Action Item:**

### **Report of Active Chinook Program Chair – Rick Prausa**

Report: The Active Chinook Program Committee continues to meet monthly and is making progress on the following action items.

#### **Action Item:**

- Applications for Titles/Certificates (ongoing action item) – Review applications, issue certificates to owners and dogs meeting requirements and provide related information for publication in the Chinook Quarterly (CQ).

There were no new applications for titles/certificates this month.

- Adding new activities to the Active Chinook Program to allow for increased participation by Chinooks and their owners.

The proposed website changes to implement the new COA Temperament titles, Titled Events titles and the Board's decision to restructure title and certificate application fees have been added to the website (*thank you Jon*).

- Development of a new ACP Participant Guide.

The previous action item to streamline the title application process is being folded into a recommendation (from the Draft Health and Safety Review) to develop a *Participant Guide* for the program. The Committee is in initial discussions about content of the guide.

- Development of an ACP Brochure.

Board member comments on the draft brochure have been incorporated and the document will now be provided to the Communications Chair for final review and edit.

- Revision of title and recognition certificates to reflect the program name change.

Board member comments have been incorporated into the ACP proposed title certificate template. A motion for approval of the template has been drafted for the Board's consideration.

- Program Health and Safety Review.

The Draft ACP Health and Safety Review report has been forwarded to the Health and Genetics Committee for their review.



- *I move that the COA Board approve signing “Power of Attorney” to Channing Thomas with Chisholm Law firm to submit to the IRS for the 501c3 application on behalf of the COA. Motion passes with 8 Ayes, 0 opposed, 3 absent.*

### **Motion 2025-30**

- *Motion by: Marty Wilson                      Seconded by: Daniela*
- *I move the COA board approve to spend funds (not to exceed) \$40 on ElectionBuddy for approval of bylaws by membership Motion passes with 8 ayes, zero nays, 3 absentees*

### **Motion 2025- 31**

- *Motion by : Marty Wilson                      Seconded by: Jon J.*
- *I move to spend funds (not to exceed) \$50 to subscribe temporarily to an electronic signature software for the Conflict Resolution & Bylaw Amendment Board Signatures as part of the 501c3 application process with Chisholm Law firm. Motion passes with 8 ayes, zero nays, 3 absentees*

### **● Motion 2025- 32**

- *Motion by : Daniela Metz                      Seconded by: Rick*
- *I move that the COA board approve an additional 5 suites to be added to our 12 suites already reserved for the Chinook Specialty at the Riding Academy Hotel at WEC in Ocala, Fl. Motion passes with 8 ayes, zero nays, 3 absentees*

### **● Unfinished Business**

- *Kristy: UKC response to registering puppies is lacking; won't process DNA samples in time; Huge frustration dealing with UKC!*
  - *Daniela will follow up when connecting with UKC about the Specialty **in progress***
- *Active Chinook Program Liability Disclaimer Discussion*
  - *Recommend to have Chisholm Law review and adjust as needed.*
    - *Proceed with getting a cost estimate from Chisholm Law. Marty will ask if Chisholm would work with us on this.*
  - *Add to the website and any document if needed.*

Develop a marketing group Marty, Daniela, Jon, Kristy, Karen, Brenda.  
**Hold until 2026**

Develop a member contest of social media posts.

TikTok/Instagram to promote a short Chinook video. Karen will research.

COA Board Note/New Year Cards

- Blank note cards for rainbow cards, sympathy, congratulations
  - Need quote for Motion Kristy complete

How best to spend club funds are listed on the spreadsheet on a shared drive called Working spreadsheet. **Reminder item**

**COA Board meetings are scheduled** for the last Thursday of the month. The next meeting will be **Thursday, October 30, 2025** at 5 pm PST 6 pm MT, 7 pm CST, 8 pm EST.

## **Approval of Minutes**

### **Motion 2025-33**

Motion by: Daniela Second by: Marty

*I move that the September 25, 2025 minutes be posted and approved by unanimous consent within 48 hours of posting. Motion passes with unanimous consent.*

## **Adjournment**

### **Motion 2025-34**

Motion by: Daniela Second by: Kristy

*I move that the September 25, 2025 Board meeting be adjourned by unanimous consent following email approval of the minutes. If there are no objections by the conclusion of the vote on the minutes the meeting will be adjourned. Motion passes with unanimous consent.*

Join with Google Meet: [meet.google.com/bho-wocx-qxx](https://meet.google.com/bho-wocx-qxx)

Join by phone

(US) +1 402-588-0242 PIN: 673 534 700#